

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, March 20, 2018 - 7:00 p.m.

PRESENT: Roger DeLarco, Ed Flory, Bill Reese, Sonia Wolbert, Maury Molin,  
Manager Brian Bond, and Mayor Armand Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer  
Marv Walton, and DPW Director Steve DeSalva

ABSENT: Don Cross and Finance Officer Ken Konz

The Pledge of Allegiance was led by Margaret Muth.

**March 6, 2018 Minutes**

A motion was made by Mr. Molin, and seconded by Mr. Flory, to approve the March 6, 2018, Council Meeting minutes as presented. The motion carried unanimously.

**Public Comments – Agenda Items:**

None.

**SROSRC**

The March SROSRC report was distributed.

**Police Report**

Captain Gasper presented the February SARP report.

**East Stroudsburg Community Alliance:**

The ECA is requesting that the Borough allow the Financials of the ECA to be audited by the Borough auditors, BBD, LLP.

A motion was made by Mr. Molin and seconded by Mr. Reese to authorize the Borough auditors, BBD, LLP., to audit the financials of the ECA. The motion carried unanimously.

**Engineer's Report:**

The Engineer's Report was distributed.

**Willow Street Improvements:**

Mr. Oiler requested authorization for the Council President to accept the easements on behalf of the Borough, subject to the adoption of the required Resolutions.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize the Council President to accept the easements on behalf of the Borough, subject to the adoption of the required Resolutions. The motion carried unanimously.

Mr. Oiler also requested the authorization to advertise bids for the construction of improvements, contingent upon the easements being secured.

A motion was made by Ms. Wolbert and seconded by Mr. Reese to authorize advertisement of bids for the construction of improvements, contingent upon the easements being secured. The motion carried unanimously.

**Public Comments – New Business:**

Mr. Martinelli presented a proclamation to the East Stroudsburg South Boys Basketball Team to recognize the team's accomplishments this season.

Ms. Kuchinski of the Brodhead Brew asked why the entire length of Crystal Street was blocked and police taped off early Sunday Morning, the day of the St. Patrick's Day Parade. She also asked why the meter bags were installed Saturday night. She stated this greatly suppressed her early Sunday business. Mr. Bond mentioned it was suggested by parade organizers that this might be beneficial. Mr. Flory asked why council wasn't involved with the decision; Mr. Bond and Mr. DeLarco both noted that it had been discussed and voted on. Mr. DeLarco noted that it didn't work out as planned and will most likely be scaled back next year.

## **Reports**

### **Steve DeSalva:**

The DPW report was distributed prior to the meeting.

Mr. DeSalva provided an update on the Met Ed Easements along the East Stroudsburg Watershed.

A motion was made by Mr. Flory and seconded by Mr. Reese to accept the recorded easement. The motion carried unanimously.

### **Marv Walton:**

Permits Report and Parking Enforcement Report were distributed.

### **Ken Konz:**

Mr. Konz was absent. Mr. Bond reported the auditors started this week.

### **Mayor Armand Martinelli:**

Mr. Martinelli presented a proclamation declaring April 27<sup>th</sup> 2018 Arbor Day within the Borough of East Stroudsburg.

A motion was made by Mr. Molin and seconded by Mr. Flory to declare April 27 2018 as Arbor Day within the Borough of East Stroudsburg. The motion carried unanimously.

### **Sonia Wolbert:**

Ms. Wolbert requested that the Borough Manager schedule a Town and Gown with East Stroudsburg University to have a Town and Gown event featuring only East Stroudsburg Borough representatives and representatives from East Stroudsburg University.

A motion was made by Mr. Reese and seconded by Mr. Flory to authorize the Borough Manager schedule a Town and Gown with East Stroudsburg University to have a Town and Gown event featuring only East Stroudsburg Borough representatives and representatives from East Stroudsburg University. The motion carried unanimously.

### **Don Cross:**

Absent.

### **Maury Molin:**

Mr. Molin complimented the DPW staff for clean up on Crystal Street and asked about spring clean-up.

### **Bill Reese:**

Mr. Reese noted he and Mr. Flory took some time to assess Veteran's Triangle; he reported some trees need to be pruned and some need to be removed.

Mr. Reese requested that the Borough Maintenance Department cleanup, trim trees and bushes and install new plantings at a cost not to exceed \$900.00.

A motion was made by Mr. Reese and seconded by Mr. Molin to approve a request by Mr. Reese authorizing the Borough Maintenance Department cleanup, trim trees and bushes and install new plantings at a cost not to exceed \$900.00. The motion carried unanimously.

### **Ed Flory:**

No Report.

### **Solicitor John Prevoznik, Esq:**

Mr. Prevoznik has items for executive session.

### **Manager's Report:**

Mr. Bond reported the request from East Stroudsburg University to hold a special meeting on Wednesday, April 18th at 5:00 p.m., for East Stroudsburg University to discuss the future

Parking Management Plan as required by Condition #9 of the Conditional Use Approval for ESU/UPI Phase 2 Student Housing project dated May 26, 2016.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to set a special meeting on Wednesday, April 18<sup>th</sup> at 5:00 p.m. for East Stroudsburg University to discuss the future Parking Management Plan as required by Condition #9 of the Conditional Use Approval for ESU/UPI Phase 2 Student Housing project dated May 26, 2016. The motion carried unanimously.

Mr. Bond requested approval to enlist the services of KRB Consulting Services, LCC to assist the Borough Manager, Borough Council, and the Borough Engineer in assessing the Borough's Water and Waste Water Operations, in regards to capital improvements and planning in relation to the water and waste water operations at a cost of \$150.00 an hour with work not to exceed 60 hours (\$9,000.00) contingent upon final review of the Solicitor.

A motion was made by Mr. Reese and seconded by Mr. Molin to approve a request by the Borough Manager to enlist the services of KRB Consulting Services, LCC to assist the Borough Manager, Borough Council, and the Borough Engineer in assessing the Borough's Water and Waste Water Operations, in regards to capital improvements and planning in relation to the water and waste water operations at a cost of \$150.00 an hour with work not to exceed 60 hours (\$9,000.00) contingent upon final review of the Solicitor. The motion carried unanimously.

**Roger DeLarco:**

Mr. DeLarco appointed a Parking Advisory Committee to review the East Stroudsburg University Parking Management Plan. The following individuals have been appointed: Mr. Bond, Mr. Molin, Ms. Wolbert, Mr. Walton, and Parking Enforcement Officers Mike Stettler, Dave Oney and Eli Candelario.

**Bills Payable**

A motion was made by Mr. Flory and seconded by Mr. Molin to ratify bills payable through March 20, 2018. The motion carried unanimously.

**Executive Session**

A motion was made by Mr. Reese and seconded by Ms. Wolbert to go into Executive Session at 7:55 pm. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to reconvene the meeting at 8:11 pm. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to authorize Mr. Bond to spend up to \$15,000.00 on future Municibid purchase of equipment. The motion carried unanimously.

**Adjournment**

A motion was made by Ms. Wolbert and seconded by Mr. Molin to adjourn the meeting at 8:14 pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, April 3, 2018; 7:00 pm.