

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, DECEMBER 18, 2018 – 7:00 p.m.

PRESENT: Sonia Wolbert, Manager Brian Bond, Bill Reese, Ed Flory, Don Cross, Maury Molin and Mayor Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Finance Officer Ken Konz, Codes Officer Marv Walton, and DPW Director Steve DeSalva

ABSENT: Roger DeLarco

The Pledge of Allegiance was recited.

**December 4, 2018 Minutes**

A motion was made by Ms. Wolbert and seconded by Mr. Flory, to approve the December 4, 2018 Council Meeting minutes. The motion carried unanimously.

**Public Comments – Agenda Items**

None.

**SROSRC**

The SROSRC report was distributed via email.

**Police Report**

The October SARPD report was distributed via email. Chief Lyon was present to address any concerns. No questions or comments made.

**East Stroudsburg Community Alliance**

Ms. Wolbert reported the ECA is currently looking for homeowners or business owners within the borough to become board members. ECA is the business organization of the borough that works with the community and businesses. The board meets at the train station on the second Tuesday of each month at 5:15 pm. An intern from East Stroudsburg University was approved and will be introduced next month. Mr. Molin added the ECA represents any business within the borough limits, which will hopefully bring more people to the organization.

**Veteran's Park Update**

Mr. Reese reported it was advised by Mr. Flory to order the plants in January so we can send out bids; a meeting should be scheduled to determine the size of plants to be ordered and the amount to be spent.

**Engineer's Report**

The Engineer's Report was distributed.

**MS4 Stormwater Requirements:**

Mr. Oiler requested authorization for RKR Hess to request an extension of time to allow the Borough to review the PRP Plan requirements that resulted in significant cost increases to achieve sediment reduction goals.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize RKR Hess to request an extension of time to allow the Borough to review the PRP Plan requirements that resulted in significant cost increases to achieve sediment reduction goals. The motion carried unanimously.

### **2019 Joint Municipal Landfill Monitoring**

Mr. Oiler requested authorization for RKR Hess to prepare a schematic map showing aerial photo, parcel boundary lines from record, the anticipated landfill easement area and levee easements to facilitate planning in this area and confirm impact of the landfill and/or proposed environmental easements, with a budget not to exceed \$2,500.00.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to authorize RKR Hess to prepare a schematic map showing aerial photo, parcel boundary lines from record, the anticipated landfill easement area and levee easements to facilitate planning in this area and confirm impact of the landfill and/or proposed environmental easements, with a budget not to exceed \$2,500.00. The motion carried unanimously.

Mr. Prevoznik noted this was a committee recommendation. Mr. Cross asked if council will see a photo of it, to which Mr. Oiler responded, yes.

### **Public Comments – New Business**

Laura Kessler of Analomink Street asked what the excessive water was at the intersection of Analomink and S. Green Streets. Mr. Bond advised it was ground water and our maintenance department installed a French drain to correct the issue.

Ms. Kessler mentioned that Lincoln Avenue is littered with plastic bags and suggested the Borough impose a plastic straw and plastic bag ban. Mr. Prevoznik advised the Borough Code will need to be reviewed to be sure any type of bans or taxes are able to be enforced. Before a committee is formed, we should know what the Borough can and cannot enforce.

A motion was made by Mr. Molin and seconded by Mr. Flory to form a committee and review solutions for a plastic bag/straw ban. The motion carried unanimously.

### **Reports**

#### **Steve DeSalva:**

The Public Works Report was distributed via Email.

#### **Marv Walton:**

The Permits, Violations, Inspections, and Parking Enforcement reports were distributed. Mr. Walton advised he has an update on an enforcement issue to discuss with council in Executive Session.

Mr. Walton also mentioned he is continuing to issue citations for the garbage scofflaws and has sent the next round of citations to the Magistrate's office. In two weeks, we have received over \$5,000.00 in payments or had owners enter into repayment agreements due to the citations being generated.

#### **Ken Konz:**

Mr. Konz requested Council to establish several hearing dates for the appeals board to meet to listen to the appellant's grievances pertaining to EDU billings received.

A motion was made by Mr. Molin and seconded by Mr. Flory to set quarterly hearings for the Utility Dispute Resolution Committee on the first Wednesday of May, August, November, and February, from 9 am – Noon, as needed. The motion carried unanimously.

Mr. Konz stated the E-billing option is being advertised and residents can sign up on our website or in person. E-billing will eliminate the paper bill being sent via U.S. Mail and instead, will be emailed to the homeowner. Residents can still pay at the office, or pay with a credit card online through our website.

Mr. Konz reported the DCED is currently performing a review of CDBG labor and environmental activity for Grant Year 2014. Borough staff is working with Mr. Russell Carnahan of the DCED to ensure all guidelines are being adhered to. Results should be available within the next few weeks. January 4<sup>th</sup> is the deadline, and we have submitted everything.

Lastly, Mr. Konz announced the Borough has received \$284,458.77 in a Small Water and Sewer Grant for the Elizabeth Street project.

**Chief Dale Fetterly:**

The Acme Hose Company No. 1 Chief's Report was distributed via email.

**Mayor Armand Martinelli:**

No Report.

**Sonia Wolbert:**

Ms. Wolbert reported there is a 5G meeting being held on January 15, 2019 at 8:30 am at the ESU Innovation Center and encourages all council members and public to attend.

**Don Cross:**

No Report.

**Maury Molin:**

Mr. Molin reported that over 300 people attended the Pocono Cinema Christmas Show on December 15<sup>th</sup>. The cinema will be offering free children's films monthly and are being advertised on their website. Mr. Molin stated these events will be bringing in foot traffic to the downtown area.

**Bill Reese:**

No Report.

**Ed Flory:**

Merry Christmas to everyone!

**Solicitor John Prevoznik, Esq:**

Mr. Prevoznik has items for executive session.

**Manager's Report:**

Mr. Bond requested authorization to set and advertise the first Council Meeting in January 2019 for Tuesday, January 8<sup>th</sup> at 7:00 p.m.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to set and advertise the first Council Meeting in January 2019 for Tuesday, January 8<sup>th</sup> at 7:00 p.m. The motion carried unanimously.

Mr. Bond requested approval to appoint Ms. Wolbert to the Stroud Area Regional Police Commission with a term to begin January 1, 2019 and expire on December 31, 2021 or until replaced.

A motion was made by Mr. Cross and seconded by Mr. Molin to appoint Ms. Wolbert to the Stroud Area Regional Police Commission with a term to begin January 1, 2019 and expire on December 31, 2021 or until replaced. The motion carried unanimously.

Mr. Bond requested approval to appoint Mr. Molin to the Monroe County Control Center Board of Directors for 2019.

A motion was made by Mr. Cross and seconded by Mr. Flory to appoint Mr. Molin to the Monroe County Control Center Board of Directors for 2019. The motion carried unanimously.

**Roger DeLarco:**

Absent.

**Bills Payable**

A motion was made by Ms. Wolbert and seconded by Mr. Cross to ratify bills payable through December 4, 2018. The motion carried unanimously.

**Executive Session**

A motion was made by Mr. Molin and seconded by Ms. Wolbert to go into Executive Session at 7:31 p.m. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to reconvene the meeting at 8:02 p.m. The motion carried unanimously.

Mr. Prevoznik reported that personnel and litigation matters were discussed and no decisions were made. Mr. Prevoznik noted that Mr. McLaughlin was invited into Executive Session, and Mr. Walton reported on a litigation matter to council during Executive Session.

Ms. Wolbert reported that the Borough Manager's annual performance evaluation has been completed and recommended the authorization of a \$2500 discretionary bonus for 2019, and a 2.3% increase to the Manager's salary.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize the Borough Manager to receive a \$2500 discretionary bonus and a 2.3% salary increase for 2019. The motion carried unanimously.

Mr. Bond reported the receipt of a letter of resignation from Roger DeLarco, resigning as Borough President, effective immediately.

A motion was made by Mr. Cross and seconded by Mr. Flory to accept the letter of resignation from Roger DeLarco, resigning as Borough President, effective immediately. Council expresses their gratitude to Mr. DeLarco for the many years of service to the Borough.

There will be a reorganization meeting in January 2019. Mr. Reese will fill in during the interim.

### **Adjournment**

A motion was made by Mr. Flory and seconded by Ms. Wolbert to adjourn the meeting at 8:05 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, January 8, 2019; 7:00 p.m.