

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, JANUARY 8, 2019 – 7:00 p.m.

PRESENT: Sonia Wolbert, Manager Brian Bond, Bill Reese, Don Cross, Maury Molin, Roger DeLarco, Mayor Martinelli, Solicitor John C. Prevoznik, and DPW Director Steve DeSalva

ABSENT: Ed Flory, Borough Engineer Nate Oiler, Finance Officer Ken Konz, Codes Officer Marv Walton

The Pledge of Allegiance was led by Bob Heintz.

**Nomination of Officers**

Mayor Martinelli led the nomination of Council President. A nomination was made to elect Mr. Reese as Council President. With no other nominations heard, a motion was made by Mr. Molin and seconded by Mr. Cross to close the floor. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to elect Mr. Reese as Council President. The motion carried unanimously. Mr. Reese accepted the nomination and thanked everyone for their confidence, and Mayor Martinelli passed the gavel to the newly elected president.

Mr. Reese led the nomination of Council Vice President. A nomination was made to elect Ms. Wolbert as Council Vice President. With no other nominations heard, a motion was made by Mr. Cross and seconded by Mr. Molin to close the floor. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Molin to elect Ms. Wolbert as Council Vice President. The motion carried unanimously.

A nomination was made to elect Mr. Molin as Council President Pro Tem. With no other nominations heard, a motion was made by Mr. Cross and seconded by Ms. Wolbert to close the floor. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to elect Mr. Molin as Council President Pro Tem. The motion carried unanimously.

A nomination was made to elect Mr. Cross as the Vacancy Board Chair. With no other nominations heard, a motion was made by Mr. Molin and seconded by Ms. Wolbert to close the floor. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. DeLarco to elect Mr. Cross as the Vacancy Board Chair. The motion carried unanimously.

Mr. Bond reported of a new rate schedule for RKR Hess, a division of UTRS. A motion was made by Mr. Molin and seconded by Mr. Cross to accept the 2019 fee schedule for RKR Hess and to add the rate to the Borough's fee schedule. The motion carried unanimously.

**December 18, 2018 Minutes**

A motion was made by Mr. Cross and seconded by Mr. Molin, to approve the December 18, 2018 Council Meeting minutes. The motion carried 4-0 with one abstain. (Roll Call Aye: Ms. Wolbert, Mr. Reese, Mr. Molin, Mr. Cross; Abstain: Mr. DeLarco)

**Annual Board Appointments**

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve Steve DeSalva as Council of Governments representative, and Mr. Molin as the alternate. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve Mr. Reese as MECAB representative and Ms. Wolbert as the alternate. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to approve Ken Konz to the Tax Collection Committee with Mr. DeLarco as the alternate. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to approve Mr. Molin to the Monroe County Control Center Board of Directors, with Mr. Bond as an alternate. The motion carried unanimously.

Mr. Reese assigned the following individuals to the Street Scape Advisory Committee: Mr. Reese, Mr. Molin, Mr. Flory and Mr. Bond. The committee will meet on an as-needed basis, to discuss any issues with the adopt-a-planter program, the lights along the downtown district and any other Street Scape items.

#### **Public Comments – Agenda Items**

None.

#### **Veteran’s Park Update**

Mr. Reese advised a meeting was held with Mr. Flory, Mr. Molin and himself to discuss ordering plants. Mr. Bond stated he reached out to multiple nurseries and already received four quotes. Mr. Martinelli asked if more native plants could be added to the list of plants for Veteran’s Park and the Adopt-a-planter program, since native plants won’t require much maintenance, and are not invasive species. Ms. Kessler advised the Brodhead Watershed holds native plant sales and they could probably provide a bigger list of native plants for our reference. Mr. Molin suggested we bring this topic up at the next meeting.

#### **SROSRC**

Ms. Wolbert reported that Mr. Bond will be joining the SROSRC on January 24, 2019 for a retreat, and any items for discussion can be brought to Mr. Bond’s attention before this date.

#### **Police Report**

The SARPD report will be given at the January 15<sup>th</sup>, 2019 meeting.

#### **East Stroudsburg Community Alliance**

Ms. Wolbert reported the ECA had their reorganizational meeting January 8<sup>th</sup>, and the following positions have been appointed: Troy Nauman, President; Deb Kuchinski, Vice President; Roger DeLarco, Treasurer; and Sonia Wolbert, Secretary.

#### **Engineer’s Report**

The Engineer’s Report was distributed. Mr. Bond reported the recommendation of RKR Hess for approval of 1.5 Million Gallon Finish Water Reservoir Roof Replacement and Joint Sealing Contractor’s Payment Request No. 1 in the amount of \$78,500.92, for work completed through December 28, 2018.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve Contractor’s Payment Request No. 1 in the amount of \$78,500.92, for work completed through December 28, 2018 for the 1.5 Million Gallon Finish Water Reservoir Roof Replacement and Joint Sealing project. The motion carried unanimously.

#### **Public Comments – New Business**

Laura Kessler of Analomink Street expressed her concerns about the danger at the recycling center. She said with one gate closed, traffic backs up onto Lincoln Avenue, creating a dangerous area. An employee of the recycling center was present and advised one gate is closed because the signage for the public to read is on it. Ms. Kessler suggested another type of barricade be used to prevent traffic backing up.

Ms. Kessler also mentioned the small creek by the recycling center is littered with plastic bags, cups and straws, and would like the Borough to start a ban on plastic bags and straws. Mr. Prevoznik advised he will be looking into this matter to see what enforcement the borough could have. Mr. Bond added there will be an individual performing community service in the near future and will be assigned to picking up litter along Lincoln Avenue and Greentree Drive.

#### **Reports**

##### **Steve DeSalva:**

The DPW Report, Man-hour Report and Water Report were distributed. Mr. DeSalva mentioned the crew will begin taking down Christmas decorations Thursday.

**Marv Walton:**

Mr. Bond requested authorization to advertise and set a public hearing amending Chapter 134, Solid Waste, Articles II, III, IV, and V of the East Stroudsburg code of Ordinance for February 5, 2019 at 7:00 p.m. Mr. Bond added this will allow ticketing enforcement of garbage cans put out for collection too early, or not bringing garbage cans in during the specified time.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to advertise and set a public hearing amending Chapter 134, Solid Waste, Articles II, III, IV, and V of the East Stroudsburg code of Ordinance for February 5, 2019 at 7:00 p.m. The motion carried unanimously.

Mr. Bond requested authorization to advertise and set a public hearing amending Chapter 153, Visual Obstructions of the East Stroudsburg Code of Ordinances for February 5, 2019 at 7:00 p.m. Mr. Bond added this will allow enforcement of clearing obstructions on private property from sight distance at intersections.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to advertise and set a public hearing amending Chapter 153, Visual Obstructions of the East Stroudsburg code of Ordinances for February 5, 2019 at 7:00 p.m. The motion carried unanimously.

Mr. Bond requested authorization to advertise and set a public hearing amending Chapter 124, Rental Housing, Article I, of the East Stroudsburg Code of Ordinances for February 5, 2019 at 7:00 p.m. This will clarify the ordinance stating that it is the landlord's responsibility to follow the garbage ordinance.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to advertise and set a public hearing amending Chapter 124, Rental Housing, Article I, of the East Stroudsburg Code of Ordinances for February 5, 2019 at 7:00 p.m. The motion carried unanimously.

**Ken Konz:**

The November Financial Statements were distributed via email.

**Mayor Armand Martinelli:**

No Report.

**Roger DeLarco:**

No Report.

**Sonia Wolbert:**

No Report.

**Don Cross:**

No Report.

**Maury Molin:**

No Report.

**Bill Reese:**

No Report.

**Ed Flory:**

Absent.

**Solicitor John Prevoznik, Esq:**

Mr. Prevoznik has items for executive session.

**Manager's Report:**

Mr. Bond reported a proposal from RKR Hess to assist in the preparation of the 2018 Public Water System Consumer Confidence Reports at a cost not to exceed \$5000.00.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve the proposal from RKR Hess to assist in the preparation of the 2018 Public Water System Consumer Confidence Reports at a cost not to exceed \$5000.00. The motion carried unanimously.

Mr. Bond requested approval to distribute the Adopt a Planter flyer to all business owners on Crystal Street and to place on the Borough Website.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to table the approval to distribute the Adopt a Planter flyer to all business owners on Crystal Street and to place on the Borough Website. The motion carried unanimously.

#### **Bills Payable**

A motion was made by Ms. Wolbert and seconded by Mr. Cross to ratify bills payable through January 8, 2019. The motion carried unanimously.

#### **Executive Session**

A motion was made by Mr. DeLarco and seconded by Ms. Wolbert to go into Executive Session at 7:41 p.m. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to reconvene the meeting at 8:13 p.m. The motion carried unanimously.

Mr. Prevoznik reported that personnel and property acquisition matters were discussed and no decisions were made.

Mr. Prevoznik reported that he was authorized by the Borough to prepare an agreement of sale for the Lewis property in Middle Smithfield Township in the amount of \$430,000 plus closing costs. He advised the public water supply runs through the property and the property is for sale.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to enter into an agreement of sale for the Lewis property located in Middle Smithfield Township in the amount of \$430,000 plus closing costs. The motion carried unanimously.

#### **Adjournment**

A motion was made by Mr. Cross and seconded by Mr. Moiln to adjourn the meeting at 8:16 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, January 15, 2019; 7:00 p.m.