

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MARCH 19, 2019 – 7:00 p.m.

PRESENT: Bill Reese, Sonia Wolbert, Manager Brian Bond, Don Cross, Roger DeLarco, Solicitor John C. Prevoznik, Ed Flory, Maury Molin, Borough Engineer Nate Oiler, Finance Officer Ken Konz, Codes Officer Marv Walton and Mayor Martinelli

The Pledge of Allegiance was led by Dave Czahor.

March 5, 2019 Minutes

A motion was made by Mr. Molin and seconded by Mr. Cross, to approve the March 5, 2019 Council Meeting minutes. The motion carried unanimously. Mr. Cross asked the status of the grant for the recycling truck, and the results of the Remote Operated Vehicle inspection of the 1.5 MG Finished Water Reservoir. Mr. Bond advised the grant for the recycling truck has been submitted and will receive results in November or December of 2019, and the ROV inspection has not been performed yet.

Public Comments – Agenda Items

None.

Police Report

The February SARPD report was distributed via email and is available for the public to view.

East Stroudsburg Community Alliance

Ms. Wolbert reported the ECA along with the Visitors Bureau will be planning a PickleFest on October 5, 2019. The ECA will host a 4th of July event on Crystal Street on June 29, 2019, with a rain date of June 20, 2019.

Veterans Park Update

There was a discussion regarding the plants at Veterans Park, and no action was taken.

Engineer's Report

The Engineer's Report was distributed.

Middle Dam and New water Supply Intake Line

Mr. Oiler reported the bid documents are being finalized. Interconnection with BCRA is being evaluated to temporarily supply water during construction.

A motion was made by Mr. Flory and seconded by Mr. Molin to direct the Borough Manager to negotiate with the BCRA on interconnecting the distribution systems of the BCRA and the Borough to provide water to the Borough during the Middle Dam Project and thereafter as an emergency interconnection of the distribution systems, benefiting both the BCRA and the Borough. The motion carried unanimously.

Willow Street Utility, Drainage and Road Improvements

A motion was made by Mr. Cross and seconded by Mr. Flory to approve the change order in the amount of \$6,420.00 associated with the aborted waterline relocation work on Willow Street and

Brookside Avenue due to a failure of the existing valves to shut down and isolate these areas of the water distribution system on February 11, 2019. Formal notifications were issued and the relocation work was rescheduled for March 12, 2019. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve a change order in the amount of \$3,620.12 associated with lowering the section of sanitary sewer main along Willow Street in the section between King and Monroe Streets by about 2 feet, based upon the excavation and verification of the depth of existing sewer laterals at the edge of the street. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve a change order in the amount of \$1,808.00 for the increase of material costs associated with revising sanitary sewer manhole covers from standard type with pick holes to an alternative type with lift bars. The change of manhole cover type was requested by the Borough. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to approve Payment Request #5 in the amount of \$75,173.90 to Northeast Site Contractors in accordance with the recommendation from RKR Hess. The motion carried unanimously.

Public Comments – New Business

Mr. Czahor of Analomink Street expressed his gratitude to the Borough for repairing the water issue along Analomink Street. Mr. Czahor voiced his frustration with the ticket he received for trash cans left out too late. He does not agree with the amount of the ticket, and stated it should have been a warning for the first offense. Ms. Kuchinski suggested a text alert be sent to advise residents of the ordinance regarding the garbage ordinances. Ms. Summa mentioned there are vehicles parking on the front yard 66/68 East Broad Street. Mr. Walton will cite the vehicles. Also, Mr. Walton will address the pallets that are piled up behind Cramer's, as it is a property maintenance violation.

Reports

Fire Chief Report:

The Fire Chief's report was distributed.

Marv Walton:

The Permits, Violations, Inspections and Parking Enforcement Reports were distributed.

Ken Konz:

2018 Audit Update

The Borough has been working with Tom Josiah for a second consecutive year in order to assist with year-end close and audit. Mr. Josiah's experience in municipal accounting is an enormous benefit for the audit preparation.

Mr. Josiah conducted his final onsite review of the Borough's financial records this past Wednesday, March 13th. With a few minor adjustments and recommendations, the Borough is prepared to undergo the year-end review by Carl Hogan and BBD. The onsite review is scheduled to begin the week of April 1st. Any questions should be directed to Ken Konz.

Mayor Armand Martinelli:

Mr. Martinelli presented a proclamation declaring March 28, 2019 as Frank T. Nicoletti Day.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

No Report.

Roger DeLarco:

No Report.

Ed Flory:

No Report.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond reported the request from Monroe County Chapter of the Special Olympics and Resica Elementary School PTO for a donation of one round of golf for two with a cart at Terra Greens Golf Course for a fundraiser.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the request from Monroe County Chapter of the Special Olympics and Resica Elementary School PTO for a donation of one round of golf for two with a cart at Terra Greens Golf Course for a fundraiser. The motion carried unanimously.

After a discussion regarding the East Stroudsburg Borough Quartoseptcentennial (175th Anniversary), President Reese appointed Wanda Lasher, Mr. Molin, Marie Summa, and Mr. Cross to the Quartoseptcentennial Committee. The celebration is scheduled for May 23, 2020.

Mr. Bond reported the request from ESU to hang ESU flags on every other decorative street light in the flag holders from August 19th through October 21st, 2019. ESU will provide the flags, flag poles, and all required flag holders.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the request from ESU to hang ESU flags on every other decorative street light in the flag holders from August 19th through October 21st, 2019, contingent upon ESU providing the flags, flag poles, and all required flag holders. The motion carried unanimously.

Mr. Bond reported the request from Kimco for issuance of the foundation and the retaining wall permits prior to formal approval of the development agreement at the sole risk of Kimco.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the request from Kimco for issuance of the foundation permit prior to formal approval of the development agreement at the sole risk of Kimco. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the request from Kimco for issuance of the retaining wall permit, or any work in the vacation area, to be issued upon formal approval of the Maintenance agreement and insurance indemnification prior to the formal approval of the development agreement at the sole risk of Kimco. The motion carried unanimously.

Mr. Bond requested the approval of the Director of Public Works job description and authorize the advertisement of the Director of Public Works position.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to approve the Director of Public Works job description and authorize the advertisement of the Director of Public Works position. The motion carried unanimously.

Mr. Bond requested authorization to advertise the following job openings: Parks Beautification Foreman, Parks Department Laborer and part-time Secretary/Receptionist.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize the advertisement of the following job openings: Parks Beautification Foreman, Parks Department Laborer and part-time Secretary/Receptionist. The motion carried unanimously.

The Manager stated there is a Restore Pennsylvania – International Boiler Works Media Event on Thursday, March 28, 2019 at 11:00 a.m.

Bill Reese:
No Report.

Bills Payable

A motion was made by Mr. Flory and seconded by Ms. Wolbert to ratify bills payable through March 19, 2019. The motion carried unanimously.

Executive Session

A motion was made by Mr. Molin and seconded by Ms. Wolbert to go into Executive Session at 7:48 p.m. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Flory to reconvene the meeting at 8:23 p.m. The motion carried unanimously.

Mr. Prevoznik reported that litigation, and personnel matters were discussed and no decisions were made.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the contract with Negozi contingent upon final document approval. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize Mr. Prevoznik to work with Dion Campbell on a litigation matter. The motion carried unanimously.

Adjournment

A motion was made by Ms. Wolbert and seconded by Mr. Molin to adjourn the meeting at 8:25 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, April 2, 2019; 7:00 p.m.