

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, February 20, 2018 - 7:00 p.m.

PRESENT: Roger DeLarco, Ed Flory, Bill Reese, Sonia Wolbert, Maury Molin, Don Cross and Manager Brian Bond, and Mayor Armand Martinelli

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Russ Scott, Codes Officer Marv Walton, and DPW Director Steve DeSalva

ABSENT: Finance Officer Ken Konz

The Pledge of Allegiance was led by Charlie Lasher's grandson.

February 6, 2018 Minutes

A motion was made by Mr. Flory, and seconded by Mr. Molin, to approve the February 6, 2018, Council Meeting minutes as presented. The motion was carried unanimously.

On behalf of East Stroudsburg Borough, Stroudsburg Borough, Stroud Township, and Stroud Area Regional Police Department, Mayor Martinelli presented Mr. Charlie Lasher and the Crime Watch organization with a Proclamation to acknowledge their years of service for our community.

Public Comments – Agenda Items:

A resident from Braeside Avenue expressed his concerns about the changes to the area; specifically regarding the Ridgeway Bridge replacement and the Borough's Comprehensive Plan. He has requested that Borough Council advise PennDot that the residents would like the most beautiful solution to the bridge replacement, not just a bridge, in order to keep the beauty and historical status of the Borough. The resident was advised of the Public Hearing to adopt the Comprehensive Plan, scheduled for March 20, 2018 at 4:30 p.m.

SROSRC

The SROSRC report was distributed. Ms. Wolbert reported that there are summer job openings for SROSRC.

Also, Ms. Wolbert requested for consideration to appoint Jesse Scavone as the SROSRC alternate representative.

A motion was made by Mr. Flory and seconded by Mr. Reese to appoint Jesse Scavone as the SROSRC alternate representative. The motion was carried unanimously.

Police Report

The Police Report was distributed; Chief Lyon reported the number of robberies is down. Mr. Cross inquired again about the green car that has been parked along 3rd street. Chief Lyon will respond to Mr. Bond with her findings. Mr. Molin inquired about the status of the arrests in the stabbing at ESU. Chief Lyon stated the chief of police at ESU is setting up a town meeting and she will advise us of the date when it is determined. Mr. DeLarco asked about 97 E. Broad Street; Chief Lyon advised she will follow up and respond to Mr. Bond regarding any police reports for that property. Mr. DeLarco mentioned the importance of the disruptive conduct reports on residential rental properties within the Borough. Ms. Wolbert suggested a meeting between SARPD, the Park Commission and Park Control be held before the season begins. Chief Lyon will reach out to Sherry Acevedo.

Engineer's Report:

The Engineer's Report was distributed.

Elizabeth Street Water Line Replacement Contract No. 1

Mr. Scott reported the payment request as recommended for approval by RKR Hess in the amount of \$194,374.75, contingent upon receipt of Certified Payroll Records for the period, and to authorize the Financial Manager to apply for reimbursement under the PA Small Water and Sewer Grant.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the payment request as recommended for approval by RKR Hess in the amount of \$194,374.75, contingent upon receipt of Certified Payroll Records for the period, and to authorize the Financial Manager to apply for

reimbursement under the PA Small Water and Sewer Grant. The motion was carried unanimously.

Mr. Scott requested consideration to approve and execute an agreement for RKR Hess to coordinate, prepare and submit the 2018 Joint Municipal Landfill Monitoring Reports, contingent upon the concurrence of the other two municipalities.

Mr. Cross asked the price of this project. Mr. Scott responded \$14,000.00 to \$17,000.00 plus reimbursables and \$1,050.00 to \$1,450.00 for the geologist review – and split between three municipalities.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve and execute an agreement for RKR Hess to coordinate, prepare and submit the 2018 Joint Municipal Landfill Monitoring Reports, contingent upon the concurrence of the other two municipalities. The motion was carried unanimously.

2018 PA Small Water and Sewer System Grant Application(s)

RKR Hess has provided the Manager with a draft narrative, budget, map and municipal consistency letters in support of a grant application to replace a section on water line along Brown Street.

Based upon discussion with the Manager, the Borough may also be interested in applying for a separate grant to provide an emergency generator at Well No. 3. RKR Hess will provide a draft budget prior to the meeting.

The Grant Applications are due February 28. IF the Borough wishes to apply for the funding, the following actions need to be taken:

- Approval and finalization of the application exhibits.
- Approval of a Funding Commitment Letter(s) to be issued by the Borough.
- Authorization for signature of the final application(s) by a Borough Official.
- Authorization for the \$100 Application Fee payable to the “Commonwealth Financing Authority” for each grant application.

A motion was made by Mr. Molin and seconded by Mr. Reese to approve and execute the finalization of the application exhibits, the funding commitment letter, signatures of the final applications by the Borough Manager and the two one-hundred-dollar application fees. The motion was carried unanimously.

Mr. Scott also requested the consideration to approve the authorization of the permit application fee in the amount of \$675.00 to Monroe County Conservation District as required to resubmit the plans.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the authorization of the permit application fee in the amount of \$675.00 to Monroe County Conservation District as required to resubmit the plans.

Public Comments – New Business:

None.

Reports

Steve DeSalva:

The DPW report was distributed prior to the meeting.

Mr. DeSalva reported the request from the DPW to place old equipment on Municibid for auction as listed.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the request from the DPW to place old equipment on Municibid for auction as stated on the list. The motion was carried unanimously.

Marv Walton:

The Permits Report was distributed.

Mr. Walton would like to encourage residents to clean up trash on and around their properties. Mr. Flory asked if we are enforcing trash being put out too early; Mr. Walton advised he acts on complaints, and please pass on any to him for enforcement.

Mr. Walton requested to set a public hearing date for adoption of the Comprehensive Plan for Thursday, March 20 at 4:30 pm – 6:30 pm.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to set a public hearing date for adoption of the Comprehensive Plan for Thursday, March 20 at 4:30 pm – 6:30 pm. The motion carried 5-1.

Ken Konz:

No Report.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

Mr. Molin reported the Ad Hoc Committee discussed the options of the Borough being represented by Council members at-large or wards; the committee suggested staying with representation by wards. However, the committee also suggested researching the realignment of the boundaries and population of each ward. Mr. Bond is to follow-up with his findings. Mr. Prevoznik advised a public hearing would be necessary to realign boundaries of wards. Mr. DeLarco suggested the Borough use a professional service to realign and Mr. Bond should look into a company.

Mr. Molin also asked Mr. Bond to contact ESU and ESASD regarding Junior Council Representation.

Bill Reese:

Mr. Reese inquired about the residents of 106 Analomink Street driving over the curb and parking in their front yard. Mr. Walton advised he was out on site and it was evident that cars are parking on the lawn; he is enforcing the issue.

Ed Flory:

No Report.

Solicitor John Prevoznik, Esq:

Mr. Prevoznik has items for executive session.

Manager's Report:

Mr. Bond requested the consideration to issue the Final Award Notice and to authorize the Manager to execute the contract with Northeast Site Contractors for \$161,221.00 for the Prospect Street and Normal Street Intersection Improvement Project, contingent upon insurance matters being settled.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to issue the Final Award Notice and to authorize the Manager to execute the contract with Northeast Site Contractors for \$161,221.00 for the Prospect Street and Normal Street Intersection Improvement Project, contingent upon insurance matters being settled. The motion carried unanimously.

The Manager requested the consideration of a resolution for a PA Small Water and Sewer grant program for \$400,800.00, for the water line replacement on Brown Street consisting of approximately 1200 lineal feet of Ductile Iron Pipe with the Borough of East Stroudsburg providing \$74,000.00 in matching funds.

A motion was made by Mr. Flory and seconded by Mr. Molin to approve a resolution for a PA Small Water and Sewer grant program for \$400,800.00, for the water line replacement on Brown Street consisting of approximately 1200 lineal feet of Ductile Iron Pipe with the Borough of East Stroudsburg providing \$74,000.00 in matching funds. The motion carried unanimously.

Mr. Bond requested the consideration of a resolution for a PA Small Water and Sewer grant program for \$244,000.00, for Emergency generator installation and improvements to well house #3, with the Borough of East Stroudsburg providing \$37,000.00 in matching funds.

A motion was made by Mr. Molin and seconded by Mr. Reese to approve a resolution for a PA Small Water and Sewer grant program for \$244,000.00, for Emergency generator installation and improvements to well house #3, with the Borough of East Stroudsburg providing \$37,000.00 in matching funds. The motion carried unanimously.

Lastly, the Manager requested the consideration of a resolution to ratify the agreement of sale for the Swartz property, authorizing acceptance of deed, joinder of deed from Borough to Borough for the purpose of construction and staging area for the middle dam project.

A motion was made by Mr. Flory and seconded by Mr. Cross to approve a resolution to ratify the agreement of sale for the Swartz property, authorizing acceptance of deed, joinder of deed from Borough to Borough for the purpose of construction and staging area for the middle dam project. The motion carried unanimously (Roll Call 7-0).

Mr. Prevoznik reported this ratifies the sale, and authorizes filing request of waiver. No subdivision is required for Smithfield Township. The deed needs to be filed as soon as the deed is acquired. The closing is scheduled for March 2nd. Mr. Cross asked where this property is located. Mr. Prevoznik stated it is the toe of the Middle Dam in Smithfield Township to be used for the Rehabilitation Project staging area.

Roger DeLarco:

No Report.

Bills Payable

A motion was made by Mr. Reese and seconded by Ms. Wolbert to ratify bills payable through February 20, 2018. The motion carried unanimously.

Executive Session

A motion was made by Mr. Molin and seconded by Ms. Wolbert to go into Executive Session at 8:03 pm. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Flory to reconvene the meeting at 8:32 pm. The motion carried unanimously.

Mr. Prevoznik reported that personnel and potential litigation matters were discussed and no decisions were made.

Adjournment

A motion was made by Mr. Flory and seconded by Ms. Wolbert to adjourn the meeting at 8:32 pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, March 6, 2018; 7:00 pm.