

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, NOVEMBER 6, 2018 – 7:00 p.m.

PRESENT: Roger DeLarco, Maury Molin, Manager Brian Bond, Bill Reese, Don Cross and Mayor Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer Marv Walton, and DPW Director Steve DeSalva

ABSENT: Sonia Wolbert, Ed Flory, and Finance Officer Ken Konz

The Pledge of Allegiance was led by Perri Budd.

October 16, 2018 Minutes

A motion was made by Mr. Molin and seconded by Mr. Cross, to approve October 16, 2018, Council Meeting minutes. The motion carried unanimously.

Public Hearing – Chapter 154, Water

A motion was made by Mr. Cross and seconded by Mr. Molin to open the public hearing. The motion carried unanimously.

A public hearing for Chapter 154, Water, was led by Mr. Prevoznik. Mr. Oiler read aloud the summary of ordinance change (attached). Mr. Prevoznik noted the rates have not changed. The criteria in which EDUs are assigned has been revised. If a user increases water usage by 10% from one year to the next, a notification of EDU (Equivalent Dwelling Units) change will be sent to the user. An appeal process will be in place. Additionally, the revised Chapter 154 includes conversions of volume units from kiloliters to gallons. Section 154-11, Water Meter Specifications, C. has been revised to require that for any change of Use to a Premise or any new construction or renovations of Muti-Residential dwellings, Non-Residential User Premises, or Mixed-Use User Premises requiring a plumbing permit under the Borough Code, the Borough shall require separate water meters, shut off valves and backflow prevention devices to be installed in an approved meter pit outside the building, or in a separate mechanical room within the building with exterior access to provide access to Borough Personnel at all times, unless otherwise waived by the Borough. Back flow prevention devices are installed at the point where the water service enters the house or business to prevent water flowing backwards, preventing contamination. Mr. Cross asked if the backflow prevention is for everyone; Mr. Bond advised they will start with commercial businesses and then work on residential homes.

A motion was made by Mr. Molin and seconded by Mr. Reese to accept the following exhibits into evidence: Copy of Ordinance, Advertisement and Proof of Publication, Statement of certified copy was sent to law library, and the sign in sheet. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Molin to close the public hearing. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the amended Ordinance 1329, Chapter 154, Water, as advertised. The motion carried unanimously.

Public Hearing – Chapter 154, Water, Appendix “A” and “B”

A motion was made by Mr. Reese and seconded by Mr. Molin to open the conditional use hearing. The motion carried unanimously.

A public hearing for Chapter 154, Water, Appendix “A” and “B” was led by Mr. Prevoznik. The Zoning Ordinance Review Committee made a recommendation for council to revise the ordinance. Included in the update to the Rate Schedule “A”, addresses the conversion from kiloliters to gallons and any changes to the fee schedule. The water usage rates have not changed. Schedule “B” refers to the Backflow Prevention Requirements.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to accept the following exhibits into evidence: Copy of Ordinance, Advertisement and Proof of Publication, Statement of certified copy was sent to law library, and the sign in sheet. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Reese to close the public hearing. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to approve the amended Ordinance 1330, Chapter 154, Appendix "A" and "B" as advertised. The motion carried unanimously.

Kimco, Pocono Plaza Update

Mr. Bond reported the project at Pocono Plaza is moving along and has a Tuesday meeting with the Kimco representatives.

IBW Update

Mr. Bond reported we are waiting to hear back from the representatives with an offer.

Public Comments – Agenda Items

None.

SROSRC

The SROSRC report was distributed via email.

Mr. Bond requested council to approve the 2019 budget for the Stroud Region Open Space and Recreation Commission (SROSRC), as recommended for approval of the SROSRC with the contribution from the Borough of East Stroudsburg to be \$127,122.00 for a total increase of \$9,092.00.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the 2019 budget for the Stroud Region Open Space and Recreation Commission (SROSRC), as recommended for approval of the SROSRC with the contribution from the Borough of East Stroudsburg to be \$127,122.00. The motion carried unanimously. Sherry Acevedo thanked council for their continued support.

Police Report

The SARPD report will be given at the November 20, 2018 meeting.

East Stroudsburg Community Alliance

Ms. Wolbert reported on the Borough Bash that was held at ECA on Monday, November 5, 2018. Local business owners attended and the event provided an opportunity to network and work on improving the collaboration among all the involved parties. Ms. Wolbert expressed her gratitude to the council members who attended and to Mr. Molin and Mr. DeLarco for their assistance with the event. There will be similar events in the future.

Engineer's Report

The Engineer's Report was distributed.

Willow Street Utility, Drainage, and Road Improvements – Contract No. 1 Payment Request No. 2

Mr. Oiler requested the approval of the Application for Payment Request #2, prepared by Northeast Site Contractors for the above referenced project. RKR Hess has reviewed this application and recommends approval of Payment Request #2 in the amount of \$41,641.11.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve payment request #2 in the amount of \$41,641.11. The motion carried unanimously.

Veteran's Park Update

Mr. Reese provided an update on Veteran's Park. Mr. Molin, Mr. Reese and Mr. Flory have started the leg work. Mr. Flory is going to present a drawing of the park at the next meeting. Veteran's Park is the focal point in the Borough and honors the veterans. Some improvements have been done and more to come. The participants of the Veteran's Affairs at ESU are ready to help the Borough to improve the park. Mr. DeLarco thanked the committee for a stellar job. The park looks great and the committee worked hard, quickly and efficiently. Mr. Molin advised the ROTC needs community service hours and would be a good opportunity. Home Depot provides funding for Veteran's Parks. Mr. Cross reported the American Legion is under the impression that it is their duty to revitalize the park. They will update on the progress.

A motion was made by Mr. Reese and seconded by Mr. Molin to put a Veteran's Day update on the upcoming November 20 agenda. The motion carried unanimously. Mr. Bond advised there is money in the 2018-2019 budget.

Public Comments – New Business

None.

Reports

Steve DeSalva:

The DPW report and the Water Treatment Plant Report were distributed.

Mr. DeSalva reported he sent notification to UGI regarding the approved paving schedule.

Marv Walton:

No Report.

Ken Konz:

The September Financials were distributed via Email.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

Ms. Wolbert requested leaf pick up to be extended one week.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to extend leaf pick up by one week. The motion carried unanimously.

Don Cross:

No Report.

Maury Molin:

No Report.

Bill Reese:

No Report.

Ed Flory:

Absent.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond requested approval from the East Stroudsburg Elementary Parent-Teacher Organization for a round of golf for four with carts for the 11th Annual Tricky Tray scheduled for March 2, 2019.

A motion was made by Ms. Wolbert and seconded by Mr. Reese to approve the request from East Stroudsburg Elementary Parent-Teacher Organization for a round of golf for four with carts for the 11th Annual Tricky Tray scheduled for March 2, 2019. The motion carried unanimously.

Mr. Bond requested approval of Resolution 29-2018, Resolution to Apply for PennVest financing for the Middle Dam Project.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve Resolution 29-2018, Resolution to Apply for PennVest financing for the Middle Dam Project. The motion carried unanimously.

Mr. Bond reported the recommendation of the Street Committee and requested approval for a proposed tentative paving schedule through 2030.

A motion was made by Mr. Molin and seconded by Mr. Cross to accept the proposed tentative paving schedule through 2030, as presented and authorize distribution to all utility companies

within the Borough and placed on the Borough Website with a disclaimer attached. The motion carried unanimously. Mr. Reese added this schedule is subject to change. Mr. Cross asked why 2030. Mr. DeLarco advised it provides a bigger projection for management the ability to budget. Mr. Prevoznik added it allows utilities to do work before streets are paved. It is a planning tool for all parties.

Mr. Bond requested approval to renew the Integrated Wildlife Damage Management contract with the U.S. Department of Agriculture for the Canadian Goose management on Borough properties at a cost not to exceed \$7,138.57.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to renew the Integrated Wildlife Damage Management contract with the U.S. Department of Agriculture for the Canadian Goose management on Borough properties at a cost not to exceed \$7,138.57. The motion carried unanimously.

Mr. Bond reported the recommendation of TPD for payment No. 5 of the Prospect Street turn lane project in the amount of \$24,258.15. East Stroudsburg University is to reimburse the Borough all expenses for this project.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve payment No. 5 of the Prospect Street turn lane project in the amount of \$24,258.15. The motion carried unanimously.

Mr. Bond requested authorization to re-advertise the Combination Jet/Vacuum truck bid specs.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize the re-advertisement of the Combination Jet/Vacuum truck bid specs. The motion carried unanimously.

Roger DeLarco:

Mr. DeLarco reminded council there will be a budget review meeting on Thursday, November 15, 2018 at 5:00 p.m.

Bills Payable

A motion was made by Mr. Cross and seconded by Ms. Wolbert to ratify bills payable through November 6, 2018. The motion carried unanimously. Ms. Wolbert asked why we are still paying AMS. Mr. Bond advised we are getting the last of the records from AMS and should be done soon.

Executive Session

A motion was made by Mr. Molin and seconded by Ms. Wolbert to go into Executive Session at 7:43 p.m. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to reconvene the meeting at 8:07 p.m. The motion carried unanimously.

Mr. Prevoznik reported that two contractual and one litigation matters were discussed and no decisions were made.

Adjournment

A motion was made by Mr. Cross and seconded by Mr. Cros Molin s to adjourn the meeting at 8:08 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, November 6, 2018; 7:00 p.m.