

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 3, 2017 - 7:00 p.m.

PRESENT: Roger DeLarco, Don Cross, Ed Flory, Maury Molin, Sonia Wolbert, Bill Reese, Mayor Armand Martinelli and Manager Brian Bond

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Codes Officer Marv Walton, Finance Officer Ken Konz, and DPW Director Steve DeSalva

The Pledge of Allegiance was led by Taina Moore.

October 3, 2017 Minutes

A motion was made by Mr. Cross, and seconded by Mr. Flory, to approve the October 3, 2017, Council Meeting minutes as presented. The motion was carried unanimously.

Public Comment – Agenda Items

None.

SROSRC Report

Ms. Wolbert reported that the SROSRC budget will be presented to Council at the end of October. Also, SROSRC is searching for a new Recreation Coordinator as theirs recently resigned.

Police Report

The SARPD report will be given at the October 17, 2017 meeting.

Eastburg Community Alliance

Sue Randall presented the Borough a certificate of appreciation for the support with the annual Freedom Festival. Ms. Randall also reported that the Fall Festival will be held Saturday, October 7, 2017 from 11 am – 5pm.

The ECA has started selling two types of Downtown Banners; The Hometown Hero Banners and the Welcome to East Stroudsburg Banners. The cost to sponsor the banners is \$110 and \$100, respectively and order forms are available at ECA and the Borough Hall.

Ms. Randall discussed the holiday decorations for the upcoming season. They would like to raise money again this year to purchase live wreaths to hang throughout the business district. A motion was made by Mr. Reese and seconded by Mr. Molin for the Borough of East Stroudsburg to fund up to \$1000.00 to ECA for holiday decorations. The motion was carried unanimously.

Lastly, Ms. Randall noted the new awning has been installed to the ECA building.

Engineer's Report

Middle Dam Project – Dam Safety biologist indicated on September 28, 2017 that the bog turtle clearance letter from US Fish and Wildlife Service (USFWS) must be updated. A follow-up request to USFWS is being submitted at an estimate not to exceed \$1500.00. A motion was made by Mr. Cross and seconded by Ms. Wolbert to approve RKR Hess to complete the Bog Turtle clearance letter at a cost not to exceed \$1500.00. The motion was carried unanimously.

Public Comments – New Business

Mr. David Strunk, representing owners of 133 S. Courtland Street requested council to consider them relief from additional EDU fees and any other costs associated with installing a second water meter at this location for an apartment. No action was taken.

Reports

Steve DeSalva:

The DPW report was distributed, no questions or discussion.

Marv Walton:

Mr. Walton discussed a proposed ordinance amending Chapter 91 adding Article III, Storage and Use of Personal Property. A motion was made by Mr. Molin and seconded by Mr. Reese to approve the Zoning Ordinance Review Committee and the Borough Solicitor to review and comment on the draft of the proposed Ordinance. The motion was carried unanimously.

Ken Konz:

Mr. Konz reported the new accounting and billing system, Muni-Link/Accufund, will be providing in-house training the week of October 30, 2017. The first live payments scheduled to be processed from the new system is November 7, 2017.

Mr. Konz discussed an interest income maximization proposal. The Borough has received a proposal from PLGIT to convert to PRIME rate on all accounts, which is currently paying at 1.16%. PLGIT CLASS and PLGIT PLUS are currently paying at .78% and .90% respectively. The PRIME rate varies based on the 7-day yield, however, historically pays above 1%. ESSA rate of 0.8% pertains to Money Market accounts only and expires within 9 months. At the end of the 9-month term, the rate reverts back to the standard rate which is currently 0.4%. By utilizing the current PLGIT PRIME rate, the Borough could potentially earn over \$38,000 in interest income on the PLGIT accounts alone. Should we transfer a portion of the ESSA available balance (i.e. \$1 million = \$11,500) to our PLGIT accounts we stand to yield an even greater return.

Don Cross:

Mr. Cross requested that signs be installed at the entrances to the Borough, welcoming travelers to East Stroudsburg Borough. Mr. Cross specifically noted the location of North Courtland Street by Elm Street, and would like the signs to have the Borough logo on them.

Maury Molin:

Mr. Molin reported on the ESU Trustees Meeting he attending September 21, 2017. He noted the planetarium's new telescope now works and is open to the public.

Bill Reese:

Mr. Reese discussed the 15-day time period in which the Borough's utility bills are due. He noted that 15 days is not long enough and asked the Zoning Ordinance Review Committee to discuss the possibility of change to the current ordinance.

Manager's Report

Mr. Bond discussed the consideration of a request from the Monroe County Conservation District for a donation of \$500.00 to support the Pocono Creek Stream Gage. A motion was made by Mr. Molin and seconded by Mr. Flory to make a donation of \$500.00 to the Monroe County Conservation District to support the Pocono Creek Stream Gage. The motion passed unanimously.

Mr. Bond also discussed entering into an agility agreement with the Pennsylvania Department of Transportation. A motion was made by Mr. Cross and seconded by Ms. Wolbert to enter into an agility agreement with the Pennsylvania Department of Transportation. The motion passed unanimously.

Mr. Bond reported he would like the Borough to enter into a winter maintenance agreement with the Pennsylvania Department of Transportation. PennDot would compensate the Borough \$19,302/year for the Borough to plow state roads within our jurisdiction. A motion was made by Mr. Molin and seconded by Mr. Flory to enter into a winter maintenance agreement with the Pennsylvania Department of Transportation. The motion passed unanimously.

Mr. Bond noted the request from SROSRC for Borough support to set up traffic control and to utilize the Borough's Portable Lighting system on Saturday, October 28 from 3:30 pm – 11:00 pm. A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve the request of SROSCR to utilize two Borough DPW Staff for traffic control and to utilize the Borough's

Portable Lighting system on Saturday, October 28 from 3:30 pm – 11:00 pm. The motion carried unanimously.

Mr. Bond advised the ECA has provided him with a copy of their budget for review.

Lastly, Mr. Bond noted the painting of the Water Tower is moving forward with ECA.

Bills Payable

A motion was made by Mr. Cross seconded by Mr. Flory to ratify bills payable through October 3, 2017. The motion carried unanimously.

Adjournment

A motion was made by Ms. Wolbert seconded by Mr. Molin to adjourn the meeting at 7:47 pm. The motion carried unanimously.

NEXT BUDGE WORK SESSIONS: Tuesday, October 10, 2017; 7:00 pm

NEXT REGULAR MEETING: Tuesday, October 17, 2017; 7:00 pm.