

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, NOVEMBER 20, 2018 – 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of November 6, 2018, Council Meeting

Motion made by _____, seconded by _____, to approve November 6, 2018 Council meeting minutes.

3. Public Hearing.

A. Chapter 122, Property Maintenance- High Grass and Weeds.

(a) Motion made by _____, Second by _____ to open the Public hearing.

(b) Motion made by _____, Second by _____ to enter exhibits A through D into evidence.

(c) Motion made by _____, Second by _____ to close the public hearing.

(d) Motion Made by _____, Second by _____ to approve the amended Ordinance, Chapter 122, Property Maintenance- High Grass and Weeds as advertised.

B. Chapter 132, Snow and Ice Removal

(a) Motion made by _____, Second by _____ to open the Public hearing.

(b) Motion made by _____, Second by _____ to enter exhibits A through D into evidence.

(c) Motion made by _____, Second by _____ to close the public hearing.

(d) Motion Made by _____, Second by _____ to approve the amended Ordinance, Chapter 132, Snow and Ice Removal as advertised.

C. Chapter 151, Vehicles, Parking, Residential Permit Parking.

(a) Motion made by _____, Second by _____ to open the Public hearing.

- (b) Motion made by _____, Second by _____ to enter exhibits A through D into evidence.
- (c) Motion made by _____, Second by _____ to close the public hearing.
- (d) Motion Made by _____, Second by _____ to approve the amended Ordinance, Chapter 151, Vehicles, Parking, Residential Permit Parking.

4. Consideration of the 2019 Stroud Area Regional Police Budget.

Motion made by _____, seconded by _____, to approve the 2019 Stroud Area Regional Police budget as presented

5. Consideration to advertise and set a Public Hearing for the proposed 2019 East Stroudsburg Borough Budget as presented on Tuesday, December 4, 2018.

Motion made by _____, seconded by _____, to approve advertising and to set a Public Hearing on Tuesday, December 4, 2018, for the proposed 2019 East Stroudsburg Borough Budget as presented.

6. Public Comments – Agenda Items

7. SROSRC Report – Distributed via email.

8. Police Report: Captain Gasper to present the October SARPD report. Report distributed via Email.

9. Public Comment for Police Issues:

10. East Stroudsburg Community Alliance Information Item:

11. Veteran Park Update.

12. Engineer’s Report: Engineer’s report was distributed.

ACTION ITEM: 1.5 Million Gallon Finish Water Reservoir

- (i) RKR Hess recommends approval of Change Order No. 1 in the amount of **\$5,497** for the Contractor to provide new smooth-stone ballast for the membrane roof.

Motion made by _____, seconded by _____, to approve of Change Order No. 1 in the amount of \$5,497 for the Contractor to provide new smooth-stone ballast for the membrane roof.

13. Public Comments – New Business (Non-agenda Items)

14. Reports

- (a) Steve DeSalva: Public Works report distributed via email.
- (b) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.
- (c) Ken Konz:
 - (i) EDU billing – the Borough has sent out billings to the 20 commercial customers who have had the largest increase in usage between 2017 and 2018. In discussions with Muni-Link on automating this process.
 - (ii) E billing of Borough utilities and services – The Borough is planning to introduce E billing as an option to residents for utility and service payments such as water/sewer, refuse and residential rental licenses. The advantages are twofold: cost savings in postage and materials in addition to ease in processing administratively.

Motion made by _____, seconded by _____, to authorize E-Billing option to utility customers.

- (d) Chief Dale Fetterly: Acme Hose Company No.1 Chiefs Report distributed via Email.
- (e) Mayor Armand Martinelli:
 - (i) Presentation by Craig Todd on The Nature Conservancy Working Woodlands program.

Motion made by _____, seconded by _____, to direct the Mayor, Borough Solicitor and the Borough Manager to review the Nature Conservancy Working Woodlands program with Mr. Craig Todd and report back to Borough Council with a recommendation.

- (f) Sonia Wolbert:
- (g) Don Cross:
- (h) Maury Molin:
- (i) Bill Reese:
- (j) Ed Flory:
- (k) Solicitor John Prevoznik, Esq.: Executive session.
- (l) Manager's Report:

- (i) Consideration of a request from Latino Community of St. Matthew's Church to hold the Procession of Our Lady of Guadalupe Parade on Sunday, December 2nd at 1:00P.M., with the proposed route of: N. Courtland St. (Rite Aid parking lot) to Crystal St.; Crystal St. to Ridgeway St.; Ridgeway St. to St. Matthew's Church. All applications, forms and payments have been received and SARPD has been contacted.

Motion made by _____, seconded by _____, to approve the request from Latino Community of St. Matthew's Church to hold the Procession of Our Lady of Guadalupe Parade on Sunday, December 2nd at 1:00P.M., with the proposed route of: N. Courtland St. (Rite Aid parking lot) to Crystal St.; Crystal St. to Ridgeway St.; Ridgeway St. to St. Matthew's Church.

- (ii) Consideration to set and advertise the 2019 Borough Meeting Schedule.

Motion made by _____, seconded by _____, to set and advertise the 2019 meeting schedule as presented.

- (iii) Consideration of Amendment Number 1 to the consulting agreement with KRB Consulting Services, LLC (Ken Brown) for 2019 for an as needed basis with costs remaining the same as 2018.

Motion made by _____, seconded by _____, to authorize Amendment Number 1 to the consulting agreement with KRB Consulting Services, LLC for 2019 for an as needed basis with costs remaining the same as 2018.

- (iv) Consideration of a recommendation of the Borough Manager to authorize the Notice of Intent to Award and approval to issue Final Award Notice, execute contracts for the 2019 solid waste contract to the low bidder, Waste Management.

Motion made by _____, seconded by _____, to the Notice of Intent to Award and approval to issue Final Award Notice, execute contracts for the 2019 solid waste contract to the low bidder, Waste Management.

- (v) Consideration of a request from the Monroe County Historical Society for a donation of \$250.00, as budgeted.

Motion made by _____, seconded by _____, to approve a request from the Monroe County Historical Society for a donation of \$250.00, as budgeted.

(m) Roger DeLarco:

15. Ratification of Bills Payable through November 20, 2018.

Motion made by _____, seconded by _____, to ratify bills payable through November 20, 2018.

16. Executive Session for Discussion of Litigation and/or Personnel Matters

Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

Solicitor's report on Executive Session

17. Adjournment

Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, December 4, 2018; 7:00 p.m.