

AGENDA FOR SPECIAL MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, April 2, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.

2. Minutes of March 19, 2019, Council Meeting

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve March 19, 2019 Council meeting minutes.

3. Public Comments – Agenda Items

4. SROSRC Report – No Report

5. Police Report: The SARPD report will be given at the April 16, 2019, meeting.

6. East Stroudsburg Community Alliance Information Item:

- (i) The Borough wide, “Pick Up the Borough” will be on Saturday, April 20<sup>th</sup>, from 8:00 A.M. to 12:00 P.M. Refreshments, Safety Vests, Gloves and Bags will be available at the Depot starting at 7:30 A.M.

7. Engineer’s Report: Engineer’s report was distributed.

- (i) H2O PA Grant for High Hazard Dam

Informational Item:

- At the March 26, 2019 Commonwealth Financing Authority (CFA) Board Meeting, the Borough was awarded a \$650,484.00 grant for the Middle Dam Rehabilitation. When the CFA mails the Commitment Letter and Grant Agreement to the Borough both will need to be signed and returned to CFA.

Action Item:

- Direct the Borough Manager to send a letter to Senator Mario Scavello thanking him for supporting the grant application for the Middle Dam Rehabilitation Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Borough Manager to send a letter to Senator Mario Scavello thanking him for supporting the grant application for the Middle Dam Rehabilitation Project.

- (ii) Annual Dam Inspections

Action Item:

- Approve contract for annual dam inspections for 2019, 2020 and 2021 for the East Stroudsburg Dam at a cost of \$1475.00 per year.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the contract for annual dam inspections for 2019, 2020 and 2021 for the East Stroudsburg Dam at a cost not to exceed \$1475.00 per year.

8. Public Comments – New Business

9. Reports

A. Public Works:

B. Marv Walton:

- (i) Consideration of a request to set a public hearing on the following ordinances: Chapter 64 Alarm Systems, Chapter 67 Animals, Chapter 69 Banners and Chapter 124 Rental Property for Tuesday, April 16, 2019 at 7:00 P.M.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set a public hearing on the following ordinances: Chapter 64 Alarm Systems, Chapter 67 Animals, Chapter 69 Banners and Chapter 124 Rental Property for Tuesday, April 16, 2019 at 7:00 P.M., 7:10 P.M., 7:20 P.M. and 7:30 P.M.

- (ii) Consideration of a request to set a public hearing on Chapter 157 Zoning for May 21, 2019 at 7:00 P.M., contingent upon Planning Commission and Zoning Hearing Board review.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to refer proposed amendment to Chapter 157, Zoning to the Planning Commission and the Zoning Hearing Board for review and comment.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set a public hearing on Chapter 157 Zoning for May 21, 2019 at 7:00 P.M., contingent upon Planning Commission and Zoning Hearing Board review.

Ken Konz:

- (i) Distribution of Borough Financial Statements –February 2019
- (ii) Implementation of Positive Pay to ESSA Bank Accounts - an action item requesting Council to approve to the implementation of Positive Pay Service to ESSA bank accounts. Positive Pay Service includes fraud protection services for both check disbursements and ACH transactions being presented to ESSA for payment or settlement.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the implementation of Positive Pay Service to ESSA bank accounts.

C. Mayor Armand Martinelli:

D. Sonia Wolbert:

E. Don Cross:

F. Maury Molin: Mr. Molin to request a letter of congratulations be sent to the East Stroudsburg University Men's Basket Ball team for another stellar season.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Borough Manager to send a letter of congratulations be sent to the East Stroudsburg University Men's Basket Ball team for another stellar season.

G. Roger DeLarco:

H. Ed Flory:

I. Solicitor John Prevoznik, Esq.: Executive session.

J. Manager's Report:

- (i) Consideration of a request from the Pocono Dulcimer Club for 20 Meter Bags for the Spring Festival to be held on Saturday, April 27, 2019 at the East Stroudsburg United Methodist Church.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the Pocono Dulcimer Club for 20 Meter Bags for the Spring Festival to be held on Saturday, April 27, 2019 at the East Stroudsburg United Methodist Church.

- (ii) Consideration of a letter of resignation from John Eilenberger.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the letter of resignation from John Eilenberger.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to send Mr. Eilenberger a letter of recognition for his years of exemplary service and to name the Terra Greens pro Shop, the J. Eilenberger Pro Shop.

- (iii) Consideration of Resolution 2-2019 eliminating free parking spaces in all municipal parking lots, adding 4 long term-lease parking spaces in parking lot #1, deleting 9 metered spaces and adding 19 long term lease parking spaces in parking lot #2, deleting 4 metered spaces and adding 4 long-term lease parking spaces in parking lot #3, adding 30 metered parking spaces and adding 39 long-term lease parking spaces in parking lot #4 and adding 15 long-term lease parking spaces in parking lot #5.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 2-2019 eliminating free parking spaces in all municipal parking lots, adding 4 long term-lease parking spaces in parking lot #1, deleting 9 metered spaces and adding 19 long term lease parking spaces in parking lot #2, deleting 4 metered spaces and adding 4 long-term lease parking spaces in parking lot #3, adding 30 metered parking spaces and adding 39 long-term lease parking spaces in parking lot #4 and adding 15 long-term lease parking spaces in parking lot #5, with enforcement starting in thirty (30) days.

- (iv) Consideration of a request from the Smithfield Elementary PTO and the Stroudsburg First Presbyterian Church for a donation of a round of golf for two with cart at Terra Greens Golf Course for fund raising events on.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from the Smithfield Elementary PTO and the Stroudsburg First Presbyterian Church for a donation of a round of golf for two with cart at Terra Greens Golf Course for fund raising events.

(v) The Kimco invoice for the water break has been paid.

K. Bill Reese:

10. Ratification of Bills Payable through April 2, 2019.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to ratify bills payable through April 2, 2019.

11. Executive Session for Discussion of Litigation and/or Personnel Matters

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to go into Executive Session; note time \_\_\_\_\_.

B. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene meeting; note time \_\_\_\_\_.

C. Solicitor's report on Executive Session

12. Adjournment

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, April 16, 2019; 7:00 p.m.