

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, JULY 17, 2018 – 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of June 19, 2018, Council Meeting

Motion made by _____, seconded by _____, to approve June 19, 2018 Council meeting minutes.

3. Public Hearing

A. 2018 Community Development Block Grant

(a) Motion made by _____, seconded by _____, to open the Public Hearing.

(b) Motion made by _____, seconded by _____, to close the Public Hearing

B. SARPD Budget Amendment

(a) Motion made by _____, seconded by _____, to open the Public Hearing.

(b) Motion made by _____, seconded by _____, to close the Public Hearing.

(c) Motion made by _____, seconded by _____, to approve the SARPD Budget Amendment as presented.

4. Public Comments – Agenda Items

5. SROSRC Report – June SROSRC report was distributed via Email.

6. Police Report: Captain Gasper to present the June SARPD report. Report distributed via Email.

7. Public Comment for Police Issues:

8. East Stroudsburg Community Alliance Information Item:

9. Engineer’s Report: Engineer’s report was distributed.

(i) Willow Street Utility, Drainage and Road Improvements.

- ACTION ITEM: Willow Street Utility, Drainage and Road

Improvements.

- (a) Approve the issuance of Notice of Intent to Award the construction contract to Northeast Site Contractors in the amount of \$1,352,021.00.

Motion made by _____, seconded by _____, to approve the issuance of Notice of Intent to Award the construction contract to Northeast Site Contractors in the amount of \$1,352,021.00.

- (b) Authorize 1) Issuance of the Final Award Notice, 2) Execution of the Contract by the Borough Manager, and 3) Issuance of the Notice to Proceed, upon a favorable review of the Agreement, Bonds and other documents by the Solicitor, Engineer and Manager.

Motion made by _____, seconded by _____, to Authorize 1) Issuance of the Final Award Notice, 2) Execution of the Contract by the Borough Manager, and 3) Issuance of the Notice to Proceed, upon a favorable review of the Agreement, Bonds and other documents by the Solicitor, Engineer and Manager.

(ii) Demolition of building at 42-48 Lackawanna Avenue

- ACTION ITEM: Lackawanna Demolition.

- (a) Approve final payment request in the amount of \$ 67,075.00

Motion made by _____, seconded by _____, to approve final payment request in the amount of \$ 67,075.00.

- (b) : Authorize Solicitor and Engineer to work with Manager to draft deed covenants for compliance with CDBG requirements.

Motion made by _____, seconded by _____, to Authorize Solicitor and Engineer to work with Manager to draft deed covenants for compliance with CDBG requirements.

(iii) Kimco/Pocono Plaza

- ACTION ITEM: Kimco/Pocono Plaza

- (a) Authorize Solicitor and Engineer to draft an agreement pertaining to the Kimco responsibility for the Brown Street relocation/extension right of way.

Motion made by _____, seconded by _____, to Authorize Solicitor and Engineer to draft an agreement pertaining to the Kimco responsibility for the Brown Street relocation/extension right of way.

10. Public Comments – New Business (Non-agenda Items)

11. Reports

(a) Steve DeSalva: The DPW report, Monthly Man Hour report and Street Opening Reports were distributed.

(b) Marv Walton: Permits report, Violations report and Parking Enforcement report were distributed.

- (i) Consideration of a request from Eastburg 2025 Implementation Task Force for Borough Council to approve a professional services agreement with Gannett Fleming to provide assistance to the task force at a price not to exceed \$5,000.00.

Motion made by _____, seconded by _____, to approve the request from Eastburg 2025 Implementation Task Force for Borough Council to approve a professional services agreement with Gannett Fleming to provide assistance to the task force at a price not to exceed \$5,000.00.

- (ii) Reminder that the Conditional Use Hearing for the Kimco/Pocono Plaza project is scheduled for Tuesday, July 24th at 6:30 PM in Borough Council Chambers.

(c) Ken Konz:

- (i) Distribution of Borough Financial Statements –May 2018.

(d) Mayor Armand Martinelli:

- (i) Mr. Martinelli to present World Ostomy Day Proclamation

(e) Sonia Wolbert:

(f) Don Cross:

(g) Maury Molin:

(h) Bill Reese:

(i) Ed Flory:

(j) Solicitor John Prevoznik, Esq.: Executive session.

(k) Manager's Report:

- (i) Consideration of a request from ESU to allow the banner at Prospect Street and Ridge Way to stay up until December 31, 2018.

Motion made by _____, seconded by _____, to approve a request from ESU to allow the banner at Prospect Street and Ridge Way to stay up until December 31, 2018 for the 125th Anniversary of East Stroudsburg University.

- (ii) Consideration of a request from the Brodhead Watershed Association for a donation of \$300.00. The Borough has budgeted \$250.00 for this donation.

Motion made by _____, seconded by _____, to approve a \$250.00 donation to the Brodhead Watershed Association as provided for in the 2018 Budget.

- (iii) East Stroudsburg Farmers Market update.
- (iv) Exit 308 Update.
- (v) Crystal Street Block Party Update.
- (vi) Consideration of a request to from the First Baptist Church of East Stroudsburg to close Harris Street from East Broad Street to Dearn Street from Monday, July 23rd through Friday, July 27th from 8:00 A.M. to 12:30 P.M. and on Friday, July 27th from

Motion made by _____, seconded by _____, to approve the First Baptist Church of East Stroudsburg to close Harris Street from East Broad Street to Dearn Street from Monday, July 23rd through Friday, July 27th from 8:00 A.M. to 12:30 P.M. and on Friday, July 27th from.

- (vii) Consideration of a request from the following Charities, AWSOM, the Bushkill American Legion Post #514 and the St Matthews Parish for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course.

Motion made by _____, seconded by _____, to approve the requests from AWSOM, the Bushkill American Legion Post #514 and the St Matthews Parish for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course.

- (ix) Consideration of a request of the Comprehensive Plan Task Force to authorize advertising for an RFP for a Market Analysis.

Motion made by _____, seconded by _____, to approve the request from the Comprehensive Plan Task Force to authorize the advertising of an RFP for a Market Analysis.

- (x) Consideration of a resolution (15-2018) to ratify the Deed of Conformation between Norman and Florence Gregory to correct an

error in the recording of the Deed of Dedication dated December 19, 2011.

Motion made by _____, seconded by _____, to approve the resolution (15-2018) to ratify the Deed of Conformation between Norman and Florence Gregory to correct an error in the recording of the Deed of Dedication dated December 19, 2011.

- (xi) Consideration of a letter of resignation from Sue Randal resigning from the Shade Tree Commission.

Motion made by _____, seconded by _____, to accept the letter of resignation from Sue Randal for the Shade Tree Commission.

- (xii) Consideration of a request from the Shade Tree Committee to appoint Lewis F. Wolff to the Shade Tree Committee with a term December 31, 2021.

Motion made by _____, seconded by _____, to accept the request from the Shade Tree Committee to appoint Lewis F. Wolff to the Shade Tree Committee with a term December 31, 2021.

- (xiii) Ratification of the hiring of Chris Brown as the Zoning Office Solicitor.

Motion made by _____, seconded by _____, to ratify the hiring of Chris Brown as the Zoning Office Solicitor.

(m) Roger DeLarco:

- 12. Ratification of Bills Payable through July 17, 2018 Motion made by _____, seconded by _____, to ratify bills payable through July 17, 2018.

13. Executive Session for Discussion of Litigation and/or Personnel Matters

Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

Solicitor's report on Executive Session

14. Adjournment

- (a) Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, July 24, 2018; 6:30 p.m.