

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, December 4, 2018 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.
2. Minutes of November 20, 2018, Council Meeting
 - A. Motion made by _____, seconded by _____, to approve November 20, 2018 Council meeting minutes.
3. Public Hearing
 - A. Ordinance No. 1333 Fixing the Real Estate Tax Rate for 2019.
 - (a) Motion made by _____, Second by _____ to recess the regular meeting and convene a Public hearing on Ordinance No. 1333.
 - (b) Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.
 - (c) Motion made by _____, Second by _____ to enter exhibits A through D into evidence.
 - (d) Motion Made by _____, Second by _____ to approve Ordinance No. 1333 Fixing the Real Estate Tax Rate for 2019 at 25.5 mills, the same as the 2018 millage.
4. Consideration of the 2019 East Stroudsburg Borough Budget as presented.

Motion Made by _____, Second by _____ to approve the 2019 East Stroudsburg Borough Budget as presented
5. Kimco, Pocono Plaza update.
 - (i) A letter from Kimco Corporation to Vacate a portion of Brown Street extension and Brown Street relocation has been received and is being reviewed by the Borough Engineer, Solicitor and Borough Staff. Additional information is needed from Kimco.
6. IBW update.
7. Public Comments – Agenda Items
8. SROSRC Report – Report distributed via email.
9. Police Report: The SARPD report will be given at the December 18, 2018, meeting.
10. East Stroudsburg Community Alliance Information Item:
11. Engineer’s Report: Engineer’s report was distributed.

Action Item: Willow Street Utility, Drainage, and Road Improvements - Contract No. 1 – Payment Request No. 3.

- (i) Consideration of Application for Payment Request No. 3, prepared by Northeast Site Contractors for the above referenced project. RKR Hess has reviewed this application and recommend approval of Payment Request No. 3 in the amount of \$16,141.29

Motion made by _____, seconded by _____, to approve payment request No. 3 in the amount of \$16,141.29.

Action Item: 2019 Joint Municipal Landfill Monitoring.

- (i) Consideration of a proposal for the annual Joint Municipal Landfill Monitoring has been submitted by RKR Hess for review and approval by Council. This is a shared cost among East Stroudsburg Borough, Stroudsburg Borough and Stroud Township.

Motion made by _____, seconded by _____, to authorize the proposal contingent upon the concurrence of Stroud Township and Stroudsburg Borough.

12. Veterans Park update.

13. Public Comments – New Business

14. Reports

A. Steve DeSalva: The DPW report was distributed via Email.

B. Marv Walton:

C. Ken Konz:

- (i) October Financials were distributed via Email.
- (ii) Audit preparation recommendation – ESB staff recommends utilizing Tom Josiah, CPA for audit preparation work. The Borough retained Mr. Josiah during the course of last year's audit with very favorable results. Mr. Josiah has over 20 years' experience in audit preparation and consulting work for municipalities and school districts. Administrative staff is seeking approval to retain Mr. Josiah for year-end preparation work with a cost not to exceed \$10,000 (100 hours at \$100 an hour). The service agreement is included.

Motion made by _____, seconded by _____, to authorize utilizing Tom Josiah, CPA for audit preparation work with a cost not to exceed \$10,000.

- (iii) CDBG Revision for 2013 & 2014 grant years - an action item requesting Council to approve a Resolution acknowledging East Stroudsburg Borough's intent to modify its 2013 & 2014 Community Development Block Grant (CDBG) program.

Motion made by _____, seconded by _____, to approve Resolution 30-2018 Revising 2013 and 2014 Community Development Block Grant Program Budgets.

C. Mayor Armand Martinelli:

D. Sonia Wolbert:

E. Don Cross:

F. Maury Molin:

G. Bill Reese:

H. Ed Flory:

I. Solicitor John Prevoznik, Esq.: Executive session.

J. Manager's Report:

- (i) Consideration of a request from the Monroe County Conservation District for a donation to support the Pocono Creek Stream Gauge.

Motion made by _____, seconded by _____, to approve the request from the Monroe County Conservation District for a donation to support the Pocono Creek Stream Gauge for \$500.00 as budgeted.

- (ii) Consideration of a request from the Monroe County Area Agency on Aging to sign a Landlord Assurance letter for a 2018-19 PDA Senior Community Center Grant Application.

Motion made by _____, seconded by _____, to refer to the Property Committee for review.

- (iii) Consideration to appoint Jesse Scavone as the alternate representative to the SROSRC with a term beginning January 1, 2019 and ending on December 31, 2021.

Motion made by _____, seconded by _____, to appoint Jesse Scavone as the alternate representative to the SROSRC with a term beginning January 1, 2019 and ending on December 31, 2021.

- (iv) Appointment of the Utility Dispute Resolution Committee. This committee shall consist of three (3) members who are appointed by majority vote of Borough Council. No more than two (2) members shall be members of Borough Council. One (1) member shall be the Borough Manager of the Borough of East Stroudsburg. The members shall be appointed by Borough Council and shall serve staggered three (3) year terms.

Motion made by _____, seconded by _____, to appoint _____ to the Utility Dispute Resolution Committee with a term expiring December 31, 2019.

Motion made by _____, seconded by _____, to appoint _____ to the Utility Dispute Resolution Committee with a term expiring December 31, 2020.

Motion made by _____, seconded by _____, to appoint Brian S. Bond to the Utility Dispute Resolution Committee with a term expiring December 31, 2021.

K. Roger DeLarco:

15. Ratification of Bills Payable through December 4, 2018.

Motion made by _____, seconded by _____, to ratify bills payable through December 4, 2018.

16. Executive Session for Discussion of Litigation and/or Personnel Matters

A. Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

B. Motion made by _____, seconded by _____ to reconvene meeting; note time _____.

C. Solicitor's report on Executive Session

17. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, December 18, 2018; 7:00 p.m.