

APPLICATION FOR PARADE OR ASSEMBLY PERMIT (INCLUDING WALKS)

BOROUGH OF EAST STROUDSBURG

*(30 days advance notice required)*

Sponsoring Organization \_\_\_\_\_

Name of Contact Person/Chairperson \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

Event Title \_\_\_\_\_

Proposed Date and Time(s) of Event \_\_\_\_\_

Purpose of the Parade or Assembly \_\_\_\_\_

\_\_\_\_\_ Anticipated No. of Participants \_\_\_\_\_

Proposed Route, including Location of Organizing and Disbanding Areas: (attach map)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of walking or marching units, vehicles, bands, etc. that will participate:

\_\_\_\_\_

\_\_\_\_\_

I have received and read a copy of Ordinance No. 1244, stating the application procedures and requirements for holding a parade or assembly within the Borough of East Stroudsburg, and the conditions for issuance of a Parade or Assembly Permit.

Signed By \_\_\_\_\_ Date: \_\_\_\_\_

(FOR USE BY BOROUGH OF EAST STROUDSBURG ONLY)

Application Fee of \$25.00

Date Received \_\_\_\_\_

Deposit Fee – based on No. of Anticipated Participants:

**No. of participants**

**Deposit required**

**Date received**

Up to 50

\$ 50.00

\_\_\_\_\_

50 or more

150.00

\_\_\_\_\_

250 or more

500.00

\_\_\_\_\_

Certificate on Insurance Received \_\_\_\_\_

Date Received \_\_\_\_\_

Permit Issued \_\_\_\_\_

Denied \_\_\_\_\_

Date \_\_\_\_\_

PennDOT Permit Also Required (if use of State Highway) \_\_\_\_\_

Post-event inspection made (date) \_\_\_\_\_ Deposit Fee Returned: \_\_\_\_\_

Application Form for Parade or Assembly Permit