

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, May 1, 2018 – 7:00 p.m.

PRESENT: Roger DeLarco, Ed Flory, Bill Reese, Don Cross, Maury Molin, Manager
Brian Bond, Sonia Wolbert and Mayor Armand Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer
Marv Walton, and DPW Director Steve DeSalva

ABSENT: Finance Officer Ken Konz

The Pledge of Allegiance was led by Schawki Milan.

April 17, 2018 Minutes

A motion was made by Mr. Cross and seconded by Mr. Molin, to approve the April 17, 2018, Council Meeting minutes as presented. The motion carried unanimously.

April 18, 2018 Minutes

A motion was made by Mr. Flory and seconded by Ms. Wolbert, to approve the April 18, 2018, Special Council Meeting minutes as presented. The motion carried unanimously.

Public Comments – Agenda Items:

None.

SROSRC

Mr. Bond requested the approval of new signage regulating the hours of use for East Stroudsburg Borough Parks to 8:00 A.M. to 8:00 P.M., April through September and from Sunrise to Sunset, October through March, unless authorized with an approved voucher from SROSRC.

A motion was made by Mr. Molin and seconded by Mr. Flory to authorize new signage regulating the hours of use for East Stroudsburg Borough Parks to 8:00 A.M. to 8:00 P.M., April through September and from Sunrise to Sunset, October through March, unless authorized with an approved voucher from SROSRC. The motion carried unanimously.

Mr. Bond proposed Park Rules signage.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the Park Rules signage as presented. The motion carried unanimously.

Mr. Bond reported the Levee Loop Trail System Rules signage is forth coming; it is being coordinated with all municipalities.

Mr. Bond also reported that dog poop bags, dispensers, signage and U-channel for the Levee Loop and all Borough Parks are available at a cost of \$3,100.00 for a total of 12 dispensers.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the purchase of dog poop bags, dispensers, signage and U-channels for the Levee Loop and all Borough Parks at a cost of \$3,100.00 for a total of 12 dispensers. The motion carried unanimously.

Mr. Bond also reported the Dansbury Pool preparations are on schedule and the pool is scheduled to open on Saturday, June 2nd. Mr. Bond requested approval to allow the residents of Stroudsburg and Stroud Township receive the resident rates at East Stroudsburg Dansbury Park Pool, contingent upon the residents of East Stroudsburg Borough receiving resident rates at the Stroudsburg Borough Pool.

A motion was made by Mr. Flory and seconded by Mr. Molin to allow the residents of Stroudsburg and Stroud Township receive the resident rates at East Stroudsburg Dansbury Park Pool, contingent upon the residents of East Stroudsburg Borough receiving resident rates at the Stroudsburg Borough Pool. The motion carried unanimously.

Police Report

The SARPD report will be given at the May 15, 2018 meeting.

East Stroudsburg Community Alliance:

Mr. Bond reported the ECA meeting will be held Wednesday, May 2nd. Mr. Flory asked why these meetings aren't being held in the evenings; he has received complaints from business owners that they cannot attend the morning meetings. Mr. Bond will pass the information on to the ECA board.

Engineer's Report:

The Engineer's Report was distributed.

Mr. Oiler requested authorization for RKR Hess to update the project survey to reflect current existing conditions for the signalization plan for a fee of not to exceed \$1,500.00.

A motion was made by Mr. Reese and seconded by Mr. Flory to authorize RKR Hess to update the project survey to reflect current existing conditions for the signalization plan for a fee of not to exceed \$1,500.00. The motion carried unanimously.

Mr. Oiler requested authorization for the Borough Manager to sign the Notice to Proceed to Brdaric Excavating, Inc. for the Lackawanna Demolition Project.

Mr. Cross asked when the project will begin. Mr. Oiler stated it will start ten days after the notice to proceed is executed. Mr. Cross also noted there are private vehicles parked in the way of the project. Mr. Bond stated a letter was sent to the owners of the vehicles and they have until May 7th to move the vehicles or we will tow them.

A motion was made by Mr. Cross and seconded by Mr. Molin to authorize the Borough Manager to sign the Notice to Proceed to Brdaric Excavating, Inc. for the Lackawanna Demolition Project. The motion carried unanimously.

Public Comments – New Business:

None.

Reports

Steve DeSalva:

The DPW report was distributed.

Mr. DeSalva reported the Arbor Day event went well Friday, April 27th. Also, the turning lane project at Prospect and Normal Streets is to begin after East Stroudsburg University is out of session for the summer.

Mr. DeSalva recommended the authorization of payment request #1 for \$9,649.13, from Blooming Glen Contracting for the Waste Water Treatment Plant Pumps and Grit Removal Project as approved by Glace Associates, Inc.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to authorize payment request #1 for \$9,649.13, from Blooming Glen Contracting for the Waste Water Treatment Plant Pumps and Grit Removal Project as approved by Glace Associates, Inc. The motion carried unanimously.

Mr. Cross mentioned a contractor left a bump of tar on North Courtland Street. Mr. DeSalva advised he will look into it.

Mr. Cross suggested a turn lane be made at the traffic light by Wendy's on North Courtland Street. Mr. Bond advised we have to follow our PennDot occupancy permit and a turn lane is not permitted.

Marv Walton:

Mr. Walton requested authorization to schedule a public hearing to amend Borough Ordinance, Chapter 150, Motor Vehicles and Traffic, Article III, Parking Regulations as recommended by the ZORC.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to schedule a public hearing to amend Borough Ordinance, Chapter 150, Motor Vehicles and Traffic, Article III, Parking Regulations for the regularly scheduled Borough Council Meeting on Tuesday, May 15 at 7:00 P.M. The motion carried unanimously.

Ken Konz:

Mr. Bond requested authorization for modification of the 2016 General Obligation Note, extending the draw down period from January 15, 2019 to January 15, 2022 for the Middle Dam Rehabilitation Project with the same terms and conditions.

A motion was made by Mr. Reese and seconded by Mr. Cross to approve the request to modify the 2016 General Obligation Note, extending the draw down period from January 15, 2019 to January 15, 2022 for the Middle Dam Rehabilitation Project with the same terms and conditions. The motion carried unanimously.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

Ms. Wolbert requested approval from Council to allow Ms. Wolbert, Mr. Walton and Mr. Bond speak about the New Eastburg 2025 Comprehensive Plan at the Pocono Mountain Association of Realtors Community Education Series on Wednesday, May 23.

A motion was made by Mr. Molin and seconded by Mr. Cross to allow Ms. Wolbert, Mr. Walton and Mr. Bond speak about the New Eastburg 2025 Comprehensive Plan at the Pocono Mountain Association of Realtors Community Education Series on Wednesday, May 23. The motion carried unanimously.

Don Cross:

No Report.

Maury Molin:

Mr. Molin requested the nomination of Corbin Ensley as the Junior Council Person representative from East Stroudsburg Area School District.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to nominate Corbin Ensley as the Junior Council Person representative from East Stroudsburg Area School District. The motion carried unanimously.

Mr. DeLarco suggested Mr. Bond get information to Corbin Ensley and we get him aboard ASAP. The purpose of being a Junior Council Person is for the educational experience. He will receive all meeting documents and participate in the meetings. Mr. Flory asked if there is a description of what he will be doing. Mr. Bond advised we have a pamphlet from PML with information.

Bill Reese:

No Report.

Ed Flory:

Mr. Flory reported the East Stroudsburg Fire Department is having a tough time getting volunteers. He is seeking suggestions of how to attract more volunteers and participation. Mr. Cross suggested an event to show the community what the Fire Department does. Also, to reach out to retirees from New Jersey and New York fire departments, put an ad in the newspaper and/or on our website. Mr. Martinelli advised the use of junior firefighters. Mr. Walton stated it is not just a dilemma in East Stroudsburg, it is a commonwealth-wide issue. Mr. Flory would like the borough to do something about it. Ms. Wolbert suggested regionalizing the fire companies.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond received a request from the Pocono Family YMCA for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the YMCA golf tournament on Monday, June 21st, held at the Shawnee Inn and Golf Resort.

A motion was made by Mr. Molin and seconded by Mr. Reese to approve a request from the Pocono Family YMCA for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the YMCA golf tournament on Monday, June 21st, held at the Shawnee Inn and Golf Resort. The motion carried unanimously.

Mr. Bond received a request from the Zion United Church of Stroudsburg for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the 5th Annual Zion UCC Golf Outing on Saturday, May 12th, held at Glenbrook Country Club.

A motion was made by Ms. Wolbert and seconded by Mr. Reese to approve a request from the Zion United Church of Stroudsburg for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the 5th Annual Zion UCC Golf Outing on Saturday, May 12th, held at Glenbrook Country Club. The motion carried unanimously.

Mr. Bond received a request from St. Paul's Lutheran Church of Smithfield for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the 9th Annual Swing Into Spring Golf Tournament of Saturday, April 28th, held at Fernwood Golf Course.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to approve a request from St. Paul's Lutheran Church of Smithfield for a donation of a round of golf for 4 and two golf carts for Terra Greens Golf Course, to be used as a prize at the 9th Annual Swing Into Spring Golf Tournament of Saturday, April 28th, held at Fernwood Golf Course. The motion carried unanimously.

Mr. Flory expressed his concerns about the amount of gift certificates we are giving away as prizes for golf tournaments.

The Manager requested authorization to accept a proposal from General Code for codification services to include supplement No. 16, an editorial and legal analysis and recodification of existing materials, updating the Borough's premium eCode360 and 17 Code Books, at a cost not to exceed \$16,000.00.

Mr. Bond said they would be reviewing the entire code, and they would create a definition page in the beginning of the code book rather than in the beginning of each ordinance.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to accept the proposal and authorize the Borough Manager to execute the contract with General Code for codification services to include supplement No. 16, an editorial and legal analysis and recodification of existing materials, updating the Borough's premium eCode360 and 17 Code Books, at a cost not to exceed \$16,000.00. The motion carried unanimously.

Mr. Bond received a request from the African-American Network to approve the Strut Your Culture Multicultural Parade on Saturday, June 16, 2018 at 10:30 A.M., utilizing route "A". All appropriate forms and fees have been completed and provided.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the African-American Network, Strut Your Culture Multicultural Parade on Saturday, June 6, 2018 at 10:30 A.M., utilizing route "A". The motion carried unanimously.

The Manager requested authorization to enter into a 36-month agreement with Constellation Energy through the PML MUA Energy Program, at a fixed rate of \$0.05050.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve entering into a 36-month agreement with Constellation Energy through the PML MUA Energy Program, at a fixed rate of \$0.05050. The motion carried unanimously.

Mr. Bond requested authorization to request the Monroe County Planning Commission to conduct traffic counts on Chestnut Street, between Fourth Street and Fifth Street and on Elizabeth Street, between West Broad Street and West Vine Street.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the Borough Manager to request the Monroe County Planning Commission to conduct traffic counts on Chestnut Street, between Fourth Street and Fifth Street and on Elizabeth Street, between West Broad Street and West Vine Street. The motion carried unanimously.

Lastly, Mr. Bond advised that Spring Cleanup is being held on Saturday, May 5th from 8:00 am to Noon. Volunteers will be weeding, spreading mulch, and picking litter along Crystal Street and other nearby streets. Anyone who would like to help should bring their own tools and gloves; bags will be provided.

Roger DeLarco:

Mr. DeLarco stated the 2025 Comp Plan refers to East Stroudsburg as a Walkable Community, where our sidewalks should connect the business district and the community as a whole. Mr. DeLarco noted the ongoing issue with deteriorating sidewalks throughout the Borough. He would like to refer the issue to the Zoning Ordinance Review Committee (ZORC) and to start enforcing sidewalks to better serve our community. Mr. DeLarco said he we should enforce ordinances we have in place as much as we can. ZORC will discuss and report back to Council.

Bills Payable

A motion was made by Mr. Molin and seconded by Ms. Wolbert to ratify bills payable through May 1, 2018. The motion carried unanimously.

Executive Session

A motion was made by Ms. Wolbert and seconded by Mr. Molin to go into Executive Session at 7:53 pm. The motion carried unanimously.

A motion was made by Mr. Reese and seconded by Mr. Flory to reconvene the meeting at 8:07 pm. The motion carried unanimously.

Mr. Prevoznik reported that personnel and litigation matters were discussed and no decisions were made.

Adjournment

A motion was made by Mr. Flory and seconded by Ms. Wolbert to adjourn the meeting at 8:08 pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, May 15, 2018; 7:00 pm.