

APPLICATION FOR PARADE/ASSEMBLY/EVENT PERMIT
(INCLUDING WALKS)

BOROUGH OF EAST STROUDSBURG
(30 days advance notice required)

Sponsoring Organization _____

Name of Contact Person/Chairperson: _____

Address: _____ Phone Number: _____

_____ Fax Number: _____

Event Title: _____

Proposed Date and Time(s) of Event: _____

Purpose of the Parade/Assembly/Event: _____

Anticipated No. of Participant: _____

Proposed Location of Event (If Stationary, Attach Map):

Proposed Route, (Parade or Walk) including Location of Organizing and Disbanding Areas:
(Attach Map)

Description of event including: walking or marching units, vehicles, bands, etc. that will
participate:

I have received and read a copy of Ordinance No. 1244, stating the application procedures
and requirements for holding a parade, event or assembly within the Borough of East
Stroudsburg, and the conditions for issuance of a Parade, event or Assembly Permit.

Signed By: _____

Date: _____

(FOR USE BY BOROUGH OF EAST STROUDSBURG ONLY)

Application Fee of \$25.00

Date Received: _____

Deposit Fee - based on No. of Anticipated Participants:

No. of participants	Deposit required	Date received
Up to 50	\$ 50.00	_____
50 or 249	150.00	_____
250 or more	500.00	_____

Certificate on Insurance Received: Yes No Date Received: _____

Permit Issued: Denied: Date: _____

Penn DOT Permit Required (if use of State Highway): Yes No

Penn DOT Permit #: _____

Post-event inspection made (date): _____

Inspection By: _____

Deposit Fee Returned: Yes No

Date: _____