

MINUTES FOR BIENNIAL AND REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, January 2, 2018 - 7:00 p.m.

PRESENT: Roger DeLarco, Maury Molin, Ed Flory, Bill Reese, Sonia Wolbert, Don Cross and Manager Brian Bond

ALSO PRESENT: Mayor Armand Martinelli, Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, and DPW Director Steve DeSalva

ABSENT: Codes Officer Marv Walton, and Finance Officer Ken Konz

Organizational Meeting

Mayor Martinelli performed the swearing in of Councilmembers Roger DeLarco and Sonia Wolbert.

The Pledge of Allegiance was led by Mayor Martinelli.

Nomination and Election of Council President:

A motion was made by Ms. Wolbert and seconded by Mr. Cross to elect Mr. Roger DeLarco for Council President. The motion was carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Reese for nominations to be closed. The motion was carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to vote to elect Mr. DeLarco as Council President. The motion was not carried unanimously. After roll call, the motion passed 4-1 to vote to elect Mr. DeLarco as Council President.

Nomination and Election of Council Vice President:

A motion was made by Mr. Molin and seconded by Ms. Wolbert to elect Mr. Reese as Council Vice President. The motion was carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Flory to close the nominations. The motion was carried unanimously.

Nomination and Election of Council President Pro Tem:

A motion was made by Mr. Reese and seconded by Mr. Molin to elect Ms. Wolbert as Council President Pro Tem. The motion was carried unanimously.

Position Appointments (non-employee):

The Borough Manager reviewed the following positions and hourly rates:

- Borough Solicitor: John Prevoznik, Esquire, \$175.00 hourly
- Borough Engineer: RKR Hess, a division of UTRS, Nate Oiler, P.E., \$109.00 hourly
- Zoning Hearing Board Solicitor: Robert Maskrey, Esq., \$135.00 hourly
- Planning Commission Solicitor: Todd Weitzman, Esq., \$150.00 hourly
- Borough Sewer Engineer: Glace Associates, Inc., Max Stoner, P.E., \$135.00 hourly
- Borough Environmental Solicitor: Manko, Gold Katcher, Fox, Marc E. Gold, Esquire, \$595.00 hourly
- Borough Sewer Authority Task Force Solicitor: Ralph Matergia, Esquire, \$300.00 hourly
- Borough Utilities Solicitor: Craig Doll, Esquire, \$175.00 hourly
- Borough Labor Solicitor: John McLaughlin, Esquire, \$325.00 hourly
- Borough Collections Solicitor: Young and Harrows, LLC, Gregory D. Malaska, Esquire, \$165.00 hourly
- Borough Bankruptcy Solicitor: Newman, Williams, Mishkin, Corveleyn, Wolfe and Fareri, P.C., J. Zac Christman, Esquire, \$165.00 hourly

A motion was made by Mr. Flory and seconded by Mr. Reese to approve the non-employee position appointments as stated. The motion carried unanimously.

Position Appointments (employees):

The Borough Manager reviewed the following appointed positions held by employees:

- Borough Manager/Secretary/Treasurer: Brian S. Bond

- Alternate Borough Secretary and Right-To-Know Officer: Rebecca Smith
- Health Officer: Anita Einolf
- Finance Officer: Ken Konz
- Emergency Management Coordinator: Marv Walton
- Fair Housing Officer: Marv Walton

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the employee position appointments as stated. The motion carried unanimously.

Annual Board Appointments:

Note: Names in parentheses are members/alternates with terms that had ended 12/31/17

Mr. DeLarco reviewed the following Annual Board appointments:

- Council of Governments representative and alternate (Steve DeSalva; Maury Molin as alternate)
- MECAB representative and alternate (Bill Reese; Sonia Wolbert as alternate)
- Tax Collection Committee (Ken Konz; Roger DeLarco as alternate)
- Monroe County Control Center (Roger DeLarco and Brian Bond)
- Pennsylvania Municipal League (Roger DeLarco; Brian Bond as alternate)

A motion was made by Mr. Flory and seconded by Mr. Reese to approve the Annual Board appointments as stated, The motion carried unanimously.

Board and Commission Appointments:

Note: Names in parentheses are members/alternates with terms that had ended 12/31/17

Mr. DeLarco reviewed the following Board and Commission appointments:

- Planning Commission (Vacancy, term ending 12/31/2021, Jay Armitage, Tracy Granger, Keith Flory, Gary Walck, terms ending 12/31/2022) (**Table Vacancy**)
- Zoning Hearing Board (Brad Ace, Term ending 12/31/2022)
- Shade Tree Commission (Sue Randal term ending 12/31/2021, Robert McKenzie, term ending 12/31/2020, Diane Bowman, term ending 12/31/2022)
- Stroud Region Open Space & Recreation Comm. (Kelly McKenzie, term ending 12/31/2019, alternate to be appointed, term ending 12/31/2018) (**Table Alternate Vacancy**)
- Stroud Area Regional Police Commission (Brian Bond, term ending 12/31/2021)
- Property Maintenance Board of Appeals: (Dave Czahor, term ending 12/31/2020, Lisa Van Why, term ending 12/31/2020)

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the Board and Commission appointments as stated, tabling the Planning Commission Vacancy and the Stroud Regional Open Space & Recreation Commission Alternate Vacancy. The motion carried unanimously.

Consider Approval of Depositories:

The Borough will continue to use PA Treasury Invest Program and ESSA Bank as depositories.

A motion was made by Mr. Reese and seconded by Mr. Flory to approve the Borough to continue the use of PA Treasury Invest Program and ESSA Bank as depositories. The motion carried unanimously.

Consideration of a Resolution naming four signatories for bank accounts:

Mr. Bond requested the consideration of a resolution naming four signatories for the Borough's bank accounts.

A motion was made by Mr. Cross and seconded by Mr. Flory to approve a Resolution naming the following four signatories for bank accounts: Mr. Reese, Mr. DeLarco, Mr. Molin and Mr. Bond. The motion carried unanimously.

Set Borough Council Meeting Schedule for 2018:

The Manager discussed setting the Borough Council Meeting scheduled for 2018.

A motion was made by Mr. Molin and seconded by Mr. Flory to set the 2018 Borough Council Meeting Schedule as the first and third Tuesday of each month at 6:30 P.M. After roll call the motion failed 2-4. A motion was made by Mr. Cross and seconded by Mr. Reese to set the 2018

Borough Council Meeting Schedule as the first and third Tuesday of each month at 7:00 P.M.
The motion carried unanimously.

Committee Assignments as designated by the Council President:

Mr. DeLarco reviewed the following Committee Assignments:

- Audit Committee (Roger DeLarco, Ed Flory, Maury Molin)
- Collections Committee (Roger DeLarco, Sonia Wolbert, Ed Flory, Ken Konz, Brian Bond)
- Sewer Task Force Committee (Bill Reese, Ed Flory, Maury Molin, Brian Bond)
- Zoning Ordinance and Review Committee (Sonia Wolbert, Maury Molin, Ed Flory, Marv Walton, Brian Bond)
- Recycling Committee (Bill Reese, Brian Bond, Don Cross)
- Personnel Committee (Sonia Wolbert, Bill Reese, Maury Molin, Brian Bond)
- Comprehensive Plan Committee (Roger DeLarco, Sonia Wolbert, Armand Martinelli, Marv Walton, Brian Bond)
- Executive Committee (Roger DeLarco, Sonia Wolbert, Bill Reese, Brian Bond)
- MS4 Committee (Sonia Wolbert, Ed Flory, Maury Molin)

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the Committee Assignments as stated. The motion carried unanimously.

Mr. Molin inquired about the MS4 Committee not meeting recently. Mr. Prevoznik responded there is an application submitted and it could take up to another four months for a response from DEP.

Regular Meeting

A public hearing was held for the Fiscal Year 2013 CDBG Budget Revisal.

A motion was made by Mr. Flory and seconded by Mr. Reese to open the public hearing on the revising the fiscal year 2018 Community Development Block Grant. The motion carried unanimously.

Mr. Bond discussed the allocating of additional funds for ADA Ramps and curbs/sidewalks within the Borough.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to close the public hearing on the revising the fiscal year 2018 Community Development Block Grant. The motion carried unanimously.

A motion was made by Mr. Reese and seconded by Ms. Wolbert to approve the revising the fiscal year 2018 Community Development Block Grant. The motion carried unanimously.

Minutes of December 19, 2017, Council Meeting:

A motion made by Mr. Cross and seconded by Mr. Flory to approve December 19, 2017 Council meeting minutes. The motion carried unanimously.

Public Comments – Agenda Items:

None

Police Report

The SARPD report will be given at the January 16th, 2018 meeting.

Gary Walck voiced his concerns with issues near Fulton Street recently. A few Christmas displays were stolen, and also he reported an illegally parked vehicle that was suspicious and turns out was stolen. He would like to see more patrol cars in the area. Mr. Martinelli advised our area is broken into zones and they are patrolled by SARPD based on crime rate. SARPD advises anyone to call anytime there is anything suspicious. Also, Mr. DeLarco provided a non emergency phone line of 570-992-9911.

Engineer's Report:

The Engineer's Report was distributed. No action items.

Public Comments – New Business:

None

Reports

Steve DeSalva:

The DPW report was distributed prior to the meeting. Mr. Cross mentioned the snow removal so far this season is great!

Marv Walton:

No Report.

Ken Konz:

The Muni-Link/Accufund billing and accounting system is now live.

There was a Liquid Fuels Audit on Thursday, December 21st. The Auditor General's exam revealed no findings during the course of their review.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

No Report.

Bill Reese:

No Report.

Ed Flory:

No Report.

Solicitor John Prevoznik, Esq:

No Report.

Manager's Report:

Mr. Bond requested the consideration to advertise the Water Treatment Plant Sludge Removal bid specifications.

A motion was made by Mr. Molin seconded by Mr. Flory to approve the advertising of the Water Treatment Plant Sludge Removal bid specifications. The motion was carried unanimously.

Roger DeLarco:

No Report.

Bills Payable

A motion was made by Mr. Molin and seconded by Mr. Cross to ratify bills payable through January 2, 2018. The motion was carried unanimously.

Adjournment

A motion was made by Mr. Flory and seconded by Mr. Molin to adjourn the meeting at 7:39pm. The motion was carried unanimously.

NEXT REGULAR MEETING: Tuesday, January 16, 2018; 7:00 pm.