

East Stroudsburg Borough, March 18, 2014

A regular meeting of the East Stroudsburg Borough Council was held at the Municipal Building on Tuesday, March 18, 2014. The following members were in attendance: Peter Begley, Roger DeLarco, William Reese, Richard Smith, and Sonia Wolbert. Edward Flory was absent due to illness. Also attending were: Manager James S. Phillips; Solicitor John C. Prevoznik; Engineering Representative Samuel D'Alessandro of R.K.R. Hess Associates, Inc.; Codes Official Marvin Walton; and Captain Brian Kimmens of the Stroud Area Regional Police Department.

Call to Order/Pledge of Allegiance – DeLarco

President Roger DeLarco called the meeting to order at 7:30 p.m. The pledge of Allegiance was led by Angelo Senese.

Minutes of March 4, 2014 Regular Meeting

Mr. Begley made a motion, seconded by Mr. Reese, to approve the minutes of the regular Council meeting held March 4, 2014 as submitted; the motion carried unanimously.

Public Comments - Agenda Items

None.

Stroud Area Regional Police Department Report

Capt. Brian Kimmens said the Department is making arrangements for the St. Patrick's Day Parade this coming weekend. Overtime was high this past month due to the continued staffing shortage, but should be reduced in the future as the Department has hired one new patrol officer and will be hiring several more.

Mr. Begley noted that traffic contacts were down – due to the snow? Capt. Kimmens replied yes, the weather has impacted stops. Mr. Smith asked if the Department employees part-time officers? Capt. Kimmens said not currently; but the Police Commission is developing a part-time officer policy and does plan to hire part-time officers soon.

Public Hearing on Proposed Ordinance No. 1287 Amending Chapter 150 of the East Stroudsburg Code, Vehicles and Traffic, Revising Parking Restrictions on Lenox Avenue and Hillside Court

Mr. Phillips said the purpose of the public hearing is to take comments on the proposed Ordinance No. 1287 Amending Chapter 150, Vehicles and Traffic, to revise parking restrictions on a portion of Lenox Avenue and to prohibit parking on Hillside Court. Mr. Phillips was sworn in as a witness for the Borough by Mayor Martinelli. Mr. Phillips said the proposed ordinance was advertised in the *Pocono Record* on March 11, 2014; and a copy of the ordinance was sent to the Monroe County Law Library. Also, a letter about the public hearing and proposed ordinance was sent to all residences located within the areas to be impacted. A copy of the proposed ordinance, proof of publication, letter to the Law Library, certification of the proposed ordinance, and the hearing sign-in sheet were introduced into the record as Exhibits 1-5, respectively.

Mr. Phillips said this ordinance was recommended by Borough staff. The portion of Lenox Ave. between Elizabeth St. and Day St. narrows down and this section of road has been a problem area this winter, because it is also an MCTA bus route and is heavily traveled by school buses. It is not wide enough to permit on-street parking, safely. On Hillside Court, our DPW truck has had a problem plowing the road this winter due to cars parked on the road from the first house on the right. That home has a slightly sloping driveway but has not been cleared most of the winter. Mr. Phillips noted that most of Borough cul-de-sac streets already have "no parking" restrictions in effect. Mr. DeLarco

opened the hearing to public comments. Mr. Prevoznik arrived at the meeting at this time.

Angelo Senese of 9 Hillside Court said the Borough has always done a good job of plowing snow and maintaining the road. This winter has been a real problem with cars parked at the end of the road; it creates a blind turn for vehicles trying to turn onto Hillside Ct. from Eagle Valley Lane. Mr. Senese said he is in favor of the parking restrictions on his road.

Rose Ann Albunio of 2 Hillside Court said this is the first time in many years there has been a parking problem on their street. There are multiple tenants in the first house and not enough room in their driveway. She is concerned they will start parking in the front yard.

David Parfitt of 5 Hillside Court also thanked the Borough road crew for the job they do to maintain the street. Mr. Parfitt suggested that parking could be restricted for only night-time hours? Mr. Parfitt asked where people are supposed to park if he has a party at his residence? Mr. Phillips said we have similar parking restrictions on many other streets, and this situation has not been a problem in the past. Mr. Parfitt also asked that the Borough check on the number of tenants at 1 Hillside Ct.; he said garbage is strewn all over the property and showed several pictures he took recently.

Rosalind Evans of 36 Lenox Avenue said she is opposed to the parking restriction proposed for Lenox Ave. Her concern is where can her guests park? Ms. Evans said there is a problem tenant house at 114 Lenox Ave.

Mr. Begley said he had spoken to several residents from Lenox Ave., and they were in favor of the parking restrictions.

With no further comments, Mr. Begley made a motion, seconded by Mr. Smith, to close the hearing; the motion carried unanimously.

Proposed Ordinance No. 1287 Amending Chapter 150 of the East Stroudsburg Code, Vehicles and Traffic, Revising Parking Restrictions on Lenox Avenue and Hillside Court

Mr. Reese made a motion, seconded by Mr. Begley, to adopt proposed Ordinance No. 1287 as advertised; the motion carried unanimously.

Report and Action on Mowing Bids Received 3/18/14 for multi-year contract period

Mr. Phillips reported that three bids were received for mowing and lawn care services on a unit price basis, as follows:

	<u>Cost for 2014</u>	<u>Cost for 3 year contract</u>	<u>Deposit</u>
Four Seasons Lawn Care & Land Design	\$ 7,358.00	\$22,074.00	\$500 ck.
Jeremy Smith Landscaping, Inc.	\$ 7,338.00	\$22,014.00	\$500 ck.
Lasting Impressions Landscaping, Inc.	\$15,525.00	\$46,575.00	\$500 ck.

Mr. Phillips said Jeremy Smith had the contract for the last three years and did a good job for the Borough. The Four Seasons bid was not submitted on the official bid proposal form and did not include a non-collusion affidavit as required.

After brief discussion, Mr. Reese made a motion, seconded by Mr. Begley, to accept the bid proposal from and award a three year contract to Jeremy Smith Landscaping, based on their low bid proposal meeting all specifications as recommended; the motion carried unanimously.

Request by Maintenance Foreman Mark Hoke to attend PA DEP Flood Protection Workshop at State College April 15-16, 2014

Mr. Reese made a motion, seconded by Mr. Begley, to authorize Maintenance

Foreman Mark Hoke to attend the PA DEP Flood Protection Workshop at State College April 15-16, 2014 as requested, with reimbursement of expenses in accordance with Borough travel policy; motion carried unanimously.

Request by Manager James Phillips attend PA DCED C, D, and H Workshop at State College March 31-April 1, 2014

Mr. Begley made a motion, seconded by Mr. Reese, to authorize Manager James Phillips to attend the PA DCED Community Development and Housing Workshop Training at State College on March 31-April 1, 2014 as requested, with reimbursement of expenses in accordance with Borough travel policy; motion carried unanimously.

Request to Eastburg Community Alliance for Shade Tree Commission to Use Dansbury Depot for Arbor Day Observance on Friday April 25, 2014

Mr. DeLarco said the ECA is developing building use guidelines for use of the Depot and is proposing “lifetime” membership for the Borough, ESSA Bank & Trust Foundation, and the Hughes Foundation. For the Borough, this would include any of its official organizations. The Shade Tree Commission would like to use the building for their Arbor day ceremony. Mr. Begley made a motion, seconded by Mrs. Wolbert, to request approval from the Eastburg Community Alliance for use of the Dansbury Depot by the Shade Tree Commission as indicated; motion carried unanimously.

Authorize Sale of used municipal vehicles via Municibid Public Auction Site

Mr. Reese made a motion, seconded by Mr. Begley, to authorize sale of the following used municipal vehicles via the Municibid Public Auction Site:

- 1999 Ford Crown Victoria sedan (former police sedan)
- 1989 GMC Utility Truck with service body
- 1979 GMC Dump Truck

Mr. DeLarco asked if this sale method will satisfy Code requirements? Mr. Phillips said yes, but we will run an ad in the local newspaper as well. The motion carried unanimously.

Public Comments – New Business

None.

Correspondence:

Mr. Phillips reported receipt of the following items of correspondence:

- i. Audit Report for the Monroe County Control Center for the 2013 Year prepared by Arditto & Co., LLP.
- ii. Monroe County Planning Commission Annual Report for 2013 Year.
- iii. PA Municipal League (PML) – Information on Northeast District Meeting to be held at Pittston PA Wednesday, April 9, 2014.
- iv. PA Department of Environmental Protection (DEP) – Inspection Report for East Stroudsburg Water Department on March 5, 2014.
- v. PA Department of Community and Economic Development (DCED) – 2013 Year CDBG Grant Contract approved for \$125,161.
- vi. Monroe County Municipal Waste Management Authority – Electronics Recycling Collection at Monroe County Conservation District Office on April 12, 2014.
- vii. Mr. DeLarco reported a letter received from Scott Dietrich of East Stroudsburg University regarding possible walking and biking enhancements he would like to see included in the proposed Interstate 80 reconstruction project being planned by PennDOT.

Reports

Mayor Martinelli asked about the status of East Fifth Street? Mr. Phillips said this is not a Borough-ordained road, but Council had agreed to accept right of way dedications from the American Legion and Jennings properties and had budgeted to

improve the road for Borough acceptance and maintenance. Mr. DeLarco suggested that this matter be placed on the agenda for update at the next Committee meeting.

Mrs. Wolbert said a “stakeholders” meeting has been scheduled with the Realtors Association at Dansbury Depot on March 31, 2014 to work on a Revitalization project for East Stroudsburg.

Mr. Begley said a tree has fallen in the Little Sambo Creek near the railroad overpass not far from the beaver dam; the stream is still flowing but appeared to be partially blocked. Mr. Walton said that portion of the creek is actually in Stroud Township, and the creek appears to be open now.

Mr. Begley suggested that the old aerial fire truck be sold to the Philipines. Mr. Phillips said the Municibid representatives said many of the old fire trucks do go overseas.

Mr. Phillips reported that the next meeting concerning the Iron Bridge will be held March 28, 2014 at 9:00 a.m. here at the Municipal Building.

Mr. Phillips also said the water/sewer bills going out this week were delayed because of the weather, and may be higher than normal quarterly bills because of the longer time between meter readings.

Mr. Reese reported on the recent Twin Boroughs Recycling meeting and said another Council member is needed to replace Don Repsher on the Committee. Mr. Smith agreed to serve on the Committee.

Mr. Reese also commented about the Streetscape Project and asked for an update at the Committee Meeting.

Mr. Walton said he received late this afternoon a letter request from East Stroudsburg University for another time extension for the proposed Information Commons Building project. Mr. Begley made a motion, seconded by Mr. Reese, to grant the time extension for action on the preliminary/final land development plan and the conditional use application until May 21, 2014 as requested; the motion carried unanimously.

Mr. DeLarco suggested that any reports requiring action need to be discussed first at a Committee meeting. Mr. DeLarco also reported that the next Planning/Zoning Committee meeting will be held next Wednesday March 26, 2014 at 7:30 a.m. Mr. DeLarco also asked Mr. Phillips to prepare letters requesting contributions to the Borough’s Fire Truck Fund from the University and Pocono Medical Center.

Mr. D’Alessandro reviewed his written Engineer’s Report previously submitted to Council. Mr. D’Alessandro reviewed the analysis of the areas subject to being designated in a possible flood zone as a result of the Little Sambo Creek levee not being high enough to be able to be certified. The analysis is being submitted to FEMA for review and approval.

#### List of Bills Payable – March 18, 2014

Mr. Begley made a motion, seconded by Mr. Reese, to approve the List of Bills Payable and to ratify payroll and expenditures made through March 18, 2014 as submitted; the motion carried unanimously.

#### Adjournment

With no further business, Mr. Reese made a motion, seconded by Mr. Begley, to adjourn the meeting at 8:45 p.m.; the motion carried unanimously.