

AGENDA FOR SPECIAL MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, JUNE 5, 2018 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by _____.
2. Minutes of May 1, 2018, Council Meeting
 - A. Motion made by _____, seconded by _____, to approve May 1, 2018 Council meeting minutes.
3. Minutes of May 15, 2018, Council Meeting
 - A. Motion made by _____, seconded by _____, to approve May 15, 2018 Council meeting minutes.
4. Swearing in of Junior Council Person Corbin Ensley by Mayor Armand Martinelli.
5. Public Comments – Agenda Items
6. SROSRC Report –
 - (i) Dansbury Pool is scheduled open on Saturday, June 16th.
 - (ii) Breakdown of StroudKids Camp Revenue.
7. Police Report: The SARPD report will be given at the June 19, 2018, meeting.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer’s Report: Engineer’s report was distributed.

Action Item: Swartz Property

- (i) Consideration of a request from R.K.R. Hess to provide professional services to flag the Swartz property line and survey control points for construction not to exceed \$2500.00.

Motion made by _____, seconded by _____, to approve R.K.R. Hess to provide professional services to flag the Swartz property line and survey control points for construction not to exceed \$2500.00.

Informational Item: Willow Street Project

- (ii) The Willow Street Project Bid due date is June 29, 2018, anticipated start date for the utility work is late summer/early fall. Final pavement installation is anticipated to begin in late spring/early summer 2019.

10. Public Comments – New Business

11. Reports

- A. Steve DeSalva: The DPW report and the Water Treatment Plant Report were distributed.

- (i) Consideration of the updated Mission Statement of Support for Employee Safety.

Motion made by _____, seconded by _____, to approve the updated Mission Statement of Support for Employee Safety.

B. Marv Walton:

- (i) E-File is now live; all parking citations are now being electronically filed with the magistrate.
- (ii) Consideration to set the Conditional Use Hearing for the Pocono Plaza Project on either Tuesday, July 24st or Thursday, July 26th at 5:30 P.M.

Motion made by _____, seconded by _____, to set the Conditional Use Hearing for the Pocono Plaza Project on _____, _____ at 5:30 P.M.

- (iii) Consideration to authorize the Borough Manager to contact and contract a solicitor for the Zoning Officer.

Motion made by _____, seconded by _____, to authorize the Borough Manager to contact and contract a solicitor for the Zoning Officer.

C. Ken Konz:

- (i) CDBG – Consideration of a resolution revising the Fiscal Year 2013 Community Development Block Grant Program budgets. East Stroudsburg Borough has completed the 2017 curb ramp project in the Borough which requires a reallocation from of \$728.99 from the curb ramp line item to the housing rehabilitation line item.

Motion made by _____, seconded by _____, to accept the resolution revising the Fiscal Year 2013 Community Development Block Grant Program budgets. East Stroudsburg Borough has completed the 2017 curb ramp project in the Borough which requires a reallocation from of \$728.99 from the curb ramp line item to the housing rehabilitation line item.

- (ii) Consideration of a request to process reoccurring invoices as they are received.

Motion made by _____, seconded by _____, to authorize the processing of reoccurring invoices as they are received.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin:

H. Bill Reese:

I. Ed Flory:

J. Solicitor John Prevoznik, Esq.: Executive session.

K. Manager's Report:

- (i) IBW Property Update.

PADEP has released and approved the final report site characterization and remediation.

- (ii) Mr. Ted Eibler has submitted a letter of resignation from the Shade Tree Commission.

Motion made by _____, seconded by _____, to accept Mr. Eibler's letter of resignation.

- (iii) Consideration of a request of Pocono Services for Families and Children request for a foursome of golf at Terra Greens Golf Course as a prize at their Fourth Annual Golf Tournament to held on Friday, June 1st at Pocono Farms Country Club in Tobyhanna,

Motion made by _____, seconded by _____, to approve the request Pocono Services for Families and Children request for a foursome of golf at Terra Greens Golf Course as a prize at their Fourth Annual Golf Tournament to held on Friday, June 1st at Pocono Farms Country Club in Tobyhanna.

- (iv) Consideration of a request from the Borough Manager to purchase one 2018 Peterbilt 337 Dump Truck from Hunter Truck Sales and Service with the Up-fit by Powell's sales and service for \$121,810.49, utilizing PA COSTARS contract #025-102, as provided for in the approved 2018 Budget.

Motion made by _____, seconded by _____, to approve the request from the Borough Manager to purchase one 2018 Peterbilt 337 Dump Truck from Hunter Truck Sales and Service with the Up-fit by Powell's sales and service for \$121,810.49, utilizing PA COSTARS contract #025-102, as provided for in the approved 2018 Budget.

- (v) Consideration of a request from ESU Warrior Soccer request for a foursome of golf at Terra Greens Golf Course as a prize at their Golf Tournament to be held on Friday, June 22nd at Mount Airy Casino Resort.

Motion made by _____, seconded by _____, to approve the request from ESU Warrior Soccer request for a foursome of golf at Terra Greens Golf Course as a prize at their Golf Tournament to be held on Friday, June 22nd at Mount Airy Casino Resort.

- (vi) Consideration of a request from the Comprehensive Plan Task Force to direct the Borough Manager to investigate and prepare a job description and funding source for an Economic Development Position.

Motion made by _____, seconded by _____, to approve the request from the Comprehensive Plan Task Force to direct the Borough Manager to investigate and prepare a job description and funding source for an Economic Development Position.

Roger DeLarco:

12. Ratification of Bills Payable through June 5, 2018.

Motion made by _____, seconded by _____, to ratify bills payable through June 5, 2018.

13. Executive Session for Discussion of Litigation and/or Personnel Matters

A. Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

B. Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

C. Solicitor's report on Executive Session

14. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, June 19, 2018; 7:00 p.m.