

East Stroudsburg Borough, March 17, 2015

A regular meeting of the East Stroudsburg Borough Council was held at the Municipal Building on Tuesday, March 17, 2015. The following members were in attendance: Peter Begley, Roger DeLarco, Edward Flory, William Reese, and Sonia Wolbert. Richard Smith was absent. Also attending were: Manager James S. Phillips; DPW Director Steven DeSalva; and Engineering Representative Samuel D'Alessandro of R.K.R. Hess Associates, Inc.

Call to Order/Pledge of Allegiance – President DeLarco

Council President Roger DeLarco called the meeting to order at 7:30 p.m. The Pledge of Allegiance was led by Matt Tasetano.

Moment of Silence

A moment of silence and reflection was observed by all in attendance.

Minutes of February 17, 2015 and March 3, 2015 Regular Council Meetings

Mr. Flory made a motion, seconded by Mr. Begley, to approve the minutes of the February 17, 2015 regular meeting as presented; motion carried unanimously. Mr. Begley made a motion, seconded by Mr. Flory, to approve the minutes of the March 3, 2015 regular meeting as presented; motion carried unanimously.

SARPD Report

Mr. Phillips said Chief Parrish was unable to attend the meeting tonight to review the Police Report for February 2015.

Public Comments - Agenda Items

None.

Public Hearing on Proposed Ordinance No. 1298 – An Ordinance of the Borough of East Stroudsburg, Pursuant to the Intergovernmental Cooperation Act, Providing for Entering Into A Renewal Agreement Between the Borough of East Stroudsburg and the Redevelopment Authority of Monroe County, for Administration of the Borough's Housing Rehabilitation Program.

Motion by Mr. Reese, seconded by Mr. Begley to open a public hearing on the proposed ordinance; motion carried unanimously. Mr. Phillips said the proposed ordinance will approve a agreement between the Borough and the Redevelopment Authority of Monroe County, for continued administration of the Borough's housing rehabilitation program by the Authority using federal Community Development Block Grant (CDBG) funds. The original agreement was approved in 2012 for three years of CDBG funds; there is still some remaining funds from the FY 2012 and FY 2013 allocations to be utilized. Mr. Phillips said the proposed ordinance was advertised in the *Pocono Record* on March 9, 2015; and copies of the ordinance were also provided to the *Record* and the Monroe County Law Library.

Mrs. Wolbert asked how many homes are rehabbed per year with the CDBG monies? Mr. Phillips replied anywhere from 2-5 homes, typically, depending on the cost for each. Mrs. Wolbert asked if the CDBG monies programmed can be changed? Mr. Phillips said yes, as long as the funds are used to primarily benefit low to moderate income residents. With no further questions, motion by Mr. Reese, seconded by Mr. Flory to close the public hearing; motion carried unanimously.

Public Comments – New Business

Dr. Marcia Welsh of East Stroudsburg University distributed copies of a report entitled "Monroe County: An Economic Perspective", which Dr. Welsh said shows the economic importance of the University to the entire County economy.

Action on Proposed Ordinance No. 1298 – An Ordinance of the Borough of East Stroudsburg, Pursuant to the Intergovernmental Cooperation Act, Providing for Entering Into A Renewal Agreement Between the Borough of East Stroudsburg and the Redevelopment Authority of Monroe County, for Administration of the Borough’s Housing Rehabilitation Program.

Motion by Mr. Flory, seconded by Mrs. Wolbert to adopt proposed Ordinance No. 1298 as advertised; motion carried unanimously.

Report and Possible Action on Bids Proposals received 3/13/15 for purchasing/furnishing of polyaluminum chloride (Primary coagulant) for Water Plant

Mr. Phillips said two bids were received; one from the current vendor (Holland Company of Massachusetts - \$25.49 per gallon), and one from Gulbrandsen Technologies, Inc. of New Jersey at \$16.00 per gallon. The Gulbrandsen bid is for their own polyaluminum chloride product and is obviously significantly cheaper than the Holland bid. Mr. Phillips said while chemically very similar, this product will need to undergo testing at the Water Plant to see if it performs as well as the current product being utilized. Motion by Mr. Begley, seconded by Mr. Flory, to table action on these bids until jar testing and plant testing can be done on the new product. The motion carried unanimously.

Report on Bid Proposals received 3/13/15 for Removal and Disposal of Sewage Sludge from Wastewater Treatment Plant for 2015 Year

Mr. Phillips said two bids were received for the sewage sludge removal and disposal contract as follows:

Solid Waste Services, Inc. dba J.P. Mascaro & Sons	\$295.00 per load and \$70.00 per ton
Gary Gray Trucking, Inc.	\$300.00 per load and \$71.25 per ton

However, the Mascaro bid does not follow the specifications as they are not proposing to utilize the County-designated landfills, but instead they plan to utilize Keystone Sanitary Landfill under an existing contract they have for disposal with Keystone. After discussion, Mr. Reese made a motion, seconded by Mr. Flory, to table action on these pending Solicitor review. The motion carried unanimously.

Special Meeting for March 26, 2015

Mrs. Wolbert made a motion, seconded by Mr. Flory, to authorized advertising a special meeting of Council for the Committee meeting date of March 26, 2015 at 7:30 p.m. to enable possible action on the sewage sludge bids and any other matters before Council; the motion carried unanimously.

Report on Bid Proposals received 3/13/15 for Removal and Disposal of Liquid Sludge from Water Filtration Plant for 2015 Year

Mr. Phillips noted that only one bid was received for the Water Plant sludge removal, by the current vendor – and the new 2015 year contract bid price (\$11.55 per gallon) is actually slightly less than the 2014 year figure. Mr. Phillips said he recommends acceptance of the bid. Mr. Begley made a motion, seconded by Mr. Reeses, to accept the proposal from and award the contract to Rinehart’s Sanitation Services, Inc. (doing business as Potty Queen), based on their bid proposal; the motion carried unanimously.

Correspondence:

Mr. Phillips reported receipt of the following items of correspondence:

- i. Monroe County Planning Commission (MCPC) – 2014 Annual Report
- ii. Pocono Mountains Council of Governments (COG) – Dinner Meeting at Smuggler’s Cove Restaurant; Monday, March 30, 2015
- iii. UDSA Rural Development – RUS Loan funds have been reserved for Middle Dam Rehabilitation Project \$3,374,000
- iv. Kettle Creek Environmental Fund – Request for Sponsors for Annual Dinner Auction

## Fundraising Event, May 29, 2015 at Camelback

### Reports

Mr. DeSalva reported on the Streetscape Project; that PennDOT will be re-bidding the project in April. Mr. Phillips noted that the scope of lighting work has been reduced to meet budget; lights on Analomink Street were eliminated from this phase although they could be added back in if bid prices received are reasonable.

Mr. DeLarco asked about the schedule for re-lining crosswalks this year? Mr. DeSalva said a schedule cannot be planned until paving work for this year has been determined.

Mr. DeSalva noted that UGI Gas Co. is working on replacing their gasline on Washington Street. Mr. Reese asked about the Gas line work to be done on Crystal Street? Mr. DeSalva also noted he met with Russ Scott of RKR Hess to preliminarily review what is needed for the SOP (standard operating procedure) for the Water Plant.

Mr. D'Alessandro reported that preliminary results have been obtained from the monitoring of the "seep" at the East Stroudsburg Dam; analysis of samples taken from the seep show it to be different in several respects from the reservoir water – which supports the Borough's opinion that the seep is a spring surfacing at the base of the dam and not a leak in the dam.

Mrs. Wolbert reported she continues to talk with several people concerning possible housing ownership incentives that the Borough may be able to offer to encourage home ownership in the Borough.

Mr. Begley reported that the Borough website now has a link to the Acme Hose Company website, thanks to Mike Wolbert at Spiderweave. Mr. Begley noted that Willow Street is in terrible condition due to frost heave – the road is impassable over 5 mph. Mr. Begley also noted there are several Potholes on East Broad Street, particularly a bad one in front of 244.

Mr. Phillips reported that the PA Municipal League Northeast District Meeting will be held at Carbondale City, Wednesday April 22, 2015. Mr. DeLarco said he plans to attend. Mr. Phillips also noted that we experienced a fairly major waterline break on Burson Street last night. Water service to Eastway Apartments was restored about 7:00 a.m., but a boil advisory will remain in effect until further notice.

Mr. DeLarco reported the Audit Committee has met twice with Anthony Ardito, C.P.A. Also, the Collection Committee met yesterday, and will meet again March 24, 2015. Mr. DeLarco also noted that we need to have a meeting with the other parties involved with the Ridgeway Street Bridge Project; so that we do not lose the funding commitment from PennDOT for replacing the bridge and taking over ownership.

Mrs. Wolbert noted she had sent an email regarding Foot Golf for Terra Greens, and hoping that a possible layout can be looked at soon so that we may be able to implement Foot Golf this season. Mr. Phillips said Superintendent Bryan Zukawski has not been able to get out to look at possible layouts because of the snow; but he will do so after return from vacation next week.

### List of Bills Payable – March 17, 2015

Mr. Flory made a motion, seconded by Mr. Begley, to approve the List of Bills Payable and to ratify expenditures and payroll made through 03/17/15 as submitted; the motion carried unanimously.

### Executive Session for Discussion of a Litigation Matter

Mrs. Wolbert made a motion, seconded by Mr. Begley, to adjourn into executive session at 8:30 p.m.; the motion carried unanimously.

At 8:45 p.m. Council members reassembled in the meeting room, and Mr. Flory made a motion, seconded by Mr. Begley, to reconvene the public meeting; the motion carried

unanimously. Mr. DeLarco said the executive session was held to discuss a litigation matter – two appeals filed against the Property Maintenance Board of Appeals - and no decisions were made.

Appeals from decisions of Property Maintenance Board of Appeals by John D. Tarhovicky and Charles R. and Wanda Lasher

Mrs. Wolbert made a motion, seconded by Mr. Reese, to authorize Solicitor John Prevoznik to respond on behalf of the Borough to the two appeals filed. The motion carried by a vote of 4-1 with Mr. Begley voting no. Mr. Begley said he believes the Borough should attempt to amend the rental housing ordinance to allow blood relatives to live in a home without that home being considered a rental unit and therefore subject to the license fee and inspections.

Adjournment

With no further business, Mr. Reese made a motion, seconded by Mr. Flory, to adjourn the meeting at 8:46 p.m.; the motion carried unanimously.

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James S. Phillips, Secretary