

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
THURSDAY, APRIL 27, 2017 - 7:00 p.m.

PRESENT: Roger DeLarco, Don Cross, Sonia Wolbert, Ed Flory, Mayor Armand Martinelli and Maury Molin (arrived at 7:35 p.m.)

ABSENT: Bill Reese

ALSO PRESENT: Manager Peter Marshall, Solicitor Prevoznik, Sam D'Alessandro, Borough Engineer

Pledge of Allegiance was led by Craig Todd.

**Minutes**

Motion made by Mr. Cross, seconded by Mr. Flory to table approval of the April 18, 2017 minutes until May 2, 2017 Council meeting. Motion was carried unanimously.

**Public Comments – Agenda Items**

None

**Engineer's Action Items**

1. Mr. D'Alessandro reported that the ramp contracts had been received and he is waiting for approval from CDBG/DCED for the ramp project revision per correspondence from Karen Parris. No action was taken.
2. Mr. D'Alessandro and Solicitor Prevoznik reported that the Borough had been notified by the DRBC of proposed BCRA docket change to accommodate the East Stroudsburg Borough increase in the sale of water to BCRA. No action was required.
3. Mr. D'Alessandro reported that a Second Amendment to the grant for Middle Dam was approved pursuant to DCED Contract No. C4000058693. No action was taken.
4. Sewer: A report was provided by Mr. Marshall regarding three (3) projects to repair existing sewer facilities. Mr. Marshall was seeking authorization for Glace Associates to prepare bid specifications and bid documents. Motions were made as follows:
  - i. Motion made by Mr. Flory, seconded by Ms. Wolbert to approve Glace Associates to prepare bid specifications and bid documents for two (2) raw sewage pumps. Proposal not to exceed \$5,000 without prior Council approval. Motion was carried unanimously.
  - ii. Motion made by Ms. Wolbert, seconded by Mr. Flory to approve Glace Associates to prepare bid specifications and bid documentation for point repairs to sewage facilities. Proposal not to exceed \$3,000 without prior Council approval. Motion was carried unanimously.
  - iii. Motion made by Mr. Cross, seconded by Mr. Flory to approve Glace Associates to prepare bid specifications and bid documentation for the replacement of grit

collection and removal equipment. Proposal not to exceed \$5,000 without prior Council approval. Motion was carried unanimously.

5. Brewskies:

- i. Motion made by Mr. Cross, seconded by Mr. Flory to approve the development and storm water management agreement between the Borough and Walter Pula for Brewskies project based on recommendation of completeness by Solicitor, Engineer and Zoning Officer. Motion was carried unanimously.
- ii. Motion made by Mr. Flory, seconded by Ms. Wolbert to approve Resolution No. 26-2017 to approve joinder deed for two parcels of property of Walter Pula on North Courtland Street. Motion was carried unanimously.

**DRBC WTP Discharge Docket**

Discussion was held regarding the status of the renewal of the DRBC Water Treatment Plant Discharge Docket. Solicitor, Russ Scott from RKR Hess and environmental counsel Marc Gold have revised draft permit. Motion made by Mr. Flory, seconded by Ms. Wolbert to authorize Mr. Gold to return draft docket for finalization. Motion was carried unanimously.

Motion by Ms. Wolbert, seconded by Mr. Flory for RKR Hess to work with Head of Department of Works and Water Plant operator to review and implement DRBC water quality regulations and flood plain regulations as required by docket. Motion was carried unanimously.

**Pool Repair**

Manager provided update on status of pool repair with recommendation. Based on recommendation of Manager, the following motion was made:

Motion made by Mr. Cross, seconded by Mr. Flory to approve up to \$30,000, inclusive of money spent to date, to make waterline and attendant repairs in order to minimize leakage and open pool. The motion was clarified in that the \$30,000 included \$1,500 for RKR Hess, but did not include normal opening costs for the pool. Manager will provide updates as necessary. Motion was carried unanimously.

**Firehouse**

Motion made by Mr. Cross, seconded by Mr. Flory to table discussion of firehouse items until future report from Manager. Motion was carried unanimously.

**ECA**

Motion made by Mr. Flory, seconded by Ms. Wolbert to allocate and pay \$4,000 from \$10,000 budgetary line item to ECA. Motion was carried unanimously.

**Mrs. Bader**

Mrs. Bader requested to address Council regarding status of sewer billing. Mrs. Bader stated that she was promised that the sewer rates would be revised like the water rates. She indicated that this was not done and there was no change in how she was being billed. Mr. Marshall explained that water rates and sewer rates are not tied, and that sewer rates are based on cost of sewer

facilities, treatment and high capital costs. Solicitor Prevoznik explained that there was no promise to review the sewer ordinance and that there was no anticipation that it would be done in the near future. Mrs. Bader asked for a copy of the water bylaws. She was instructed that it was a water ordinance that was passed and that it was available online. She indicated that she did not “do online.” Mr. Konz informed her that he would provide her with a hard copy of the ordinance.

### **Public Comments – New Business**

None

### **Reports**

Ken Konz reported that on May 10, 2017 a meeting would be held on new accounting software. He noted that three months’ worth of schedules had been posted to the website.

Steve DeSalva reported that water leak repairs would be conducted on Sunday, May 7, 2017. He will notify affected residents, if any, prior to the start of work.

Marv Walton reported that he is working with Manager to update costs of handheld parking ticket equipment. He initially indicated that he underestimated costs. He reported that there was a May 3, 2017 Comprehensive Task Force meeting. Finally, Mr. Walton reported that the Water Rate Ordinance was entered into e-Codes.

Mayor Martinelli reported that on August 11-13, 2017 St. Matthew’s Church was holding its fair and had requested that the portion of Braeside from Ridgeway to Elk be closed during the hours of operation of the fair. Motion was made by Ms. Wolbert, seconded by Mr. Cross to approve the closing of Braeside from Ridgeway to Elk during the hours of operation of the St. Matthew’s Church fair, contingent upon providing proof of proper insurance to Manager. Motion carried unanimously.

Sonia Wolbert led discussion on the Transition Committee’s recommendation to hold interviews for the new Manager. After discussion, a motion was made by Mr. Molin, seconded by Ms. Wolbert to hold Manager interviews on May 20, 2017, tentatively between 8 a.m. and 2 p.m., subject to adjustment by the Transition Committee. Motion was carried unanimously.

Donald Cross again inquired as to the status of the Lackawanna structure. Solicitor stated that it is in bankruptcy. Mr. Cross reported that there was a May 9, 2017 Firehouse Committee meeting at 3:30 p.m. Mr. Cross noted that the Recycling Center really needed a part-time employee.

Mr. Molin and Mr. Reese were absent.

Mr. DeLarco and Mr. Flory each had no report.

### **Executive Session**

Motion made by Mr. Cross, seconded by Mr. Flory to adjourn to Executive Session at 8:01 p.m.

Motion made by Ms. Wolbert, seconded by Mr. Cross to reconvene the meeting at 8:18 p.m.

Solicitor reported on Executive Session. He stated that discussions on employment issues and litigation were held, no decisions were made.

**Bills Payable**

Motion made by Mr. Flory, seconded by Mr. Cross to ratify bills payable through April 27, 2017. Motion was carried unanimously.

**Adjournment**

Motion made by Ms. Wolbert, seconded by Mr. Flory to adjourn the meeting. Motion was carried unanimously.

NEXT COMMITTEE MEETING: Thursday, May 25, 2017; 7:00 p.m.

NEXT REGULAR MEETING: Tuesday, May 2, 2017; 7:00 p.m.