

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, SEPTEMBER 18, 2018 – 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.
2. Minutes of September 4, 2018, Council Meeting

Motion made by _____, seconded by _____, to approve September 4, 2018 Council meeting minutes.
3. Public Comments – Agenda Items
4. SROSRC Report – Distributed via email.
5. Police Report: Captain Gasper to present the August SARPD report. Report distributed via Email.
6. Public Comment for Police Issues:
7. East Stroudsburg Community Alliance Information Item:
 - (i) Borough Council ECA Board of Directors Work Session will be on Monday, October 8th at 5:15 P.M. in Borough Council Chambers.
8. Engineer's Report: Engineer's report was distributed.
 - (i) ACTION ITEM: CDBG ADA Ramp Projects
 - Authorize RKR to proceed with the survey, design and bid documents for the ADA ramp project in the amount not to exceed \$49,000.00
Motion made by _____, seconded by _____, to authorize RKR to proceed with the survey, design and bid documents for the ADA ramp project in the amount not to exceed \$49,000.00.
9. Public Comments – New Business (Non-agenda Items)
10. Reports
 - (a) Steve DeSalva: The DPW report, Monthly Man Hour report and Street Opening Reports were distributed.
 - (i) North Courtland Street Pavement Restoration Project.
 - Authorize 1) issuance of Notice of Intent to Award, 2) Issuance of the Final Award Notice, 3) Execution of the Contract by the Borough

Manager, and 4) Issuance of the Notice to Proceed, upon a favorable review of the Agreement, Bonds and other documents by the Solicitor, Engineer and Manager.

Motion made by _____, seconded by _____, to Authorize 1) issuance of Notice of Intent to Award, 2) Issuance of the Final Award Notice, 3) Execution of the Contract by the Borough Manager, and 4) Issuance of the Notice to Proceed, upon a favorable review of the Agreement, Bonds and other documents by the Solicitor, Engineer and Manager

(b) Marv Walton: Permits report, Violations report and Parking Enforcement report were distributed.

(c) Ken Konz:

(i) Distribution of Borough Financial Statements –July 2018.

(ii) 2019 MMO Payment is \$243,958.00

Motion made by _____, seconded by _____, to approve Resolution 26-2018 approving the 2019 MMO for \$243,958.00

(iii) CDBG Revision for 2016 grant year - an action item requesting Council to approve East Stroudsburg Borough’s revision of the 2016 Community Development Block Grant (CDBG) Program for the Lackawanna Avenue Demolition project to cover existing project shortfall of \$13,916.74 to reflect the actual costs of \$95,506.91 for the completed demolition project and that Monroe County is directed to file the revision with the Commonwealth of Pennsylvania Department of Community and Economic Development for review and approval.

Motion made by _____, seconded by _____, to approve East Stroudsburg Borough’s revision of the 2016 Community Development Block Grant (CDBG) Program for the Lackawanna Avenue Demolition project to cover existing project shortfall of \$13,916.74 to reflect the actual costs of \$95,506.91 for the completed demolition project and that Monroe County is directed to file the revision with the Commonwealth of Pennsylvania Department of Community and Economic Development for review and approval.

(d) Mayor Armand Martinelli:

Mr. Martinelli to present East Stroudsburg University a Proclamation for “Founders Day, Celebrating 125 Years”.

(e) Sonia Wolbert:

(f) Don Cross:

(g) Maury Molin:

(h) Bill Reese:

(i) Ed Flory:

(j) Solicitor John Prevoznik, Esq.: Executive session.

(k) Manager's Report:

- (i) Consideration of a request from the Pocono Irish American Club to hold the 42nd Annual St. Patrick's Day Parade on Sunday, March 24th, 2019 at 1:30 P.M. All appropriate forms and applicable fees have been submitted.

Motion made by _____, seconded by _____, to approve the requests from the Pocono Irish American Club to hold the 42nd Annual St. Patrick's Day Parade on Sunday, March 24th, 2019 at 1:30 P.M. Any additional fees instituted by the Borough Prior to the Parade shall be paid in full.

- (ii) Consideration of Resolution 22-2018 for the Disposition of Specific Borough Records.

Motion made by _____, seconded by _____, to approve Resolution 22-2018 for the Disposition of Specific Borough Records.

- (iii) Consideration of a request to advertise the Solid Waste Bid Specs upon approval of the Borough Solicitor.

Motion made by _____, seconded by _____, to approve the advertising of the Solid Waste Bid Specs upon approval of the Borough Solicitor.

- (iv) Consideration of a request from the Borough Manager to advertise Bid Specifications for the purchase of Combination Sewer Jet/Vacuum Truck upon approval of the Solicitor.

Motion made by _____, seconded by _____, to approve the request from the Borough Manager to advertise Bid Specifications for the purchase of Combination Sewer Jet/Vacuum Truck upon approval of the Solicitor.

- (v) Consideration of Resolution 23-2018 authorizing the Borough Manager to submit an Application for Traffic Signal Approval to the Department of Transportation and to sign the application for the traffic signal located at Lincoln Avenue and Pocono Plaza/Walmart Driveways.

Motion made by _____, seconded by _____, to approve Resolution 23-2018 authorizing the Borough Manager to submit an Application for Traffic Signal

Approval to the Department of Transportation and to sign the application for the traffic signal located at Lincoln Avenue and Pocono Plaza/Walmart Driveways.

- (vi) Consideration of Resolution 24-2018 authorizing the Borough Manager to submit an Application for Traffic Signal Approval to the Department of Transportation and to sign the application for the traffic signal located at Lincoln Avenue and SR 2012 Brown Street.

Motion made by _____, seconded by _____, to approve Resolution 24-2018 authorizing the Borough Manager to submit an Application for Traffic Signal Approval to the Department of Transportation and to sign the application for the traffic signal located at Lincoln Avenue and SR 2012 Brown Street.

- (vii) Consideration of Resolution 25-2018 authorizing the Borough Manager to submit an Application for Traffic Signal Approval to the Department of Transportation and to sign the application for the traffic signal located at and SR 2012 South Courtland and Ridge Way Street.

Motion made by _____, seconded by _____, to approve Resolution 25-2018 authorizing the Borough Manager to submit an Application for Traffic Signal Approval to the Department of Transportation and to sign the application for the traffic signal located at SR 2012 South Courtland and Ridge Way

(m) Roger DeLarco:

11. Ratification of Bills Payable through September 18, 2018.

Motion made by _____, seconded by _____, to ratify bills payable through September 18, 2018.

12. Executive Session for Discussion of Litigation and/or Personnel Matters

Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

Solicitor's report on Executive Session

13. Adjournment

Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, October 2, 2018; 7:00 p.m.