

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MARCH 5, 2019 – 7:00 p.m.

PRESENT: Bill Reese, Sonia Wolbert, Manager Brian Bond, Don Cross, Roger DeLarco, Solicitor John C. Prevoznik, Ed Flory, Maury Molin, Borough Engineer Nate Oiler, Finance Officer Ken Konz, Codes Officer Marv Walton and Mayor Martinelli

The Pledge of Allegiance was led by Schawki Milan.

February 19, 2019 Minutes

Mr. Flory noted a correction to be made on the February 19, 2019 minutes under the Veteran's Park Update. It was reported that Mr. Strasser created a 3-D model of Veteran's Park. The correction is that Mr. Strasser will begin to work on a 3-D model of Veteran's Park. A motion was made by Mr. Molin and seconded by Mr. Cross, to approve the February 19, 2019 Council Meeting minutes, with the correction as noted above. The motion carried 5-1 (Yea: Mr. Cross, Mr. Molin, Mr. Reese, Ms. Wolbert, Mr. Flory; Abstain: Mr. DeLarco, absent last meeting).

Public Comments – Agenda Items

None.

SROSRC

No Report.

Police Report

The SARPD report will be given at the March 20, 2019, meeting.

East Stroudsburg Community Alliance

No Report.

Engineer's Report

The Engineer's Report was distributed.

Middle Dam and New water Supply Intake Line

Mr. Oiler requested authorization for RKR Hess to bid the Middle Dam Rehabilitation Project.

A motion was made by Mr. Cross and seconded by Mr. Flory to authorize RKR Hess to bid the Middle Dam Rehabilitation Project. The motion carried unanimously.

Mr. Oiler requested authorization for RKR Hess to prepare NPDES Permit Application for raw water supply during construction. Mr. Cross asked why this is necessary. Mr. Oiler advised during construction, the water supply to the treatment plant needs to be monitored.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize RKR Hess to prepare NPDES Permit Application for raw water supply during construction. The motion carried unanimously.

Levee Maintenance Permit

Mr. Oiler requested authorization for RKR Hess to prepare bid documents for bidding of the levee pipe culvert lining. Mr. Cross asked how long the current culverts have been in place. Mr. Oiler responded the culverts have been there since the 1960's, when the level was built.

A motion was made by Mr. Flory and seconded by Mr. Cross to authorize RKR Hess to prepare bid documents for bidding of the levee pipe culvert lining. The motion carried unanimously.

Public Water System Compliance Reporting

Mr. Oiler reported the recommendation of RKR Hess to authorize the Remote Operated Vehicle (ROV) inspection of the 1.5 MG Finished Water Reservoir by Utility Service Co., Inc/Suez in an amount not to exceed \$2,950.00.

A motion was made by Mr. Flory and seconded by Mr. Cross to authorize the Remote Operated Vehicle (ROV) inspection of the 1.5 MG Finished Water Reservoir by Utility Service Co., Inc/Suez in an amount not to exceed \$2,950.00. The motion carried unanimously.

Public Comments – New Business

None.

Reports

Marv Walton:

Mr. Walton requested approval for Wilson Engineering and Associates to conduct a structural evaluation of the Creamery building on Grand Street at a cost not to exceed \$350.00. Mr. Molin asked who the owner of the Creamery is; Mr. Walton stated the owner's last name is Breitfeller of 210 Grand Street. Mr. Walton reported the building is vacant and the underground storage tanks have been addressed. Mr. Flory mentioned there had been a fire at this location. Mr. Prevoznik asked Mr. Walton how access to the property is being gained, and why the owners are not paying for the evaluation, and if we are putting a lien the property. Mr. Walton advised the owner's attorney is granting him access and depending on Wilson's findings, Mr. Walton will either enforce a condemnation or demolition of the building. Mr. Cross confirmed this will not be a cost to the Borough. Mr. Walton stated the owners are responsible for paying.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve Wilson Engineering and Associates to conduct a structural evaluation of the Creamery building on Grand Street at a cost not to exceed \$350.00. The motion carried unanimously.

Ken Konz:

The January 2019 Financial Statements were distributed.

Mr. Konz requested the approval for the cooperative agreement for the 2018 CDBG program administration between Monroe County and the Borough of East Stroudsburg. Mr. Molin asked if the cost is divvied up. Mr. Konz stated it comes out less expensive and is cost efficient than using the consulting firm, and the cost is divided between the three municipalities. Ms. Wolbert asked what percentage the county takes. Mr. Bond advised the maximum is 18%.

A motion was made by Mr. Cross and seconded by Mr. Flory to approve the cooperative agreement for the 2018 CDBG program administration between Monroe County and the Borough of East Stroudsburg. The motion carried unanimously.

Mayor Armand Martinelli:

No Report.

Roger DeLarco:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

Mr. Cross commended Mr. Strunk and the street maintenance crew for keeping the sidewalks clear while plowing.

Maury Molin:

No Report.

Bill Reese:

No Report.

Ed Flory:

No Report.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond reported the request from the Sunshine Foundation and the J.M. Hill PTA for a donation of a round of golf for two with a golf cart at Terra Greens Golf Course for fundraiser events.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve a donation of a round of golf for two with a golf cart at Terra Greens Golf Course for the Sunshine Foundation and the J.M. Hill PTA for fundraiser events. The motion carried 5 -1 (Yea: Ms. Wolbert, Mr. Reese, Mr. Cross, Mr. DeLarco, Mr. Molin; Nay: Mr. Flory).

Mr. Bond requested approval to submit an application for a PA DEP 902 Grant for the purchase of a new curbside collection vehicle on behalf of the Twin Boro's Recycling Program. Mr. Cross asked about types of trucks. Mr. Bond stated he is waiting for prices and DEP grant but will have the five containers like shown in the picture in the packet provided to council, and will allow better access in small areas.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the Borough Manager to submit an application for a PA DEP 902 Grant for the purchase of a new curbside collection vehicle on behalf of the Twin Boro's Recycling Program. The motion carried unanimously.

Mr. Bond requested approval to bid on a Combination Sewer Vac/Jet Truck. Mr. Cross asked if the truck will be the same size as what we currently have. Mr. Bond stated we do not have a truck like this, we use Stroudsburg's truck when we need it. Mr. Cross asked if there is steady maintenance of sewer lines in the borough. Mr. Bond stated yes, we have stated a preventative maintenance program.

A motion was made by Mr. Flory and seconded by Ms. Wolbert to authorize the Borough Manager to bid on a Combination Sewer Vac/Jet truck not to exceed the 2019 budgeted amount. The motion carried unanimously.

Discussion of the Roundabout, Lighting and Sidewalk Maintenance Agreements with PennDot for the Exit 308 project

Mr. Bond led a discussion with council regarding the Exit 308 project. Mr. Bond will verify with PennDot about reimbursement of lighting and what the borough will be responsible for. Mr. Flory expressed his concerns about the sidewalk that goes across the exit because it appears it does not continue. Mr. Bond stated the sidewalk does continue, as per the diagram. Mayor Martinelli is also concerned about the locations of the sidewalks, and sight distance. Mr. Bond advised it will be cleared and buildings are to be removed.

Discussion of Lighting and Traffic Signal upgrades for the Exit 308 project

Mr. Bond discussed with council the options regarding decorative lighting at the Exit 308 project. Mr. Flory asked who is responsible for the cost of lighting and who pays the electric. Mr. Bond stated the Borough will pay for upgrades and the electricity, and would like to upgrade to LED lights. If we choose the plain lighting fixtures, there is no upgrade cost. Mayor Martinelli added the decorative lights will be good for this area. Mr. Cross asked if the expense is in our budget. Mr. Bond stated the cost will not occur until next year or the year after. Options, such as hospital fund, ESSA traffic improvement account, and Forge Road sidewalk funds will be reviewed to see if these funds could be applied to the project to offset the cost. Mr. Konz stated the Forge Road Fund has \$154,000.00, the hospital funds are between \$25,000 - \$50,000, and Mr. Bond stated the ESSA traffic improvement account has \$207,000.00.

A motion was made by Mr. Molin and seconded by Mr. Cross to accept the option for lighting which the latest estimate is \$322,000.00, which includes LED decorative lights to match street scape and poles to make for an amount not to exceed \$345,000.00, contingent upon the use of monies from the Forge Road Sidewalk fund and the monies from the hospital. The motion carried unanimously.

Bills Payable

A motion was made by Ms. Wolbert and seconded by Mr. Molin to ratify bills payable through March 5, 2019. The motion carried unanimously.

Executive Session

A motion was made by Mr. Flory and seconded by Ms. Wolbert to go into Executive Session at 7:38 p.m. The motion carried unanimously.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to reconvene the meeting at 9:14 p.m. The motion carried unanimously.

Mr. Prevoznik reported that litigation, and personnel matters were discussed and no decisions were made.

Adjournment

A motion was made by Ms. Wolbert and seconded by Mr. Molin to adjourn the meeting at 9:15 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, March 20, 2019; 7:00 p.m.