

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, April 17, 2018 – 5:30 p.m.

PRESENT: Roger DeLarco, Ed Flory, Bill Reese, Don Cross, Maury Molin, Manager
Brian Bond, Sonia Wolbert and Mayor Armand Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer
Marv Walton, and DPW Director Steve DeSalva and Finance Officer Ken
Konz

The Pledge of Allegiance was led by Marcia Welsh.

April 3, 2018 Minutes

A motion was made by Mr. Cross and seconded by Mr. Molin, to approve the April 3, 2018, Council Meeting minutes as presented. The motion carried unanimously.

Public Hearing

Conditional Use Hearing, East Stroudsburg University, Information Commons:

A motion was made by Mr. Flory and seconded by Mr. Reese to reconvene the conditional use hearing at 5:31 p.m. The motion carried unanimously.

The public hearing was conducted and the court stenographer recorded the notes from the hearing.

A motion was made by Mr. Cross and seconded by Mr. Flory to close the public hearing at 5:50 p.m. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Reese to go into Executive Session at 5:51 p.m. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Reese to reconvene the meeting at 6:01 p.m. The motion carried unanimously.

A motion was made by Mr. Reese and seconded by Mr. Molin to approve the East Stroudsburg University Information Commons Conditional Use with conditions as presented. The motion carried unanimously.

East Stroudsburg University Information Commons Revised Preliminary and Final Land Development Application

The Land Development Plan has been submitted with all details and reviewed. Mr. Peters, of ESU, asked if there were any questions for their engineers. Mr. Molin asked when demolition is scheduled. The engineers responded that once the project is out for bid, it would be about two months before demolition. A contractor needs to be picked, they need to remove and re-route the fire alarms in the building to keep campus safe, and a bunker needs to be built for fire alarms. Mr. Oiler mentioned that Normal and South Green Streets are Borough streets; Ken Long stated they are still figuring out the ownership of those streets. Mr. Long also noted that when the bid goes out for this project, the route will be indicated for contractors and if the Borough notices any violations to the outlined route, the Borough Manager should contact Mr. Long immediately.

Mr. Bond prepared Resolution 7-2018 Approval of East Stroudsburg University Information Commons Land Development Application. Mr. Prevoznik advised Exhibit A, the 38 page document of legal conclusions, should be signed and attached to the resolution.

A motion was made by Mr. Molin and seconded by Mr. Flory to execute the decision and adjudication of the East Stroudsburg University Information Commons Land Development Application. The motion was carried unanimously.

A motion was made by Mr. Reese and seconded by Mr. Flory to approve the request for modification from Section 140-9 and Section 140-35 to allow the plan be considered as a preliminary/final land development plan. The motion carried unanimously.

Public Comments – Agenda Items:

None.

SROSRC

The April Report was distributed.

Police Report

Captain Gasper presented the March SARPD report. He stated there was a robbery at the Eagle Valley UPS Store. Also, four of the five recently newly hired officers have left field training and are doing well.

East Stroudsburg Community Alliance:

Mr. Bond reported the next SCA Board meeting is scheduled for Tuesday, April 24th at 5:15 p.m. at the Depot.

Ms. Cole reported on the upcoming busy season of the ECA. May 7th begins Music on Mondays and continues through the first week of October. Freedom Fest will be held on July 3 and 4th. The Fall Festival will be the first Saturday in October. They are getting their brochure together; if any business within the Borough limits is interested in being included in the brochure, contact ECA as soon as possible.

Engineer's Report:

The Engineer's Report was distributed.

Mr. Oiler reported that the CDBG funding for the Lackawanna Street Demolition Project has been extended through September 1, 2018 and work should begin by the end of this month.

Public Comments – New Business:

None.

Reports

Steve DeSalva:

The DPW report and Monthly Man Hour report were distributed.

Marv Walton:

The Permits report, Violations report and Parking Enforcement report were distributed.

Mr. Walton reported that E-File is scheduled to go live on Thursday, May 17, 2018 for unpaid parking ticket citations. Mr. Walton is scheduled to meet with Mr. Prevoznik regarding 111 Analomink Street to determine the next course of action.

Ken Konz:

The Garbage annual invoices and Water/Sewer quarterly invoices have been issued from Muni-Link, our new billing software.

Mayor Armand Martinelli:

Mr. Martinelli presented a proclamation to the East Stroudsburg University Men's Basketball Team.

Mr. Martinelli asked if there is a plan to show PennDot for the turn lane at East Brown and Prospect Streets. Mr. Oiler stated if there is a plan, it's outdated and a new traffic study would have to be done.

Sonia Wolbert:

Mr Wolbert requested Adam Schellhammer be appointed to the Comp Plan Task Force.

A motion was made by Mr. Molin and seconded by Mr. Cross to appoint Mr. Adam Schellhammer to the Comp Plan Task Force. The motion carried unanimously.

Don Cross:

No report.

Maury Molin:

No report.

Bill Reese:

Mr. Reese requested support from Council to improve the baseball field at Dansbury Park. He was advised to bring improvement ideas to council and SROSRC.

Ed Flory:
No Report.

Solicitor John Prevoznik, Esq:
Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond reported the consideration of a request from Laura Mitchell for a Handi-Cap Parking space in front of 459 Normal Street; all appropriate forms have been provided.

A motion was made by Mr. Flory and seconded by Mr. Molin to approve a request by Laura Mitchell for a Handi-Cap Parking space in front of 459 Normal Street. The motion carried unanimously.

The Manager received a request from Barbara Linuici for a permit to assemble on April 30, 2018 from 4:00 p.m. – 6:00 p.m., to oppose the closing of the Hospice House, utilizing the public sidewalk on East Brown Street. All forms, fees and proof of insurance have been provided.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the request from Barbara Linuici for a permit to assemble on April 30, 2018 from 4:00 p.m. – 6:00 p.m. to oppose the closing of the Hospice House, utilizing the public sidewalk on East Brown Street. The motion carried unanimously.

Mr. Bond also received a request from the Greater Shiloh Church – North to hold a God Belongs in My City walk on Saturday, May 26th from 10:00 a.m. – 12:00 p.m. with a route to go from Dansbury Park to Main Street in Stroudsburg and back to Dansbury Park via Crystal Street. The walk will take place on the sidewalk, with banners, music and a microphone. All forms, fees and proof of insurance have been provided.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the request from the Greater Shiloh Church – North to hold a God Belongs in My City walk on Saturday, May 26th from 10:00 a.m. – 12:00 p.m. with a route to go from Dansbury Park to Main Street in Stroudsburg and back to Dansbury Park via Crystal Street, conditional on the Church receiving permit from SROSRC for the use of Dansbury Park. The motion carried unanimously.

Mr. Bond received a request from the East Stroudsburg Youth Association for a donation of a round of golf for four and two golf carts for Terra Greens Golf Course, to be used as a prize at the East Stroudsburg Youth Association golf tournament on Saturday, May 12th, held at Terra Greens Golf Course.

A motion was made by Mr. Flory and seconded by Mr. Reese to approve the request from the East Stroudsburg Youth Association for a donation of a round of golf for four and two golf carts for Terra Greens Golf Course, to be used as a prize at the East Stroudsburg Youth Association golf tournament. The motion carried unanimously.

The Manager reported that Spring Cleanup is tentatively scheduled for Saturday, May 5, 2018 with a start time of 8:00 a.m and a rain date of Saturday, May 12, 2018.

Mr. Bond received a request from 96Apts, LLC for approval of consolidation of lots by Joinder Deed. Ms. Wolbert asked where this property is. Mr. Walton advised it is located at 96 Analomink Street, the corner of Analomink and Lackawanna.

A motion was made by Mr. Reese and seconded by Mr. Flory to approve a resolution approving a request from 96Apts, LLC to consolidate Parcel Nos. 05-4/1/7/49 and 05-4/1/7/50 by Joinder Deed, contingent upon Solicitor Review. The motion carried unanimously.

Lastly, Mr. Bond reported that tomorrow, Wednesday, April 18th at 5:00 p.m. is the next Parking Committee Meeting with East Stroudsburg University Parking Management Plan.

Roger DeLarco:

Mr. DeLarco stated he received a letter from Bob Gress and has passed it on to the Manager for review.

Bills Payable

A motion was made by Mr. Flory and seconded by Mr. Molin to ratify bills payable through April 17, 2018. The motion carried unanimously.

Executive Session

A motion was made by Mr. Molin and seconded by Mr. Flory to go into Executive Session at 7:53 pm. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to reconvene the meeting at 8:07 pm. The motion carried unanimously.

Mr. Prevoznik reported that personnel and litigation matters were discussed and no decisions were made.

Mr. Prevoznik also reported that Veteran's Park is a piece of PennDot Right of Way and when roadwork was done, we entered an agreement to maintain the traffic light and property, and have also worked with the Veteran's with regards to this property.

Adjournment

A motion was made by Mr. Flory and seconded by Mr. Molin to adjourn the meeting at 8:17 pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, May 1, 2018; 7:00 pm.