

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, March 19, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.
2. Minutes of March 5, 2019, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve March 05, 2019 Council meeting minutes.
3. Public Comments – Agenda Items
4. Police Report: The February SARP report was distributed via email and is available for the public to view.
5. East Stroudsburg Community Alliance Information Item:
6. Veterans Park Update. Mr. Reese
7. Engineer’s Report: Engineer’s report was distributed.

Informational Item: Middle Dam and New Water Supply Intake Line:

- (i) Bid documents are being finalized. Interconnection with BCRA being evaluated to temporarily supply water during construction.
- (ii) Consideration to direct the Borough Manager to negotiate with the BCRA on interconnecting the distribution systems of the BCRA and the Borough to provide water to the Borough during the Middle Dam Project and thereafter as an emergency interconnection of the distribution systems benefiting both the BCRA and the Borough.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Borough Manager to negotiate with the BCRA on interconnecting the distribution systems of the BCRA and the Borough to provide water to the Borough during the Middle Dam Project and thereafter as an emergency interconnection of the distribution systems benefiting both the BCRA and the Borough.

Action Item: Willow Street Utility, Drainage and Road Improvements

- (i) Approve a change order in the amount of \$6,420.00 associated with the aborted waterline relocation work on Willow St. and Brookside Ave. due to a failure of the existing valves to shut-down and isolate these areas of the water distribution system on February 11, 2019. Formal notifications were issued and the relocation work was rescheduled for March 12.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve change order in the amount of \$6,420.00 associated with the aborted waterline relocation work on Willow St. and Brookside Ave. due to a failure of the existing valves to shut-down and isolate these areas of the water distribution system on February 11, 2019. Formal notifications were issued and the relocation work was rescheduled for March 12.

- (ii) Approve a change order in the amount of \$3,620.12 associated with lowering the section of sanitary sewer main along Willow Street in the section between King and Monroe Streets by about 2 feet, based upon the excavation and verification of the depth of existing sewer laterals at the edge of the street.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a change order in the amount of \$3,620.12 associated with lowering the section of sanitary sewer main along Willow Street in the section between King and Monroe Streets by about 2 feet, based upon the excavation and verification of the depth of existing sewer laterals at the edge of the street.

- (iii) Approve a change order in the amount of \$1,808.00 for the increase of material costs associated with revising sanitary sewer manhole covers from standard type with pick holes to an alternative type with lift bars. The change of manhole cover type was requested by the Borough.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a change order in the amount of \$1,808.00 for the increase of material costs associated with revising sanitary sewer manhole covers from standard type with pick holes to an alternative type with lift bars. The change of manhole cover type was requested by the Borough.

- (iv) Approve Payment Request #5 in the amount of \$75,173.90 to Northeast Site Contractors in accordance with the recommendation from RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Payment Request #5 in the amount of \$75,173.90 to Northeast Site Contractors in accordance with the recommendation from RKR Hess.

8. Public Comments – New Business (Non-agenda Items)

9. Reports

(a) Fire Chiefs Report: The Fire Chiefs report was distributed.

(b) Public Works:

(c) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed, No action items.

(d) Ken Konz:

- (i) **2018 Audit update** - The Borough has been working with Tom Josiah for a second consecutive year in order to assist with year-end close and audit. Mr. Josiah's experience in municipal accounting is enormous benefit for the audit preparation.

Mr. Josiah conducted his final onsite review of the Borough's financial records this past Wednesday, March 13<sup>th</sup>. With a few minor adjustments and recommendations, the Borough is prepared to undergo the year-end review by Carl Hogan and BBD. The onsite review is scheduled to begin, the week of April 1<sup>st</sup>. Any questions should be directed to Ken Konz

(e) Mayor Armand Martinelli:

- (i) Mr. Martinelli to present a proclamation declaring March 28, 2019 Frank T. Nicoletti Day.

(f) Sonia Wolbert:

(g) Don Cross:

(h) Maury Molin:

(i) Roger DeLarco:

(j) Ed Flory:

(k) Solicitor John Prevoznik, Esq.: Executive session.

(l) Manager's Report:

- (i) Consideration of a request from Monroe County Chapter of the Special Olympics and Resica Elementary School Parent Teacher Organization for a donation of a round of Golf for 2 with a Golf cart at Terra Greens Golf Course for a fund raiser.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Monroe County Chapter of the Special Olympics and the Resica Elementary School Parent Teacher Organization for a donation of a round of Golf for 2 with a Golf cart at Terra Greens Golf Course for a fund raiser.

- (ii) Discussion of the East Stroudsburg Borough Quartoseptcentennial (175<sup>th</sup> Anniversary)

President Reese to appoint \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to the Quartoseptcentennial Committee.

- (iii) Consideration of a request from ESU to hang ESU flags on every other Decorative Street Light in the flag holders from August 19<sup>th</sup> through October 21<sup>st</sup>, 2019. ESU will provide the flags, flag poles and all required flag holders.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from ESU to hang ESU flags on every other Decorative Street Light in the flag holders from the 19<sup>th</sup> through October 21<sup>st</sup>, 2019. Contingent upon ESU providing the flags, flag poles and all required flag holders.

- (iv) Consideration of a request from Kimco for issuance of the foundation and the retaining wall permits prior to formal approval of the development agreement at the sole risk of Kimco.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Kimco for issuance of the foundation permit prior to formal approval of the development agreement at the sole risk of Kimco.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Kimco for issuance of the retaining wall permit to be issued upon formal approval of the Maintenance agreement, prior to the formal approval of the development agreement at the sole risk of Kimco.

- (v) Consideration to approve the Director of Public Works job description and authorize the advertisement of the Director of Public Works position.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Director of Public Works job description and authorize the advertisement of the Director of Public Works position.

- (vi) Consideration to advertise the following job openings: Parks Director, Parks Department Laborer and Part-time Secretary/Receptionist.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize advertisement of the following job openings: Parks Beautification Foreman, Parks Department Laborer and Part-time Secretary/Receptionist.

- (vii) Informational Item: Restore Pennsylvania- International Boiler Works Media Event. Thursday, March 28, 2019 at 11:00 A.M.

Bill Reese:

10. Ratification of Bills Payable through March 19, 2019

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to ratify bills payable through March 19, 2019.

11. Executive Session for Discussion of Litigation and/or Personnel Matters

(a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to go into Executive Session; note time \_\_\_\_\_.

(b) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene meeting; note time \_\_\_\_\_.

(c) Solicitor's report on Executive Session

12. Adjournment

(a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, April 2, 2019; 7:00 p.m.