

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, AUGUST 21, 2018 – 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of July 17, 2018, Council Meeting

Motion made by _____, seconded by _____, to approve July 17, 2018 Council meeting minutes.

3. Public Hearing

A. Conditional Use Hearing, Kimco, Pocono Plaza.

(a) Motion made by _____, Second by _____ to reconvene the conditional use hearing.

(b) Motion made by _____, Second by _____ to accept the Sign in Sheet as exhibit #1.

(c) Motion made by _____, Second by _____ to close the public hearing.

(d) Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

(e) Motion made by _____, seconded by _____ to reconvene meeting; note time _____.

(f) Motion Made by _____, Second by _____ to approve the Kimco, Pocono Plaza Conditional Use with Conditions as presented.

4. Kimco, Pocono Plaza Revised Preliminary and Final Land Development application.

Motion made by _____, seconded by _____, to approve Resolution number 16-2018 approving the Preliminary and Final Land Development.

5. Public Comments – Agenda Items

6. SROSRC Report – July SROSRC report was distributed via Email.

7. Police Report: Captain Gasper to present the July SARPD report. Report distributed via Email.

8. Public Comment for Police Issues:

9. East Stroudsburg Community Alliance Information Item:

- (i) Consideration of a request of the ECA for the Borough of East Stroudsburg to be a sponsor of the Fall Festival.

Motion made by _____, seconded by _____, to approve the Borough of East Stroudsburg as a sponsor of the Fall Festival.

- (ii) Consideration of a request from the ECA to close Crystal St. from Federal Street to Analomink St., Washington St from Crystal St. to Courtland be closed to vehicular traffic from 8:00 A.M. until 6:00 PM on Saturday, October 6, 2018.

Motion made by _____, seconded by _____, to approve a request from the ECA to close Crystal St. from Federal Street to Analomink St., Washington St from Crystal St. to Courtland be closed to vehicular traffic from 8:00 A.M. until 6:00 PM on Saturday, October 6, 2018.

10. Engineer's Report: Engineer's report was distributed.

- (i) Middle Dam and New Water Supply Intake.

- ACTION ITEM: Schedule meeting with PADEP

- (a) Authorize the Borough Engineer and Borough Manager to consult with PennVest and the Borough Political Representatives to meet with PADEP regarding the review of the permit application for the Middle Dam Project.

Motion made by _____, seconded by _____, to authorize the Borough Engineer and Borough Manager to consult with PennVest and the Borough Political Representatives to meet with PADEP regarding the review and permitting for the Middle Dam Project.

- ACTION ITEM:GP-5 Permit Application

- (a) Ratification of additional engineering services for the GP-5 Permit application for the waterline bypass and address any comments from MCCD.

Motion made by _____, seconded by _____, to ratify the additional engineering services for the GP-5 Permit application for the waterline bypass and address any comments from MCCD.

11. Public Comments – New Business (Non-agenda Items)

12. Reports

- (a) Steve DeSalva: The DPW report, Monthly Man Hour report and Street Opening Reports were distributed.
 - (i) Street Assessment.
- (b) Marv Walton: Permits report, Violations report and Parking Enforcement report were distributed.
- (c) Ken Konz:
 - (i) Distribution of Borough Financial Statements –June 2018.
 - (ii) 2017 Audit presented by Carl Hogan of BBD, LLC
- (d) Mayor Armand Martinelli:
 - (i) Mr. Martinelli to present a proclamation for East Stroudsburg Universities 125th Anniversary.
- (e) Sonia Wolbert:
- (f) Don Cross:
- (g) Maury Molin:
- (h) Bill Reese:
- (i) Ed Flory:
- (j) Solicitor John Prevoznik, Esq.: Executive session.
- (k) Manager's Report:
 - (i) Consideration of a request from the following Non-Profit Organizations for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course: Our Lady of Victory Church, East Stroudsburg Elks Lodge and Friends of West End Park & Open Space Commission.

Motion made by _____, seconded by _____, to approve the requests from Our Lady of Victory Church, East Stroudsburg Elks Lodge and Friends of West End Park & Open Space Commission for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course

- (ii) Consideration of a date for the Fall Town and Gown Meeting with East Stroudsburg University, the following dates are available:

September 27, October 1, October 3 at 5:30 P.M., at the Dansbury Depot.

Motion made by _____, seconded by _____, to Set the date for the Fall Town and Gown Meeting with East Stroudsburg University on _____ at 5:30 P.M., at the Dansbury Depot.

- (iii) Consideration to allow one Council Member and the Borough Manager to attend the PML Annual Summit in Cranberry Township, October 4th thru October 6th.

Motion made by _____, seconded by _____, to approve _____ and the Borough Manager to attend the PML Annual Summit in Cranberry Township, October 4th thru October 6th.

- (iv) Consideration of a request to advertise the Solid Waste Bid Specs upon approval of the Borough Solicitor.

Motion made by _____, seconded by _____, to approve the advertising of the Solid Waste Bid Specs upon approval of the Borough Solicitor.

- (v) Consideration of a request from East Stroudsburg University to hold 5K Run/Walk on Sunday, September 16, 2018 at 8:00 A.M. All Applicable fees and proof of insurance have been provided.

Motion made by _____, seconded by _____, to approve the request from East Stroudsburg University to hold 5K Run/Walk on Sunday, September 16, 2018 at 8:00 A.M. contingent upon notification of SARPD.

- (vi) Consideration of a request from Eric E. Fernandez for a Handi-cap Parking Zone to be established at 70 Ransberry Ave. All appropriate information has been provided.

Motion made by _____, seconded by _____, to approve the request from Eric E. Fernandez for a Handi-cap Parking Zone to be established at 70 Ransberry Ave.

- (vii) Consideration to allow up to five Council Members and the Borough Manager to attend the Northeastern Pennsylvania Alliance Annual Dinner on Wednesday, September 26th at 4:30 P.M. at Kalahari Resort.

Motion made by _____, seconded by _____, to _____, _____, _____ and the Borough Manager to attend the Northeastern Pennsylvania Alliance Annual Dinner on Wednesday, September 26th at Kalahari Resort.

- (viii) Consideration of a request from the Pregnancy Resource Center of the Poconos to hold a Walk for Life on Saturday, October 6th from 8:30

A.M. to 10:00 A.M. All appropriate forms and fees have been submitted.

Motion made by _____, seconded by _____, to approve a request from the Pregnancy Resource Center of the Poconos to hold a Walk for Life on Saturday, October 6th from 8:30 A.M. to 10:00 A.M. Contingent upon notification of SARPD.

- (ix) Consideration of a request from ESU Event Management Organization to hold the President of Cpl. Bryon K. Dickson Memorial 5K on Saturday, September 15 from 9:00 A.M. to 11:00A.M. All appropriate fees and form have been submitted.

Motion made by _____, seconded by _____, to approve a request from ESU Event Management Organization to hold the President of Cpl. Bryon K. Dickson Memorial 5K on Saturday, September 15 from 9:00 A.M. to 11:00A.M. Contingent upon notification of SARPD

- (x) Consideration of a request of the Comprehensive Task Force to authorize the Borough Manager to execute a notice of intent to one of two low bidders of the Market Analysis RFP contingent upon the review of the RFP by the Borough Solicitor, with a cost not to exceed \$50,000.00 as provided for in the 2018 Budget, line item # 01-463.310.

- (xi) Motion made by _____, seconded by _____, to approve the request of the Comprehensive Task Force to authorize the Borough Manager to execute a notice of intent to one of two low bidders of the Market Analysis RFP contingent upon the review of the RFP by the Borough Solicitor, with a cost not to exceed \$50,000.00 as provided for in the 2018 Budget, line item # 01-463.310.

(m) Roger DeLarco:

- (i) Mr. DeLarco to present Congratulatory Letter to East Stroudsburg University for Founders Day.

13. Ratification of Bills Payable through August 21, 2018.

Motion made by _____, seconded by _____, to ratify bills payable through August 21, 2018.

14. Executive Session for Discussion of Litigation and/or Personnel Matters

Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

Solicitor's report on Executive Session

15. Adjournment

Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, September 4, 2018; 7:00 p.m.