

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, SEPTEMBER 4, 2018 – 7:00 p.m.

PRESENT: Roger DeLarco, Ed Flory, Maury Molin, Manager Brian Bond, Bill Reese, Don Cross, Sonia Wolbert and Mayor Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer Marv Walton, Finance Officer Ken Konz and DPW Director Steve DeSalva

ABSENT: Junior Council Member Corbin Ensley

The Pledge of Allegiance was led by Andrew Sheckard.

August 21, 2018 Minutes

A motion was made by Mr. Molin and seconded by Mr. Cross, to approve the August 21, 2018, Council Meeting minutes. The motion carried unanimously.

Public Comments – Agenda Items

None.

SROSRC

The August SROSRC report was distributed via email.

Police Report

The SARPD report will be given at the September 18, 2018 meeting.

East Stroudsburg Community Alliance

The Borough Manager requested approval to schedule a work session with the ECA Board of Directors for Early October 2018.

A motion was made by Mr. Flory and seconded by Mr. Molin to authorize the Borough Manager to schedule a work session with the ECA Board of Directors for Early October 2018. The motion carried unanimously.

Ms. Kuchinski reported the results of the survey of the 14 businesses that were polled regarding the closing of Crystal Street and Washington Street as part of Harvest Fest on Saturday, October 6th, 2018. Of the 14 merchants, 11 do not want the street to be closed, one wants the street to be closed, and two businesses stated they do not care one way or another.

A motion was made by Mr. Flory and seconded by Mr. Molin to NOT approve the closure of Crystal Street and Washington Street for the ECA Harvest Fest on Saturday, October 6th, 2018 based on the report from the merchants and due to the high traffic during ESU homecoming weekend. The motion carried unanimously.

Mr. Fetterly advised the fire department will be at the Harvest Fest, however, they will not offer truck rides, they will not have the sausage sandwiches, and there will be one fire truck on display and a few tables. Mr. Cross asked where the truck will be set up. Mr. Fetterly stated the truck will be on Crystal Street, parked closer to the Municipal Building. Mr. DeLarco asked Mr. Bond to notify ECA about the decision to keep the road open during Harvest Fest. Mr. Kuchinski asked if ECA will need to obtain permission from the rail road if their festival is on their property. Mr. Bond advised they may need permission depending on the location of where they set up the festival.

Mr. Kuchinski reported she contacted ECA members about rescheduling the September meeting, to which the board members stated they are in favor of, instead of cancelling the monthly meeting.

Engineer's Report

The Engineer's Report was distributed.

Middle Dam

Mr. Oiler requested authorization to apply for an H2O PA grant for the Middle Dam Rehabilitation project in the amount of \$650,484.00.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve the H2O PA grant application in the amount of \$650,484.00. The motion carried unanimously.

Mr. Oiler requested approval of resolution 18-2018, authorizing the application for an H2O PA grant in the amount of \$650,484.00.

A motion was made by Mr. Molin and seconded by Mr. Flory for the approval of resolution 18-2018, authorizing the application for an H2O PA grant in the amount of \$650,484.00. The motion carried unanimously.

Mr. Oiler requested authorization for RKR Hess to complete the grant application package and exhibits at an estimated fee not to exceed \$4,000.00.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to authorize RKR Hess to complete the grant application package and exhibits at an estimated fee not to exceed \$4,000.00. The motion carried unanimously.

1.5 Million Gallon Finish Water Reservoir Roof Project

Mr. Oiler recommended RKR Hess to authorize the Notice of Intent to Award and approval to issue the Final Award Notice, execute contracts and issue notice to proceed to Spotts Brothers, Inc. at a bid price of \$144,360.00, contingent upon a favorable review of the contract documents by the Solicitor, Engineer and Manager.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to authorize the Notice of Intent to Award and approval to issue the Final Award Notice, execute contracts and issue notice to proceed to Spotts Brothers, Inc. at a bid price of \$144,360.00, contingent upon a favorable review of the contract documents by the Solicitor, Engineer and Manager. The motion carried unanimously.

Public Comments – New Business

None.

Reports

Steve DeSalva:

The DPW report and the Water Treatment Plant Report were distributed.

Mr. DeSalva requested the consideration to form a Street Committee to select streets for paving in 2019. Mr. DeLarco appointed the following to the Street Committee: Mr. Bond, Mr. DeSalva, Mr. Strunk, Mr. Molin, Mr. Cross, Mr. Reese.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to form a Street Committee to select streets for paving in 2019. The motion carried unanimously.

Mr. DeSalva reported the turning lane at Normal and Prospect Streets is still under construction. They are resolving conflicts with the utilities, including a water line. Mr. Molin asked if there was a deadline to which Mr. DeSalva responded they are already past the deadline but will be done before winter.

Marv Walton:

Mr. Walton reported the recommendation of the Zoning Ordinance Review Committee to place a moratorium on ticketing vehicles utilizing a Handi-cap parking zone on an alternate side of the street parking.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve a moratorium on ticketing vehicles utilizing a Handi-cap parking zone on an alternate side of the street parking until the ordinance can be revised. The motion carried unanimously.

Ken Konz:

The July 2018 Borough Financial Statements will be distributed on September 18, 2018.

Mr. Konz provided an update on the status of the Penn Vest Loan application for the new water supply intake line in the amount of \$2.6 million. He is continuing to work with RKR Hess in providing the Pennsylvania Infrastructure Investment Authority adequate information in order for an educated decision to be made regarding the loan.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

No Report.

Bill Reese:

No Report.

Ed Flory:

No Report.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond requested council to ratify a resolution appointing Roger L. DeLarco as the Voting Delegate and Brian S. Bond as the Alternate Voting Delegate for the 2018 PML Annual Summit.

A motion was made by Mr. Molin and seconded by Mr. Flory to ratify a resolution appointing Roger L. DeLarco as the Voting Delegate and Brian S. Bond as the Alternate Voting Delegate for the 2018 PML Annual Summit. The motion carried unanimously.

Mr. Bond received a request from the following non-profit organizations for a donation: The United Presbyterian Church of Flanders and Doreen Mirams 5th Annual Golf Tournament in support of the Dale & Francis Hughes Cancer Center.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the requests for a donation from The United Presbyterian Church of Flanders and Doreen Mirams 5th Annual Golf Tournament in support of the Dale & Francis Hughes Cancer Center. Mr. Molin asked where The United Presbyterian Church of Flanders is located. Mr. Bond advised the church is located in Flanders, NJ. Mr. Molin rescinded his motion to approve the request because they are out of Monroe County. Mayor Martinelli suggested by providing gift certificates to these organizations brings people to the Poconos. Mr. Bond advised the request from the church was for foot golf specifically. Mr. Flory stated he previously asked how many gift certificates get redeemed and the golf course told him not many. Mr. Molin requested to retract his decision to rescind his original motion. The motion carried 3-2. (Yea: Ms. Wolbert, Mr. Molin and Mr. DeLarco; Nay: Mr. Cross and Mr. Flory).

Mr. Bond requested approval to hire Mary Mikels for the Part-Time Parking Enforcement Officer at \$15.00 an hour.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the hiring of Mary Mikels for the Part-Time Parking Enforcement Officer at \$15.00 an hour. The motion carried unanimously.

Mr. Bond requested approval to hire Allen Kropp as the Temporary Maintenance Worker at \$13.00 an hour for a period not to exceed 39 weeks.

A motion was made by Mr. Cross and seconded by Mr. Flory to approve the hiring of Allen Kropp as the Temporary Maintenance Worker at \$13.00 an hour for a period not to exceed 39 weeks. The motion carried unanimously.

Mr. Bond received a request from the East Stroudsburg Volunteer Fire Department, Acme Hose Company, to purchase a new Pumper Rescue Truck at a cost of \$632,355.00, The Acme Hose Company Relief will contribute \$432,355.00 with the rest being financed for 10 years at an annual payment of \$22,083.03, this will be covered by the annual Fire Apparatus Tax.

Mr. Cross asked if the loan would be for 10 years, to which Mr. Bond responded yes. Mr. DeLarco asked Mr. Fetterly if this has been approved by the Fire Department's board. Mr. Fetterly responded yes. Mr. DeLarco asked if the Fire Apparatus Tax is approximately \$52 thousand, and Mr. Bond stated yes the tax will cover the cost. Mr. Fetterly also mentioned they are receiving donations from the outside. Mr. Molin asked if the fire department can provide an update on the equipment inventory. Mr. DeLarco mentioned we used to get an annual report with the amount of fire calls and services. Mr. Fetterly stated the report should come annually from Control Center, but he will make sure council gets a report with the requested breakdown.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the request from the East Stroudsburg Volunteer Fire Department, Acme Hose Company, to purchase a new Pumper Rescue Truck at a cost of \$632,355.00, The Acme Hose Company Relief will contribute \$432,355.00 with the rest being financed for 10 years at an annual payment of \$22,083.03, this will be covered by the annual Fire Apparatus Tax. The motion carried unanimously.

Roger DeLarco:

No Report.

Bills Payable

A motion was made by Mr. Molin and seconded by Ms. Wolbert to ratify bills payable through September 4, 2018. The motion carried unanimously. Ms. Wolbert asked why the Borough is still paying AMS. Mr. Konz advised AMS was needed as backup for the auditors this year and going forward AMS will not be used.

Executive Session

A motion was made by Mr. Molin and seconded by Ms. Wolbert to go into Executive Session at 7:23 pm. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to reconvene the meeting at 7:49 pm. The motion carried unanimously.

Mr. Prevoznik reported that real estate negotiations and potential litigations were discussed and no decisions were made.

Adjournment

A motion was made by Mr. Flory and seconded by Mr. Molin to adjourn the meeting at 7:50 pm. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, September 18, 2018; 7:00 p.m.