

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, AUGUST 1, 2017 - 7:00 p.m.

PRESENT: Roger DeLarco, Don Cross, Ed Flory, Maury Molin, Sonia Wolbert, and Bill Reese (arrived at approximately 7:35 p.m.)

ALSO PRESENT: Solicitor John C. Prevoznik, Borough Engineer Nate Oiler, Zoning & Codes Officer Marv Walton, Financial Officer Ken Konz, and DPW Director Steve DeSalva

ABSENT: Mayor Armand Martinelli

The Pledge of Allegiance was led by Martha Robbins.

A motion was made by Mr. Molin, and seconded by Mr. Flory, to approve the July 27, 2017, Council Meeting minutes as presented. The motion was carried unanimously.

There were no public comments.

Max Stoner, P.E., discussed the current bids for sewer system rehabilitation – internal point repairs. Mr. Stoner indicated that the bids were made on a base bid plus optional rehabilitation items, which the Borough may choose to implement based on the findings of the base contract. Mr. Stoner noted that the lowest bidder was Mobile Dredging & Video Pipe, Inc., was the lowest bidder in the base bids as well as in the optional bids. Mr. Stoner indicated that he had forwarded the bid bonds to the Solicitor for review. Mr. Prevoznik indicated that the bid bond was dated and effective at the time the Borough was to award the bids, thus it complied with the advertisement. A discussion was held as to where the rehabilitation work was to take place. Mr. Stoner noted that the bids were based on repairs to various road sewer systems, which were found in a 2013 video inspection. Mr. Stoner stated that the low base contract bid was Thirty-One Thousand Eight Hundred Seventy-One (\$31,871.00) Dollars.

After discussion, a motion was made by Mr. Flory, and seconded by Mr. Cross, based upon recommendation of the engineer, Glace Associates, to award the base bid contract to lowest bidder, Mobile Dredging & Video Pipe, Inc., in the amount of Thirty-One Thousand Eight Hundred Seventy-One (\$31,871.00) Dollars, contingent upon receipt of required contractual documents and bonds and approval by the Borough Engineer and Solicitor. The motion was carried unanimously.

Ken Konz and Martha Robbins, Executive Director of the Redevelopment Authority of Monroe County, requested that the advertised public hearing required by CDBG for use of CDBG funds in the Borough be convened. A motion was made by Mr. Molin, and seconded by Mr. Flory, to convene the first public hearing on the 2017 CDBG use of funds by the Borough of East Stroudsburg at 7:06 p.m. The motion was carried unanimously.

Ms. Robbins presented testimony regarding use of CDBG 2017 funds pursuant to the CDBG requirements that a public hearing be held by the County and the Borough to discuss the use of CDBG funds and how CDBG funds may be applied. A copy of the public notice and Pocono Record advertisement was placed into evidence. Ms. Robbins provided a handout, which outlined the CDBG requirements. Eight (8) people were in the audience. There were no

questions asked. No one signed in on the sign-in sheet. The final public hearing on the matter will be before the County on October 4, 2017. The Borough will need to define its projects by November 2017, for action by the County. The Council deferred further discussion on projects until the new Borough Manager is in place.

A motion was made by Mr. Cross, and seconded by Mr. Molin, to close the public hearing on the 2017 CDBG use of funds by the Borough of East Stroudsburg at 7:14 p.m. The motion was carried unanimously.

Mr. Oiler requested to convene the public comment on the Borough's proposed Pollution Reduction Plan (PRP) as required by DEP. Mr. Oiler noted that the PRP is also available on the Borough website as of July 31, 2017. Comments can be sent to the Manager's attention at the Municipal Office. The comment period ends on August 30, 2017.

A motion was made by Mr. Flory, and seconded by Ms. Wolbert, to start public input session Borough proposed PRP at 7:30 p.m. The motion was carried unanimously. Minutes note that the presentation of Mr. Oiler and any questions were taken by court reporter to be added to the Borough's application. Eight (8) people plus the Pocono Record attended. There were no questions from the audience. Hard copies of the PRP were available to the public during the public input session. Mr. Molin asked whether the Willow Street rehabilitation project would include BMPs, which could be utilized as credits under the PRP. Mr. Oiler responded in the affirmative.

A motion was made by Mr. Cross, and seconded by Mr. Flory, to close the public comment discussion. The motion was carried unanimously.

Mr. Oiler provided an update on the status of the Met-Ed easement. He reported that Manager, Solicitor and Engineer held a conference call with Met-Ed's counsel to discuss the process going forward. Met-Ed was to confirm that all easements of record were to be extinguished upon issuance of new easements for this project. Solicitor Prevoznik sent an email to Met-Ed's counsel which outlined the understanding reached during the conference call. Mr. Oiler noted that revised easements had been provided by Met-Ed's consultant with updated ownership and title information, for review by RKR Hess.

Mr. Walton presented a proposal from The Cohen Law Group dated July 27, 2017 to draft an amendment to the Borough's current zoning ordinance regulations regarding wireless telecommunications facilities in an amount not to exceed Four Thousand Eight Hundred (\$4,800.00) Dollars. After discussion, a motion was made by Mr. Molin, and seconded by Mr. Flory, to approve the July 27, 2017, proposal from The Cohen Law Group to draft an amendment to the existing wireless telecommunication ordinance and to work with the Zoning Officer, Planning Commission, and Council in an amount not to exceed Four Thousand Eight Hundred (\$4,800.00) Dollars, plus expenses of photocopying and postage. The motion was carried unanimously.

Mr. DeLarco, on behalf of the Transition Committee, announced that Brian Bond would be the new Borough Manager. Mr. DeLarco read a prepared press release announcing Mr. Bond's appointment. After discussion, a motion was made by Mr. Cross, and seconded by Mr. Molin, to accept the press release to attach to the meeting minutes. The motion was carried unanimously.

Ms. Wolbert reported that the Borough pool will be closing on August 20 instead of August 27, 2017, due to staffing issues.

Mr. DeSalva reported that two (2) rounds of hot patching were done on July 27 and July 31, 2017. He listed the streets and indicated that paving projects are also to start in the next week. Mr. DeSalva read the list of affected streets and noted that he was coordinating the work to be completed prior to the commencement of school. Mr. DeSalva was asked about the line painting on Route 209. He indicated that the Borough will be performing this work at night so as to minimize the interference with traffic. Mr. Flory asked Mr. DeSalva to look at the signage on Sopher Street. He indicated that the police are ticketing individuals that park there despite the Borough changing the ordinance to authorize all night parking. Mr. DeSalva indicated he would look into it and report back.

Mr. Walton reported that the Borough is in possession of the new handheld parking ticket writers, which not only take tickets but take pictures. He provided a demonstration of the ticket. Mr. Walton also indicated that the codes enforcement hardware, Permit Manager, was installed on Monday, July 31, 2017.

Mr. Konz indicated that the implementation meeting for the MuniLink software system is to be held the week of August 14, 2017. He indicated that installation of the system would occur sometime after the implementation meeting. Mr. DeLarco requested that Mr. Konz contact ESSA as they appear to have a new sweep account, which is paying 0.8% interest against PLGIT's 0.4% interest. Mr. Konz indicated he would report back.

Mr. Molin discussed that he and Sue Randall from the ECA had made contact regarding a Borough-wide cleanup. A tentative date of Saturday, September 16, 2017 was reached, however, the Borough and the ECA were to reach out to other Borough resources to see if they could coordinate a large scale effort to address weeds, planter and trash issues. Becky Smith reported that she has called ESU to see if she could coordinate the use of students in the cleanup effort. Ms. Smith indicated that she would report back to Council. She also indicated that she received the same information from Sue Randall that had been reported by Mr. Molin.

Mr. DeLarco reported that he and the Manager reviewed the complaint about the line of sight at 447 and East Broad Street. The Manager contacted the complainant and he also agreed to have Borough staff contact the property owner to cut back the bushes. Mr. DeLarco and Manager did not feel that this presented a safety hazard.

A motion was made by Mr. Reese, seconded by Mr. Molin adjourn the meeting to Executive Session at 7:51 p.m.

A motion was made by Ms. Wolbert, and seconded by Mr. Flory, to reconvene the meeting at 8:03 p.m.

Mr. Prevoznik reported that during Executive Session, discussions on litigation, contractual matters, and personnel were held. No decisions were made.

Motion made by Mr. Reese, and seconded by Ms. Wolbert to adjourn the meeting at 8:06 p.m.

NEXT COMMITTEE MEETING: Thursday, September 28, 2017; 7:00 p.m.

NEXT REGULAR MEETING: Tuesday, August 15, 2017; 7:00 p.m.