

East Stroudsburg Borough, March 4, 2014

A regular meeting of the East Stroudsburg Borough Council was held at the Municipal Building on Tuesday, March 4, 2014. The following members were in attendance: Peter Begley, Roger DeLarco, Ed Flory, William Reese, Richard Smith, and Sonia Wolbert. Also attending were: Manager James S. Phillips; Solicitor John C. Prevoznik; Engineering Representative Samuel D'Alessandro of R.K.R. Hess Associates, Inc.; and Codes Official Marvin Walton.

Call to Order/Pledge of Allegiance – DeLarco

President Roger DeLarco called the meeting to order at 7:33 p.m. The pledge of Allegiance was led by Andrea McClanahan.

Minutes of February 18, 2014 Regular Meeting

Mr. Reese made a motion, seconded by Mr. Flory, to approve the minutes of the regular Council meeting held February 18, 2014 as submitted; the motion carried unanimously.

Public Comments - Agenda Items

None.

Public Hearing on Proposed Ordinance 1285 Amending the Code of the Borough of East Stroudsburg, Chapter 151 Thereof Entitled Vehicles, Parking; Revising Provisions Regarding Residential Parking Permits and Visitor Passes

Mr. Begley made a motion, seconded by Mrs. Wolbert, to open the public hearing; motion carried unanimously. Mr. Prevoznik said the purpose of the public hearing is to take comments on the proposed Ordinance No. 1285 Amending Chapter 151, Permit Parking. Marvin Walton, Zoning and Codes Officer for the Borough, was sworn in as a witness. Mr. Walton said the proposed ordinance was advertised in the *Pocono Record* on February 25, 2014; and a copy of the ordinance was sent to the Monroe County Law Library. Also, a summary of the ordinance was delivered to all addresses within the Permit Parking Districts and a copy mailed to landlords located outside the Borough. A copy of the proof of publication, copy of the letter to the Law Library, and certification of the proposed ordinance were introduced into the record as Exhibits 1, 2, and 3, respectively.

Mr. Walton explained the history of Ordinance 1278 amending the Permit Parking provisions adopted on Dec. 17, 2013. That ordinance limited parking permits to two per residence, changed the Visitor Pass provisions, and provided for a new “medical” permit pass for home health care providers. Mr. Walton said input was received from residents over the last two months, and a Committee of Council worked on further revisions to the permit parking regulations to address residents’ concerns.

Mr. Walton said the new proposed ordinance provides for:

- one hour “free” parking for vehicles without a parking permit or visitor pass.
- An increase in the number of vehicles per residence that can be permitted to three.
- A procedure for applying for a 4th permit if the property has no off-street parking nor room to develop same.
- Reinstating one visitor pass to be provided to each residence
- Increased penalties, including a \$250 fine for sale/lease of a parking permit or visitor pass, and \$300 fine for duplicating or forging a permit or visitor pass.

Mr. Walton said the purpose of all the changes is to accommodate the concerns expressed by residents. Mr. Prevoznik moved that the exhibits be moved into the record for the public hearing, including the sign-in sheet as Exhibit 4; and opened up the hearing for comments from residents who had signed in.

Anthony Romano of 98 East Brown St. said he appreciates that a third vehicle will now be permitted, and said he did receive one ticket since the meeting when he asked that enforcement be temporarily suspended.

Margaret Ball of 260 Braeside Avenue said she feels resident homeowners are being penalized because they can only obtain one visitor pass, while a rental property could have up to three vehicles permitted plus a visitor pass.

James Snee of 222 Braeside Avenue asked if there is a visitor pass for a home health care provider? Mr. Walton said the provision for a “medical pass” still applies and may be obtained.

Donna Gable of 341 Merten Street said her family has three vehicles so she is glad three will be permitted, but she also feels that the two visitor passes issued previously worked well.

Andy McClanahan of 248 Braeside Avenue said it is still inequitable that homeowners are limited to one visitor pass. She also suggested use of “scratch off” permits that she has seen used elsewhere.

Lisa Musetti said she is the property manager for 255 Brodhead Avenue and the tenant, Connie Smith, has two sons who visit her daily – which they may be unable to do with only one visitor pass.

Jennifer Brooks Rice of 51 South Green Street thanked Council for making the situation better; but she is still concerned that visitor passes are limited to one per residence. She says she has off-street parking, but it is accessed via the alley which this winter has often been blocked by snow.

Marty Davey of 254 Braeside Avenue also said she wants visitor passes increased to two; because she works out of her home and often has people coming to her home that need to park.

Leslie Rasior of 116 Ransberry Avenue offered support for Andy McClanahan’s suggestion.

Pam Miller of 77 Ransberry Avenue asked how many unrelated persons are permitted per residence? Mr. Walton said up to four unrelated people may constitute a “family”, but parking permits are being limited to now three – because there simply is not room enough for all vehicles on streets such as Ransberry.

Anthony Romano said he lives on the corner of East Brown/Brodhead, and asked if he can use his parking permit or visitor pass on either street? Mr. Walton said as the ordinance is written, he would only be able to use East Brown St.

Marty Davey thanked Mrs. Wolbert for responding to the residents’ concerns.

Andy McClanahan said Braeside Ave. has parking only on the west side and no parking is permitted on Thursdays – so where should they park on Thursdays? Mr. Phillips asked where they park now on Thursdays?

James Fitzpatrick of 254 Braeside Avenue thanked Council for considering the concerns of the residents.

Anthony Romano asked when these proposed provisions will be effective? Mr. Walton replied tomorrow – if Council adopts the ordinance.

Lisa Musetti said she know no other place where this type of parking restrictions are used.

Andy McClanahan again said she doesn’t think the provisions should penalize homeowners. Mr. Prevoznik said there is definitely a balancing act between the different needs and concerns and the ordinance is a “work in process”.

Pam Miller says they still have trouble parking on the street in front of their residence.

Margaret Ball said there generally is not a problem parking on Braeside.

James Snee said he understands why these regulations are necessary.

James Fitzpatrick asked about the previous exemption for trades people – contractors? Mr. Walton said that provision had been removed from this version of the Permit Parking Ordinance.

Margaret Ball said that provision needs to be added back into the Ordinance.

Mayor Martinelli said he was not aware that provision was being removed and he stated that Council needs to put that exemption back into the Ordinance.

Mr. Begley said he still thinks that homeowners should be treated differently from rental properties for permit parking purposes.

With no further comments, Mr. Reese made a motion, seconded by Mr. Flory, to close the public hearing; the motion carried unanimously.

Ordinance 1285 Amending the Code of the Borough of East Stroudsburg, Chapter 151 Thereof Entitled Vehicles, Parking; Revising Provisions Regarding Residential Parking Permits and Visitor Passes

Mr. Flory made a motion, seconded by Mr. Reese, to adopt proposed Ordinance 1285 as advertised; the motion carried unanimously.

Public Hearing on Proposed Ordinance No. 1286 Amending the Code of the Borough of East Stroudsburg, Chapter 150 Entitled Vehicles and Traffic; Amending Article III – Penalties for Parking Violations, Amending Article V – Removal and Impounding of Certain Vehicles; Amending Article VI – Snow and Ice Emergencies, and Amending Article VIII – Schedules.

Mr. Begley made a motion, seconded by Mrs. Wolbert, to open the public hearing; motion carried unanimously. Mr. Prevoznik said the purpose of the public hearing is to take comments on the proposed Ordinance No. 1286 Amending Chapter 150, Vehicles and Traffic. Marvin Walton, Zoning and Codes Officer for the Borough, was sworn in as a witness. Mr. Walton said the proposed ordinance was advertised in the *Pocono Record* on February 25, 2014; and a copy of the ordinance was sent to the Monroe County Law Library. A copy of the proof of publication, copy of the letter to the Law Library, certification of the proposed ordinance, and the sign-in sheet were introduced into the record as Exhibits 1, 2, 3, and 4 respectively.

Mr. Walton explained that the proposed ordinance will amend Chapter 150 to correct several deficiencies identified in the existing Code. Section 1 clarifies the penalty provisions in Section 150-27 for violations of handicapped parking, parking in fire lanes, buying or selling from a public parking space; and adds a penalty for violating snow emergency route parking prohibitions. The ordinance also amends Sections 150-38 and 150-46.1 to provide authorization for towing of vehicles parked in violation of snow emergency restrictions; amends Section 150-48 to provide for a \$300 fine for violation of snow emergency restrictions; and amends Section 150-68 to clarify parking restrictions on Ransberry Avenue.

Mr. Reese said the recent large snow events showed the need to have authorization for towing vehicles, if necessary, in order to keep the roads passable.

Mrs. Wolbert asked if we get a phone number from people with their parking permits, so they can be contacted?

James Fitzpatrick asked whether that information is available to the Police Department, for example during snow emergencies?

Mr. DeLarco asked if there were any additional comments, and there were none. Mr. Prevoznik moved that the exhibits be moved into the record. Mr. Reese made a motion, seconded by Mr. Flory, to close the public hearing; the motion carried unanimously.

Ordinance No. 1286 Amending the Code of the Borough of East Stroudsburg, Chapter 150 Entitled Vehicles and Traffic; Amending Article III – Penalties for Parking Violations, Amending Article V – Removal and Impounding of Certain Vehicles; Amending Article VI – Snow and Ice Emergencies, and Amending Article VIII – Schedules.

Mr. Reese made a motion, seconded by Mr. Begley, to adopt proposed Ordinance 1286 as advertised; the motion carried unanimously.

Resolution No. 9-2014 Designating Towing Contractors – Utilizing SARPD Towing Rotation

Mr. Walton said Chapter 150 of the East Stroudsburg Code states that Borough Council shall designate “storage garages” to be used for the removal and impounding of vehicles pursuant to this Chapter. Mr. Walton said he recommends that the Borough use the same towing contractors as used by the Stroud Area Regional Police Department on a rotating basis. Mr. Walton said he also obtained the current prices charged by these contractors, and the Resolution lists these charges as the maximums that may be charged for the 2014 year. After further discussion, Mr. Flory made a motion, seconded by Mr. Begley, to adopt proposed Resolution No. 9-2014 Designating Towing Contractors for the Borough as submitted; the motion carried unanimously.

State of the Borough Report 2014 – Mr. DeLarco

Mayor, Council, Staff, East Stroudsburg residents, friends, guests and the press:

"I am pleased to report on the State of the Borough, on this 4th day of March 2014. The following will be a brief review of accomplishments during the past year, and also touch on future plans and goals for the Borough in 2014 and beyond.

Regarding new construction, 2013 saw the approval of a project to convert the vacant Blockbuster Video building in the Eagle Glen complex into a dialysis center. This ensures that a long-standing vacant building will once again be occupied and creating jobs in our community.

The rehabilitation of the former East Stroudsburg 1863 train station is now complete thanks to the help of numerous volunteers and financial support of organizations. During 2013 the interior renovations began with a \$100,000 grant from the R. Dale and Frances M. Hughes Foundation. The ECA also received a \$50,000 state grant sponsored by State Senator Lisa Bocola that was used for the furnishings and technology needs of the facility. The property will provide adaptive reuse of the building for the community as a history museum, local gallery space, community events and meeting space. The ECA administrative office will now be in the depot with morning office hours from 9:00 a.m. - 12:00 p.m. Recently, the ECA submitted an application to Pennsylvania's Department of Community and Economic Development to become a designated "Keystone Community" which will allow the ECA to expand its revitalization efforts to a wider footprint in the borough of East Stroudsburg.

On July 4th the Borough again co-sponsored with the Eastburg Community Alliance (ECA) the twelfth annual "American Freedom Festival" at Dansbury Park. Plans are underway for another fantastic festival this 4th of July as it has become a "must-attend" event that will be expanding to three days this year to take advantage of the holiday weekend.

The Stroud Area Regional Police Department (SARPD) continues to run smoothly. Last year two new lieutenants were promoted from within the officer ranks, Kevin Transue and Jennifer Lyon to assist with administration. The department has begun the hiring process for the first time since 2008 at which time the staffing level was at 57 officers. The department was reduced by 4 officers in 2012 and 6 officers in 2013, due to retirements and various reasoned departures. This has brought the deployment to an unprecedented staffing level of 43 officers. The commission has approved the hiring of new officers in 2014. The commission along with the department will be reconvening the Operations Task Force. This task force has been used in the past to examine staffing and budgeting, as well as the utilization of specialty units and their associated costs. The results will be utilized to develop the departmental structure necessary to serve the needs of the 3 participating municipalities.

During 2013 work was completed to reconstruct sixteen (16) sidewalk ramps on Ridgeway Street and East Brown Street so that they meet current ADA accessible standards. The Borough also awarded contracts in 2013 to reconstruct the 900 feet of sanitary sewer lines on Ridgeway Street and replace and upgrade 380 feet of waterline. This project required extensive traffic detours and was complicated by the number of utilities within the state highway. The utility line work was completed late in 2013 and curbs and sidewalks will be repaired by the contractor in 2014. PennDOT has committed to repaving the road after all other work is done. The total cost of the projects was approximately \$450,000.

RKR Hess completed survey work in the Stroudsburg/East Stroudsburg Flood Protection Levee which is the first step in the required FEMA certification. This year the project to certify levee elevations will be completed which will enable the Borough to remain in the National Flood insurance program.

After several years of hard work by Council and Staff, 2013 saw the approval of an Ordinance establishing a residential rental housing licensing and inspection program for the Borough, and the advent of the licensing and inspection process. The implementation of the program is ongoing and the mandatory inspections are identifying code violations, which are being remedied on a daily basis and will help provide for safer housing to the benefit of all our residents.

Council's Zoning and Planning Committee has reviewed several zoning ordinance amendments and has taken a more active role in brainstorming and developing ordinances related to land use activities. The significant activities of the Committee include developing ordinances designed to regulate off-street parking for existing residential uses and that significantly revise the residential parking permit program. The Council Committee will

continue this year reviewing zoning regulations and codes and advising Council on ordinance revisions and planning recommendations.

The modernization of the Codes Enforcement Office with the full implementation of the permitting software was completed in 2013. This office is now fully computerized and all issued permits, inspection and violation notices are available with ease. The software is integrated with our accounting software which is being used to manage rental housing registrations.

In the area of finances, the Borough Council and the Mayor decided after lengthy review and deliberations not to increase the General Fund real estate tax millage rate for the first time in five years.

We are fortunate to have qualified and dedicated employees and professional staff who are able to administer the wide range of issues facing the municipal government for the betterment of the Borough as a whole. We are also fortunate to have a Mayor and Council who are able to work together along with a large number of volunteers serving on boards and commissions to make East Stroudsburg a better community for all its residents. It has been noted that we as a Council may not always agree, however, we always conclude our decisions with mutual respect.

This would be an appropriate time to mention a member of council, Don Repsher, who left with over 12 years of service to East Stroudsburg. His contribution to East Stroudsburg will be remembered for his dedicated community service. Subsequently I welcome Richard Smith to council and wish him only the best in his future public service to the good people of East Stroudsburg.

And now a brief look at future plans and goals for 2014:

The reconfiguration of the Interstate 80 Exit 308 interchange at Prospect Street remains high on the Council's priority list, but moving forward depends on PennDOT's plans for improvements to the Prospect Street bridge crossing I-80 which is due to start within the next two years.

Late last year PennDOT, without prior notice, posted a 13 ton weight limit on the "Iron Bridge" over the railroad on Ridgeway Street. This action has restricted local traffic including MCTA buses and snow plow trucks, and raises concerns for the future life expectancy of the bridge. With the help of State Rep. Mario Scavello, a meeting has been arranged with PennDOT and the PA Northeast Railroad Authority to discuss plans for repairs to the bridge - and its future replacement.

The environmental issues and remediation are nearing completion at the former IBW industrial site. We are hopeful that 2014 will see the sale of this property to create new job opportunities within our community and the area.

East Stroudsburg Borough plans to implement the second phase of our Downtown Street Lighting Improvement project in 2014. This phase involves extending "spines" of lighting out from the downtown area along Washington Street, Courtland Street, and Analomink Street. Design work has been completed by the Borough. Installation of this lighting is being paid for through a PennDOT Transportation Enhancements grant in the amount of \$506,000.

Finally I will note several major challenges and opportunities facing our future:

Municipalities summarize future strategic plans, goals and objectives with a Comprehensive Plan. I would like to develop with the Council, Mayor and community stakeholders a comprehensive plan for the future of the Borough of East Stroudsburg. The purpose of which is to define the fundamental purpose of the Borough, outline the vision for the future and be a source for planning and zoning.

The Borough's single family housing stock continues to be converted into rental properties at an increasing rate. The Rental Housing Licensing and Inspection program will assist with the impact that rental properties have on residential neighborhoods. We need to explore offering incentives in promoting and preserving owner-occupied residential housing in our community. This includes working with the interested organizations like the Realtors and others to assist in improving our community's quality of life with programs like Community Gardens and KaBoom playgrounds.

Along with change and growth come challenges, we must continue to find innovative ways to stimulate economic revitalization and job creation in and for our community. We must also be open to the creation methods of fostering economic development. Council will need to work in tandem with other public agencies to enhance our quality of life, provide quality job opportunities to our citizens, and coordinate and plan economic development in East Stroudsburg.

Thank you and God bless East Stroudsburg!"

Roger L. DeLarco, President
East Stroudsburg Council

Proposed Ordinance Amending Chapter 150 of the East Stroudsburg Code, Vehicles and Traffic, Revising Parking Restrictions on Lenox Avenue and Hillside Court

Mr. Flory made a motion, seconded by Mr. Reese, to authorize advertising the proposed ordinance as submitted, and to send notices to the residences that will be affected by the proposed parking restrictions. The motion carried unanimously.

Request for Handicapped Parking Sign at 488 Normal Street

Mr. Phillips said Staff has reviewed the request and recommends approval as there is no driveway for this residence within the Monroe County Housing Authority complex. Mr. Flory made a motion, seconded by Mr. Reese, to authorize advertising the proposed ordinance as submitted, and to send notices to the residences that will be affected by the proposed parking restrictions. The motion carried unanimously.

Request by Pocono Medical Center for Release of Letter of Credit held by PNC Bank for Central Utility Building Project – Land Development Plan

Mr. Walton said he and Nick DeFrank of R.K.R. Hess inspected the PMC site and the improvements covered by the Letter of Credit have been completed in proper manner. Mr. DeLarco questioned the procedure for review of these improvements? Mr. Walton said there was no Development agreement for this project, so the procedure was as he explained. Mr. Flory made a motion, seconded by Mr. Reese, to authorize release of the Letter of Credit as recommended; the motion carried unanimously.

Engineering Analysis of Little Sambo Creek Levee for Certification of East Stroudsburg Flood Protection Project – Authorize Additional Analysis to Attain Zone D designation

Mr. D'Alessandro said the levee along the Little Sambo Creek is not certifiable based on the calculations done to date – there is not the required amount of freeboard. This leaves the Borough with these options:

- do nothing more, which is not really an option because the entire levee will not be certified and the entire area protected by the levee would then be considered a flood zone.
- Do further work with regression analysis, to determine which flood zone designation would apply to affected properties.

Attaining Zone A designation, is the least expensive; but would make it difficult for homeowners to obtain flood insurance as this is the least accurate method of determining flood elevations. Attaining Zone D designation, Special Flood Hazard Area, is more expensive, but residents would not be required to obtain flood insurance unless their mortgage lender requires it. Attaining Zone AE would require the most engineering work and is therefore the most costly option; but flood insurance would still be required, and there is also no guarantee that it can be attained. Mr. D'Alessandro said the additional cost for attaining Zone D designation would be \$26,700 – in addition to the previous increases in cost for the project previously approved.

After discussion, Mr. Flory made a motion, seconded by Mr. Begley, to authorize the additional engineering work by R.K.R. Hess Associates, in order to attain the Zone D classification for the properties identified being subject to flooding as a result of the height of the Little Sambo Creek levee; the motion carried unanimously.

Scheduling of March 18, 2014 meeting to be held at Historic Dansbury Depot Building

Mr. Reese made a motion, seconded by Mr. Begley, to request approval from the ECA Board to hold the March 18, 2014 Council at the newly-restored Dansbury Depot Building; and to authorize re-scheduling of the meeting as needed. The motion carried by a vote of 5-1, with Mr. Flory voting no.

Public Comments – New Business

None.

Correspondence:

Mr. Phillips reported receipt of the following items of correspondence:

- i. Request by Brodhead Watershed Association (BWA) for Support of Green Infrastructure Plan for the Lower Brodhead Creek Watershed

Craig Todd said the BWA is applying to the National Fish and Wildlife Foundation for grant funds to monitor stormwater outfalls into the Brodhead Creek, because of concerns for high fecal coliform levels found in the Creek during previous monitoring.

Mr. DeLarco said Council wants our Engineer to review the plan. Mr. Todd said the grant deadline is March 6. Mr. D'Alessandro said if bacteria levels are routinely high, it would not make sense that it is due to stormsewer discharges which occur only during rainfall events. Mr. Prevoznik asked what is the purpose of the study? Would the Borough be required to implement "Best Management Practices" that may be very costly? Mr. Todd said no municipality would be required to implement corrective measures from this study. Mr. Reese said he does not see why Council would not want to support this project.

Mr. DeLarco asked is there going to be a project without municipal support? Mr. Todd says Stroud Township has approved support for the project, and Stroudsburg will be discussing it tonight. Mayor Martinelli said we should be part of the solution. Mr. Todd emphasized that this will be a non-point discharge study and is not an attempt to look at sewage plant discharges. Mr. DeLarco asked whether the Borough should be looking at our own stormwater discharges? Mr. D'Alessandro said if the Borough does it alone, we will pay for it alone. Mr. Todd said there is no regulatory authority, now, to require any municipality to "correct" anything found from this study.

After further discussion, Mr. Reese made a motion, seconded by Mrs. Wolbert, to authorize sending a letter of support for the BWA grant application and committing participation via in-kind services, as requested. The motion resulted in a 3-3 tie, with Mrs. Wolbert, Mr. Smith, and Mr. Reese voting for the motion. Mayor Martinelli said he would break the tie vote by voting for the motion, which then passed 4-3.

- ii. Pennsylvania Municipal League (PML) – 31st Annual High School Senior Essay Scholarship Contest

- iii. Northeast PA Alliance (NEPA) – PennDOT accepting applications for Transportation Alternatives Program (TAP)

- iv. PennDOT – Payment Received of Liquid Fuels Allocation to Borough for 2014 Year - \$186,760.81

- v. Kettle Creek Environmental Fund – 23rd Annual Dinner/Auction May 30, 2014 Supporting Monroe County Environmental Education Center

- vi. Sustainability Commission of East Stroudsburg University –Recommendations for Twin Boroughs Recycling Program

- vii. Request for Time Extension for proposed Buff-Nauman Preliminary/Final Minor Subdivision of approx. 11 acres off of Franklin Hill Road, R-1 District.

Mr. Begley made a motion, seconded by Mr. Reese, to grant the time extension as requested through April 16, 2014; the motion carried unanimously.

Reports

Mr. D'Alessandro reported that his staff is working on trying to identify discrepancies in the final cost figures for closing out the PennVEST loan for the East Stroudsburg Dam project.

Mr. Reese suggested that Council amend the Ordinance requiring property owners to clear their sidewalks of snow and ice by setting a minimum penalty – so that the District Justice imposes more than a minimum fine like \$10. Mr. Reese also asked about re-installing parking meters on Crystal St. in back of the Post Office? Mr. Phillips said we have enough meters now so that meters could be re-installed there.

Mr. Reese reported on the meeting held this morning with representatives of PennDOT, Railroad Authority, and Rep. Mario Scavello concerning the “Iron Bridge” on Ridgeway Street. The Railroad Authority is not accepting responsibility for the bridge, saying they do not have the funds for repairs or replacement. Discussion was on the need to replace the bridge. The Public Utility Commission (PUC) will have to determine ownership and maintenance responsibility for a new structure.

Mayor Martinelli reported he received a call from a resident concerning the poor condition of East Fifth Street. The Mayor said he wants the provision reinstated in the Permit Parking regulations that provided for the exception for contractors’ vehicles and asked Council to act on that. Mr. DeLarco said that issue should be referred to the Committee for further review.

Mrs. Wolbert said she met with a committee from the Realtor’s Association to discuss revitalization efforts within the Borough. Mrs. Wolbert also commented on the “sign proliferation” on streets within the Permit Parking Districts and wondered whether signs could be combined on the same posts? Mrs. Wolbert also reminded about the need to obtain temporary construction easements from the Salvation Army and Elks in order to do the levee trail surfacing project.

Mr. Smith commented that he thinks there should be no parking permitted on Lenox Avenue between Elizabeth and Day Streets due to the narrowness of the road.

Mr. Reese noted the funeral service for Bill Zacharias scheduled for Saturday and the Methodist Church had requested suspension of parking enforcement. Mr. DeLarco suggested that all parking meters be removed if the Borough is going to suspend enforcement for every event. Mayor Martinelli said he would donate funds to pay for bagging the parking meters in the Harlacher lot next to the Church on Saturday, and provided \$48 for that purpose.

Mr. Begley reported on the recent COG meeting and discussions about the road salt shortage. Mr. Begley also questioned the ownership of Madison Street? Mr. Phillips said Madison is not a Borough-owned road. Mr. Prevoznik said to ascertain ownership rights a title search would need to be done

Mr. DeLarco questioned the status of repairs to Well No. 4? Mr. Phillips said the maintenance crew would be digging tomorrow to determine the location and exact problem that requires repair. Mr. DeLarco questioned whether the informal parking ticket reviews were still being conducted? Mr. Phillips said no, a notice is now up in the office saying that the in-house “appeal procedure” is no longer used.

Mr. DeLarco asked for assistance in identifying Borough properties that could be used for developing community gardens.

Mr. Phillips said the Council of Governments will be holding a dinner meeting on March 31 at Studebaker’s Restaurant.

List of Bills Payable – March 4, 2014

Mr. Flory made a motion, seconded by Mr. Begley, to approve the List of Bills Payable and to ratify payroll and expenditures made through March 4, 2014 as submitted; the motion carried unanimously.

Executive Session

None.

Adjournment

With no further business, Mr. Begley made a motion, seconded by Mrs. Wolbert, to adjourn the meeting at 10:40 p.m.; the motion carried unanimously.

James S. Phillips, Secretary