

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, May 21, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of May 7, 2019, Council Meeting

Motion made by _____, seconded by _____, to approve May 7, 2019 Council meeting minutes.

3. Public Hearing

A. Ordinance No. 1345 amending Chapter 73 - Codes and Codes Enforcement; Article X – Administration and Enforcement; Adoption and Incorporation of Standards, of the East Stroudsburg code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1345.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion Made by _____, Second by _____ to approve Ordinance No. 1345 amending Chapter 73 - Codes and Codes Enforcement; Article X – Administration and Enforcement; Adoption and Incorporation of Standards, of the East Stroudsburg code of Ordinances.

B. Ordinance No. 1347 amending Chapter 150 – Vehicles and Traffic; Article III – Parking Regulations, of the East Stroudsburg code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1347.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion Made by _____, Second by _____ to approve Ordinance No. 1347 amending Chapter 150 – Vehicles and Traffic; Article III – Parking Regulations, of the East Stroudsburg code of Ordinances.

4. Consideration to advertise and set the June, July August Borough Council Meetings for June 18th, July 16th and August 20th at 7:00 P.M.

Motion made by _____, seconded by _____, to set the Borough Council Meetings for the months of June, July and August on the following dates: June 18th, July 16th, August 20th.

5. Public Comments – Agenda Items
6. Police Report: Captain Gasper to present the April SARP report.
7. Public Comment for Police Issues:
8. East Stroudsburg Community Alliance Information Item:
9. Veterans Park Update. Mr. Reese
10. Engineer’s Report: Engineer’s report was distributed.

Action Item: 2019 Joint Municipal Landfill Monitoring

- (i) Authorization is required for RKR Hess to proceed with the survey and minor subdivision plan/lot line adjustment for the Sewage Treatment Plant and Landfill property in accordance with the proposal dated May 16, at a T&M cost of \$11,000 - \$12,000 (plus reimbursables).

Motion made by _____, seconded by _____, to approve RKR Hess to proceed with the survey and minor subdivision plan/lot line adjustment for the Sewage Treatment Plant and Landfill property in accordance with the proposal dated May 16, at a T&M cost of \$11,000 - \$12,000 (plus reimbursables).

Action Item: 2019 RKR Hess Rate Schedule

- (ii) The current 2019 rate schedule does not include a rate classification for Construction Observer services. RKR Hess proposes the addition of the Construction Observer classification at a rate of \$95.00 to \$105.00 per hour for these services provided to the Borough in 2019. We request Borough authorization to amend the rate schedule.

Motion made by _____, seconded by _____, to approve amending the 2019 RKR Hess Rate Schedule to include the addition of the Construction Observer classification at a rate of \$95.00 to \$105.00 per hour for these services provided to the Borough in 2019.

- (iii) Willow Street Utility, Drainage and Road Improvements project update.
- (iv) Sewage Treatment Plant NPDES update

11. Public Comments – New Business (Non-agenda Items)

12. Reports

- (a) Fire Chiefs Report: The Fire Chiefs report was distributed.
- (b) Public Works:
- (c) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.
 - (i) Consideration to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 134 entitled Solid Waste; amending the Notice of Ordinance Violation; Payment of the Borough of East Stroudsburg Code of Ordinances.

Motion made by _____, seconded by _____, to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 134 entitled Solid Waste; amending the Notice of Ordinance Violation; Payment of the Borough of East Stroudsburg Code of Ordinances.

- (ii) Consideration to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 98 entitled Lawn and Yard Sales of the Borough of East Stroudsburg Code of Ordinances.

Motion made by _____, seconded by _____, to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 98 entitled Lawn and Yard Sales of the Borough of East Stroudsburg Code of Ordinances.

- (iii) Consideration to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 79 entitled Fireworks of the Borough of East Stroudsburg Code of Ordinances.

Motion made by _____, seconded by _____, to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 79 entitled Fireworks of the Borough of East Stroudsburg Code of Ordinances.

- (iv) Consideration to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 65 entitled Alcoholic Beverages of the Borough of East Stroudsburg Code of Ordinances.

Motion made by _____, seconded by _____, to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 65 entitled Alcoholic Beverages of the Borough of East Stroudsburg Code of Ordinances.

- (v) Consideration to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 150 entitled Vehicles and Traffic of the Borough of East Stroudsburg Code of Ordinances.

Motion made by _____, seconded by _____, to set a public hearing for June 18, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 150 entitled Vehicles and Traffic of the Borough of East Stroudsburg Code of Ordinances.

- (vi) Consideration to accept a proposal for the Uptown Zoning District overlay. The Comp Plan Task Force recommends Council accept the proposal from URDC at a cost not to exceed \$27,000.00

Motion made by _____, seconded by _____, to accept the proposal for the Uptown Zoning District overlay as recommended by the Comp Plan Task Force from URDC at a cost not to exceed \$27,000.00

(d) Ken Konz:

- (i) Liquid Fuels Audit – examination of Liquid Fuels Tax Fund for the period January 1, 2017 to December 31, 2017 will be conducted by a representative of the PA Auditor General on May 29th and May 30th.
- (ii) Update on 2018 Audit.

(e) Mayor Armand Martinelli:

(f) Sonia Wolbert:

(g) Don Cross:

(h) Maury Molin: Mr. Molin to speak regarding the installation of speed humps on Crystal Street.

(i) Roger DeLarco:

(j) Ed Flory:

(k) Solicitor John Prevoznik, Esq.: Executive session.

(l) Manager's Report:

- (i) Consideration of a request from East Stroudsburg University Warriors Soccer and the Church of Saint Mathews for a donation of a round of golf for 2 with a cart at Terra Greens Golf Course for a fund raising prize.

Motion made by _____, seconded by _____, to approve a request from East Stroudsburg University Warriors Soccer and the Church of Saint Mathews for a donation of a round of golf for 2 with a cart at Terra Greens Golf Course for a fund raising prize.

- (ii) Consideration of a request from Pocono Irish American Club to benefit the Monroe County Special Olympics and The Pocono Mountains Chapter of Penn State Alumni Association for a fundraising event for a donation of a round of Golf for four with carts at Terra Greens Golf Course.

Motion made by _____, seconded by _____, to approve the request from Pocono Irish American Club to benefit the Monroe County Special Olympics, and from The Pocono Mountains Chapter of Penn State Alumni Association for fundraising events for a donation of a round of Golf for four with carts at Terra Greens Golf Course.

- (iii) Consideration of a request of the Housing Authority of Monroe County to receive 30 Family Passes for Dansbury Pool at half price, \$62.50.

Motion made by _____, seconded by _____, to approve the request of the Housing Authority of Monroe County to receive 30 Family Passes for Dansbury Pool at half price, \$62.50.

- (iv) Consideration of a request from Acme Hose Co. No 1 – East Stroudsburg Fire Department to hold a “Wag and Walk” 5K on August 3, 2019 from 11:00 am – 5:00 pm contingent upon providing the deposit, application fee and certificate of insurance, and contacting SARPD.

Motion made by _____, seconded by _____, to approve the request from Acme Hose Co. No 1 – East Stroudsburg Fire Department to hold a “Wag and Walk” 5K on August 3, 2019 from 11:00 am – 5:00 pm contingent upon providing the deposit, application fee and certificate of insurance, and contacting SARPD.

- (v) Consideration to of a request of the Housing Authority of Monroe County to establish a Residential Parking District on Normal Street, Hill Street and Taylor Street in the vicinity of the Housing Authority housing units.

Motion made by _____, seconded by _____, to direct the Zoning Ordinance Review Committee to review the request from the Housing Authority of Monroe County to establish a Residential Parking District.

- (vi) Consideration to set a Public Hearing for the vacation of Brown Street, Brown Street Extension and Old Bridge Street for 7:00 P.M., Tuesday, July 16, 2019.

Motion made by _____, seconded by _____, to set a public hearing for the vacation of Brown Street, Brown Street Extension and Old Bridge Street for 7:00 P.M., Tuesday, July 16, 2019.

- (vii) Consideration of a request from the Pocono Chamber of Commerce to hold the first annual Pickle Festival on Saturday, October 5, 2019 from 12:00 P.M. to 5:00 P.M. on Crystal Street and for permission to close Crystal Street from 9:00 A.M. to 7:00 P.M.

Motion made by _____, seconded by _____, to approve a request from the Pocono Chamber of Commerce to hold the first annual Pickle Festival on Saturday, October 5, 2019 from 12:00 P.M. to 5:00 P.M. on Crystal Street and for permission to close Crystal Street from 9:00 A.M. to 7:00 P.M. contingent upon all appropriate fees, forms and proof of insurance are received.

13. Bill Reese:

14. Ratification of Bills Payable through May 21, 2019

Motion made by _____, seconded by _____, to ratify bills payable through May 21, 2019.

15. Executive Session for Discussion of Litigation and/or Personnel Matters

(a) Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

(b) Motion made by _____, seconded by _____ to reconvene meeting; note time _____.

(c) Solicitor's report on Executive Session

16. Adjournment

(a) Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, June 18, 2019; 7:00 p.m.