

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, APRIL 18, 2017 - 7:00 p.m

PRESENT: Bill Reese, Roger DeLarco, Don Cross, Maury Molin, Ed Flory and Mayor Martinelli,

ABSENT: Sonia Wolbert

ALSO PRESENT: Manager Peter Marshall, Solicitor Prevoznik, Nate Oiler, Borough Engineer

Pledge of Allegiance led by Mr. Cameron.

Minutes

Motion made by Mr. Molin, seconded by Mr. Flory, to approve March 30, 2017 minutes of regularly scheduled meeting as presented. Motion carried unanimously.

Motion made by Mr. Cross, seconded by Mr. Molin, to approve April 4, 2017 minutes regularly scheduled meeting as presented. Motion carried unanimously.

Public Comments

None

Correspondence

1. Letter from Pennsylvania State System of Higher Education thanking Borough for letter of support for Information Commons financing.
2. Letter from DCED forwarding grant documents for \$340,948 for execution with respect to the Elizabeth Street rehabilitation project. Motion made by Mr. Cross, seconded by Mr. Molin to forward the documents to Manager for review and if in order, execution. Motion carried unanimously.

ECA Report

1. Sue Randall appeared on behalf of the ECA and discussed the banner replacement project and requested review of banners crossing Borough streets. Motion made by Mr. Molin and seconded by Mr. Reese to authorize the ECA to work with the Zoning Committee to develop a program for banner replacement and to review options for cross street banner locations, all of which is subject to Council approval and Solicitor and Manager review. Motion carried unanimously.
2. As reported by Sue Randall, the ECA annual meeting was to be held on April 19, 2017 at 5:15 p.m. at Dansbury Depot. Borough Clean-Up Day was to be held on May 13, 2017 from 9 a.m. to 2 p.m. It was recommended that notice be placed on Borough website.

MS4

A report was provided by RKR Hess regarding next steps in developing MS4 application to include pollution reduction plan. Discussion was taken, which allowed RKR Hess to take the lead in developing application process and utilizing Marc Gold on a limited basis as necessary. Motion was made by Mr. Reese, seconded by Mr. Flory to approve proposal from RKR Hess in the amount of \$25,000 to prepare application and pollution reduction plan for Sambo Creek pursuant to MS4 guidelines. Motion carried unanimously.

Engineer Action Items

1. Motion by Mr. Flory, seconded by Mr. Molin to authorize RKR Hess to engage geotechnical survey services for sheet piling coffer dam work in an amount not to exceed \$29,000 without further approval of Council. Motion carried unanimously.
2. Motion by Mr. Cross, seconded by Mr. Flory to authorize RKR Hess, as needed, to work with Manager and Department of Works on future liquid fuels street maintenance program. Motion carried unanimously.
3. Motion made by Mr. Flory, seconded by Mr. Reese to authorize RKR Hess to proceed on a time and materials basis for Elizabeth Street rehabilitation project until such time a formal proposal can be provided, based on new grant requirements; all time expended to be included in the proposal. Motion carried unanimously.
4. Motion by Mr. Reese, seconded by Mr. Flory to authorize Solicitor and Manager to review Glace Associates proposal and determine whether bidding is required for rehabilitation work at sewer plant. Motion carried unanimously.

Action Items

1. Motion by Mr. Reese, seconded by Mr. Flory to approve 2017 street paving plan for Borough of East Stroudsburg as recommended by Public Works Director and such plan to be attached to the minutes; motion to include authorization to prepare specifications, contracts and advertisement of bids by RKR Hess, as needed, in conjunction with Manager and staff. Roll call vote: in favor – Mr. Reese, Mr. Molin, Mr. Cross, and Mr. Flory; against – Mr. DeLarco, based on streets and road paving program.
2. Motion made by Mr. Molin, seconded by Mr. Flory to authorize up to \$16,000 for material, not to include Borough labor to repair pool. Motion carried unanimously.
3. Motion made by Mr. Flory, seconded by Mr. Cross to have Mr. Marshall advertise April 27, 2017 Committee meeting as a special meeting so that action on the pool could be taken, if in order. Motion carried unanimously.
4. Motion made by Mr. Cross, seconded by Mr. Molin to table firehouse security cameras proposal so that Manager may review. Motion carried unanimously.
5. Motion made by Mr. Reese, seconded by Mr. Flory to table firehouse floor repair proposal so that Manager may review. Motion carried unanimously.
6. Motion made by Mr. Molin, seconded by Mr. Reese to make eight-year past due sanitary sewer line easement regarding license agreement rental payment with Rail Authority in the amount of \$3,456 to bring current through 2017. Motion carried unanimously.
7. Motion made by Mr. Reese, seconded by Mr. Molin to authorize adoption of job description of part-time Accounting Assistant as recommended by Personnel Committee and Mr. Konz, to be included in the employee manual. Motion carried unanimously.
8. Motion made by Mr. Cross, seconded by Mr. Flory to advertise and conduct interviews to hire part-time Accounting Assistant for between 20-24 hours at a rate between \$20-21.63 an hour, dependent upon experience; interviews to be conducted by staff and hiring approved by Manager. Motion carried unanimously.

Public Comments – New Business

None.

Reports

Transition Committee: Roger DeLarco reported on behalf of the Transition Committee that there were 15 applicants for Manager position. Transition Committee was developing interview process to include a Community Members Committee, a Staff Committee and a Council Committee to conduct interviews. Committee will further report on finalization of project.

Steve DeSalva absent

Marv Walton reported that K-Mart is closing. Permits issued for work starting April 18, 2017 for redevelopment project at 72 Washington Street. Comprehensive Plan Committee to meet in the beginning of May, tentatively May 3 or 4.

Ken Konz absent

RKR Hess report -- handled under Action Items. Engineer's report was distributed.

Mayor Armand Martinelli reported that he received correspondence from the Arbor Day Foundation that once again, the Borough has been awarded Tree City USA status.

Sonia Wolbert absent

Don Cross discussed polished concrete floors in firehouse. Inquired as to Lackawanna house status. Solicitor reported that it is still in bankruptcy.

Maury Molin, Bill Reese and Ed Flory: no report.

Solicitor Prevoznik reported that he was working with Chris Breen and Nate Oiler on Met-Ed easement. He also reported that the ESU well easement still had not been finalized. There had been no contact from ESU regarding the UPI project sewer easement.

Roger DeLarco thanked Council for being productive and thought that the community structure assisted in moving the Borough forward.

SARPD Report

Lt. Paul Gasper provided the March report of Stroud Area Regional Police activity. He noted that the Street to Feet organization will be helping to clean up homeless camps in the Borough.

Executive Session

Motion made by Mr. Flory, seconded by Mr. Molin to adjourn to Executive Session at 8:22 p.m.

Motion made by Mr. Molin, seconded by Mr. Flory to reconvene the meeting at 9:00 p.m.

Solicitor reported on Executive Session. He stated that discussions on employment issues and litigation were held, no decisions were made.

Bills Payable

Motion by Mr. Flory, seconded by Mr. Molin to pay bills of the Borough through April 18, 2017 as presented. Motion carried unanimously.

Adjournment

Motion made by Mr. Cross, seconded by Mr. Flory to adjourn the meeting at 9:05 p.m. Motion carried unanimously.