

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, February 5, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of January 15, 2019, Council Meeting

Motion made by _____, seconded by _____, to approve January 15, 2019 Council meeting minutes.

3. Public Hearing

A. Ordinance No. 1335 amending Chapter 134, Solid Waste, Articles II, III, IV and V, of the East Stroudsburg code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1335.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to enter exhibits A through D into evidence.

Motion Made by _____, Second by _____ to approve Ordinance No. 1335 amending Chapter 134, Solid Waste, Articles II, III, IV and V, of the East Stroudsburg code of Ordinances

B. Ordinance No. 1336 amending Chapter 153, Visual Obstructions, of the East Stroudsburg Code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1336.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to enter exhibits A through D into evidence.

Motion Made by _____, Second by _____ to approve Ordinance No. 1336 amending Chapter 153, Visual Obstructions, of the East Stroudsburg code of Ordinances

C. Ordinance N0. 1337 amending Chapter 124, Rental Housing, Article I, of the East Stroudsburg Code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1337.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to enter exhibits A through D into evidence.

Motion Made by _____, Second by _____ to approve Ordinance No. 1337 amending Chapter 124, Rental Housing, Article I, of the East Stroudsburg code of Ordinances

4. Public Comments – Agenda Items
5. SROSRC Report – No Report
6. Police Report: The SARPD report will be given at the February 19th, 2019, meeting.
7. East Stroudsburg Community Alliance Information Item:
8. Engineer’s Report: Engineer’s report was distributed.

A. Middle Dam and New Water Supply Intake Line

- (i) Action Item: Request Authorization to complete the bid packet for the Middle Dam Rehabilitation Project and to complete all Penn Vest documents as needed.

Motion made by _____, seconded by _____, to Authorize RKR Hess to complete the bid packet for the Middle Dam Rehabilitation Project and to complete all Penn Vest documents as needed.

B. MS4 Stormwater Requirements

- (i) Action Item: Authorize Engineer and Solicitor to draft a request to DEP for information relating to the legal requirement for determining the area of the Borough subject to the PRP plan requirement for sediment reduction in the Sambo Creek. Authorize the Engineer and Solicitor to work with Normandy Associates to outline a proposal for the evaluation of the Sambo Creek sediment impairment.

Motion made by _____, seconded by _____, Authorize Engineer and Solicitor to draft a request to DEP for information relating to the legal requirement for determining the area of the Borough subject to the PRP plan requirement for sediment reduction in the Sambo Creek. Authorize the Engineer and Solicitor to work with Normandy Associates to outline a proposal for the evaluation of the Sambo Creek sediment impairment.

C. 1.5 Million Gallon Finish Water Reservoir Roof Replacement and Joint Sealing.

- (i) Action Item: We recommend approval of Change Order No. 2 in the amount of \$22,782.00 to reflect actual quantities of cracks and joints sealed, largely on the roof. We also recommend a 30-day time extension to the Substantial Completion Date and a 60-day time extension to Final Completion of Site Work and Closeout Document dates, due to unfavorable weather conditions. The Contractor cannot perform seeding of grass areas until the Spring.

Motion made by _____, seconded by _____, to approve Change Order No. 2 in the amount of \$22,782.00 to reflect actual quantities of cracks and joints sealed, largely on the roof. We also recommend a 30-day time extension to the Substantial Completion Date and a 60-day time extension to Final Completion of Site Work and Closeout Document dates, due to unfavorable weather conditions.

- (ii) Action Item: We recommend approval of Contractor Payment Request No. 2 in the amount of \$84,556.13, for work completed through January 10, 2019.

Motion made by _____, seconded by _____, to approve Contractor Payment Request No. 2 in the amount of \$84,556.13, for work completed through January 10, 2019.

9. Public Comments – New Business

10. Veterans Park Update-

11. Reports

A. Public Works:

- (i) The DPW reports were distributed.

B. Marv Walton:

- (i) Consideration of a recommendation of ZORC to amend the Borough code, Chapter 150, Vehicles and Traffic, Article III, Parking Regulations, Section 26.3, Borough Parking Lots.

Motion made by _____, seconded by _____, to Advertise and schedule a Public Hearing on Tuesday, February 19, 2019 at 7:00 P.M.

C. Ken Konz:

- (i) Distribution of Borough Financial Statements –December 2018

- (ii) EDU appeals meeting –the appeals board will hold its inaugural meeting on February 6th between the hours of 9 AM – 12 PM at Borough Hall to listen to the appellant’s grievances pertaining to EDU billings received.

D. Mayor Armand Martinelli:

E. Roger DeLarco:

F. Don Cross:

G. Maury Molin:

H. Sonia Wolbert:

I. Ed Flory:

J. Solicitor John Prevoznik, Esq.: Executive session.

K. Manager’s Report:

- (i) Consideration of a request from JTL HSS PTO and Stroudsburg Middle School PTA for a donation of a round of Golf for 2 with a Golf cart at Terra Greens Golf Course for a fund raiser.

Motion made by _____, seconded by _____, to approve for a donation of a round of Golf for 2 with a Golf cart at Terra Greens Golf Course for the JTL HSS PTO and Stroudsburg Middle School PTA for a fund raiser.

- (ii) Consideration of a request from the Carbon-Monroe-Pike Mental Health and Development Services to hold their 19th Annual Mental Health Awareness Walk on May 17, 2019 from 11:00 A.M. to 12:00 A.M. contingent upon providing the deposit, application fee and certificate of insurance, securing proper authorization from SROSRC for the use of Dansbury Park and contacting SARPD.

Motion made by _____, seconded by _____, to approve the Carbon-Monroe-Pike Mental Health and Development Services to hold their 19th Annual Mental Health Awareness Walk on May 17, 2019 from 11:00 A.M. to 12:00 A.M. contingent upon providing the deposit, application fee and certificate of insurance, securing proper authorization from SROSRC for the use of Dansbury Park and contacting SARPD.

- (iii) Consideration of a request to advertise for all open positions of employment at the Borough of East Stroudsburg.

Motion made by _____, seconded by _____, to approve advertising for all open positions of employment at the Borough of East Stroudsburg.

- (iv) Discussion on the hiring process for the Economic Development Director.

Motion made by _____, seconded by _____, to approve the hiring process as follows: _____.

- (v) Consideration of Resolution 1-2019, Authorizing the entry into an agreement of sale in lieu of condemnation between Robert and Dorothy Lewis for the purchase of 55.02 acres for the purpose of water shed protection.

Motion made by _____, seconded by _____, to approve Resolution 1-2019, Authorizing the entry into an agreement of sale in lieu of condemnation between Robert and Dorothy Lewis for the purchase of 55.02 acres for the purpose of water shed protection.

L. Bill Reese:

12. Ratification of Bills Payable through February 6, 2019.

Motion made by _____, seconded by _____, to ratify bills payable through February 6, 2019.

13. Executive Session for Discussion of Litigation and/or Personnel Matters

A. Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

B. Motion made by _____, seconded by _____ to reconvene meeting; note time _____.

C. Solicitor's report on Executive Session

14. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, February 20, 2019; 7:00 p.m.