

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, April 3, 2018 – 7:00 p.m.

PRESENT: Roger DeLarco, Ed Flory, Bill Reese, Don Cross, Maury Molin, Manager
Brian Bond, and Mayor Armand Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer
Marv Walton, and DPW Director Steve DeSalva and Finance Officer Ken
Konz

ABSENT: Sonia Wolbert

The Pledge of Allegiance was led by Mr. Milan.

March 20, 2018 Minutes

A motion was made by Mr. Flory, and seconded by Mr. Molin, to approve the March 20, 2018, Council Meeting minutes as presented. The motion carried unanimously.

Public Comments – Agenda Items:

None.

SROSRC

The Annual Report was distributed via email.

Mr. Bond reported the consideration of a request from the SROSRC to provide a letter of support to Penn Dot for the SROSRC Special Event Permit for the Levee Loop Trail Race.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the issuance of a letter of support to Penn Dot for the SROSRC Special Event Permit for the Levee Loop Trail Race. The motion carried unanimously.

Mr. DeLarco requested SROSRC to install additional signage along the Levee Loop designating the East Stroudsburg Borough portion and regulatory signage.

A motion was made by Mr. Flory and seconded by Mr. Molin to allow the Borough Manager to come up with ideas for signs and report back to council. The motion carried unanimously.

Police Report

The SARPD report will be given at the April 17, 2018 meeting.

East Stroudsburg Community Alliance:

Mr. Bond reported the ECA Board meeting is scheduled for Tuesday, April 10th at 5:15 p.m. in the Train Depot.

The Manager also asked for consideration to approve the Borough Manager to request the financials of the ECA to be audited by the Borough auditor and paid for by the Borough.

A motion was made by Mr. Cross and seconded by Mr. Reese to approve the Borough Manager to request the financials of the ECA to be audited by the Borough auditor and paid for by the Borough. The motion carried unanimously.

Engineer's Report:

The Engineer's Report was distributed.

Mr. Oiler reported that the bids for the Lackawanna Demolition were opened the afternoon of April 3rd. Four bids were received, with the apparent low bidder of \$67,075.

A motion was made by Mr. Molin and seconded by Mr. Flory to award the Notice of Intent to Award to the low bidder as stated by Mr. Oiler of RKR Hess. The motion carried unanimously.

Public Comments – New Business:

Laura Kessler of 126 Analomink Street asked if recycling is mandatory and do we enforce it and/or fine residents for not recycling. Mr. DeLarco advised the requirements for recycling is in our code. Mr. Flory suggested we send Waste Management a letter advising them not to take recycling, and even make a note on the upcoming water bills. It was also mentioned that verbiage be added to our next newsletter and website.

Ms. Kessler also asked about the massive amount of garbage and recycling under the bridge near the intersection of Ridgeway and Brown Streets. Mr. DeLarco stated we are working with SARPD and Street to Feet on this matter.

Reports

Steve DeSalva:

The DPW report was distributed prior to the meeting.

Mr. DeSalva reported that Arbor Day will be held April 27th.

Mr. Flory asked Mr. DeSalva about the status of the firehouse roof. Mr. DeSalva stated the weather was not in our favor for repairs in January, however the public works employees will be working on it in the spring.

Marv Walton:

Mr. Walton reported the request to reschedule the Conditional Use Hearing for the Pocono Plaza scheduled for Thursday, April 12th at 5:30 p.m. to Tuesday, May 29th at 5:30 p.m.

A motion was made by Mr. Molin and seconded by Mr. Cross to reschedule the Conditional Use Hearing for the Pocono Plaza to Tuesday, May 29th at 5:30 p.m.

Ken Konz:

Mr. Konz reported that Garbage annual invoices have been mailed this past Friday, March 29th from the Muni-Link billing system. Water/sewer invoices are expected to be sent the week of April 2nd. The new invoices have a different look.

Also, Mr. Konz reported that all 2017 information from AMS has been uploaded and reconciled to the new accounting software, and current year transactions are being directly input into Accufund. AMS contains no 2018 activity. This system is used solely for informational purposes in order to conduct the 2017 year end audit.

Lastly, Mr. Konz stated that BBD is in the process of conducting the 2017 year end audit for the Borough. Carl Hogan and Dan Blauvelt have indicated everything is progressing well.

Mayor Armand Martinelli:

No report.

Sonia Wolbert:

Absent.

Don Cross:

No report.

Maury Molin:

Mr. Molin commended Mike Stettler on issuing tickets and patrolling in the flats area.

Additionally, Mr. Molin reported he was in contact with school officials regarding the Junior Council Representative program.

Bill Reese:

Mr. Reese requested a title search and the Borough Engineer to review Penn Dot records to determine ownership of Veterans Park.

A motion was made by Mr. Cross and seconded by Mr. Flory to authorize a title search and the Borough Engineer to review Penn Dot Dot records to determine ownership of Veterans Park. The motion carried unanimously.

Ed Flory:
No Report.

Solicitor John Prevoznik, Esq:
Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond reported the request from the Monroe County Housing Authority for 30 Family Pool Passes at half price. The Family pass is currently \$135.00 full price, and \$67.50 for a half priced family pass.

A motion was made by Mr. Flory and seconded by Mr. Reese to approve 30 Family Pool Passes at half price for the Monroe County Housing Authority. The motion carried unanimously.

The Manager also reported the request from the Shade Tree Committee to plant flowers in the planters on Crystal Street during the second week of May at a cost not to exceed \$600.00.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the Shade Tree Committee to plant flowers in the planters on Crystal Street during the second week of May at a cost not to exceed \$600.00. The motion carried unanimously.

Mr. Bond reported the request from the Dansbury Farmers Market to hold the Farmers Market in Miller Park on Wednesdays from 8:30 a.m. to 12:00 p.m. starting on May 16th and running through the end of October. The motion carried unanimously.

Mr. Bond requested authorization to advertise the starting time of the April 17th, 2018 meeting to 5:30 p.m.

A motion was made by Mr. Cross and seconded by Mr. Flory to authorize the Manager to advertise the starting time of the April 17th, 2018 meeting to 5:30 p.m. The motion carried unanimously.

The Manager requested authorization to inform all of the groups requesting donations from the Borough that are not budgeted for 2018, that their request is denied. The Borough Manager will keep a record of these groups for further discussion during the 2019 budgeting process.

A motion was made by Mr. Flory and seconded by Mr. Reese to approve the request from the Borough Manager to inform all of the groups requesting donations from the Borough that are not budgeted for 2018, that their request is denied. The motion carried unanimously.

Mr. Bond requested authorization to consult with a Structural Engineer to determine the condition of the Train Water Tower. The roof of the tower is deteriorating and could pose a threat to public safety.

A motion was made by Mr. Reese and seconded by Mr. Molin to approve the Borough Manager to consult with a Structural Engineer to determine the condition of the Train Water Tower. The motion carried unanimously.

Roger DeLarco:

Mr. DeLarco requested authorization to attend the PA Municipal League Northeast District meeting in Carbondale on Wednesday April 11 at 5:00 with Mr. Bond.

A motion was made by Mr. Flory and seconded by Mr. Reese authorizing Mr. DeLarco and Mr. Bond to attend the PA Municipal League Northeast District meeting in Carbondale on Wednesday April 11 at 5:00 with Mr. Bond. The motion carried unanimously.

Bills Payable

A motion was made by Mr. Cross and seconded by Mr. Flory to ratify bills payable through April 3, 2018. The motion carried unanimously.

Executive Session

A motion was made by Mr. Cross and seconded by Mr. Flory to go into Executive Session at 7:42 pm. The motion carried unanimously.

A motion was made by Mr. Reese and seconded by Mr. Molinto reconvene the meeting at 7:49 pm. The motion carried unanimously.

Mr. Prevoznik reported that personnel matters were discussed and no decisions were made.

Mr. Bond requested authorization to hire Eli Angradi at \$15.00/hour to fill the vacancy at the Water Treatment Plant; Mr. Angradi will have 42 months to obtain his water treatment license. Mr. Bond reported the position was advertised and the interview process was complete, along with reviewing and contacting references.

A motion was made by Mr. Reese and seconded by Mr. Cross to authorize the hiring of Eli Angradi at \$15.00/hour to fill the vacancy at the Water Treatment Plant, and allow 42 months to have Mr. Angradi obtain his water treatment license. The motion carried unanimously.

Adjournment

A motion was made by Mr. Cross and seconded by Mr. Flory to adjourn the meeting at 7:51 pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, April 17, 2018; 5:30 pm.